



St. Bede's College Shimla
(UGC-NAAC "A+" Grade Re-Accredited)

CRITERION 3

3.2.2 NUMBER OF WORKSHOPS/SEMINARS CONDUCTED ON RESEARCH METHODOLOGY, INTELLECTUAL PROPERTY RIGHTS (IPR) AND ENTREPRENEURSHIP DURING THE YEAR



St. Bede's College Shimla

HOW TO BUILD AN AMAZING RESUME/CV



St. Bede's College
Shimla - 171002
(UGC-NAAC "A+" Grade Re-Accredited)
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HOW TO BUILD AN AMAZING RESUME/CV

On October 19, 2022, the Department of English at St. Bede's College organised an online presentation on "How to Build an Amazing Resume/ CV". The presentation aimed to help the students understand how to create an effective Resume/ Curriculum Vitae for job applications. The presentation was conducted by Dr. Deepika Pant, Assistant Professor, Department of English Kumaun University, Nainital, Uttarakhand.


Session Overview: Dr. Deepika Pant started the session by introducing the importance of a Resume/ Curriculum Vitae in job applications. She explained the significance of presenting oneself effectively on paper and how a well-crafted Resume/ CV can make all the difference in getting shortlisted for a job interview.

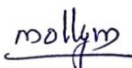
Dr. Pant then focused on the key elements of a Resume/ CV, such as personal details, educational qualifications, work experience, skills, achievements, and references. She shared some examples of effective Resumes/ CVs and explained how to customize them according to the requirements of different countries and job profiles.

The students were given practical tips on how to write their Resume/ CV, such as using simple language, highlighting their strengths, and tailoring their Resume/ CV to suit the job they are applying for. Dr. Pant also stressed the importance of being truthful while writing a Resume/ CV, as any false information can have serious consequences.

Interactive Session: After the presentation, the session was opened up for an interactive discussion, where students were encouraged to ask questions and share their views. The students asked various questions related to building an effective Resume/ CV. Dr. Pant answered the questions in detail and provided some valuable insights.

Outcome- The session was interactive, and provided practical tips that students can use to improve their Resume/ CV writing skills. The students gained a better understanding of the key elements of a Resume/ CV, such as personal details, educational qualifications, work experience, skills, achievements, and references. They are now aware of the importance of presenting themselves effectively on paper and how a well-crafted Resume/ CV can make all the difference in getting shortlisted for a job interview.


Department of English
St. Bede's College


Principal
St. Bede's College
Shimla 171002

Report of the Online Presentation



St. Bede's College Shimla

ST BEDE'S COLLEGE
DEPARTMENT OF ENGLISH
is organising an online session on

"How to build an amazing resume/CV"

WITH
DR. DEEPIKA PANT
Assistant Professor,
Department of English,
Kumaun University,
Nainital.

Wednesday, October 19, 2022
5:15pm onwards

Brochure

The image shows two screenshots of a Zoom meeting. The left screenshot shows a gallery view of participants: Aishna, Deepika, Aanam, Muskan, Himanshi, Aditi, You, and 32 others. The right screenshot shows a presentation slide titled "Structure of a chronological CV" with the following bullet points:

- Personal Details (i.e. name and contact details)
- Personal Profile
- Career History in reverse chronological order unless you are a graduate or you have very little work experience; in which case, it may be best to start with your Education and Qualifications
- Education and Qualifications
- Professional Memberships
- Other Information
- Interests

The presentation is being shared by Deepika, and the right screenshot shows a grid of participants including Ya..., De..., An..., You, Sa..., and 39 others.

Online Presentation on "How to Build an Amazing Resume/ CV" (October 19, 2022)



St. Bede's College Shimla



The Department of English
St. Bede's College, Shimla

ATTENDANCE SHEET (2022-23)

Name of the activity: Online Presentation on "How to Build an Amazing Resume/ CV"

Organised by: Department of English

Date: October 19, 2022

No. of students participated: 30

Sl.No	Name	Signature
1.	Aastha Chandel	Astha
2	Abha Tanwar	Abha
3	Aslesha Garg	Aslesha
4	Ayushi Punia	Ayushi
5	Barkha Sharma	Barkha
6	Divyanshi Sharma	Divyanshi
7	Dickey Lamho	Dickey
8	Diya Verma	Diya
9	Gunjan	Gunjan
10	Harshita Sharma	Harshita
11	Komal Bhambhu	Komal
12	Mrinal	Mrinal
13	Muskan	Muskan
14	Muskan Rekta	Muskan Rekta
15	Nisha Rana	Nisha
16	Rosy Rashid	Rosy
17	Sehar Sethi	Sehar
18	Sejal Chauhan	Sejal
19	Sejal Mohan	Sejal Mohan
20	Shivani	Shivani
21	Stuti Sood	Stuti
22	Tamanna Chauhan	Tamanna
23	Kajal Shukla	Kajal
24	Mehak Nayak	Mehak Nayak
25	Ritika	Ritika
26	Ritisha Raj	Ritisha
27	Sana Verma	Sana
28	Achal Sharma	Achal
29	Nandini	Nandini
30	Avantika Negi	Avantika Negi

mollym
Principal
St Bede's College
Shimla 171002

Papni

Attendance Sheet