



**St. Bede's College Shimla**  
(UGC-NAAC "A+" Grade Re-Accredited)

**CRITERION 3**

**3.5.1. NUMBER OF FUNCTIONAL MOUS / LINKAGES WITH INSTITUTIONS/ INDUSTRIES IN INDIA AND ABROAD FOR INTERNSHIP, ON-THE-JOB TRAINING, PROJECT WORK, STUDENT / FACULTY EXCHANGE AND COLLABORATIVE RESEARCH DURING THE LAST FIVE YEARS**

**TALLY INSTITUTE OF LEARNING**

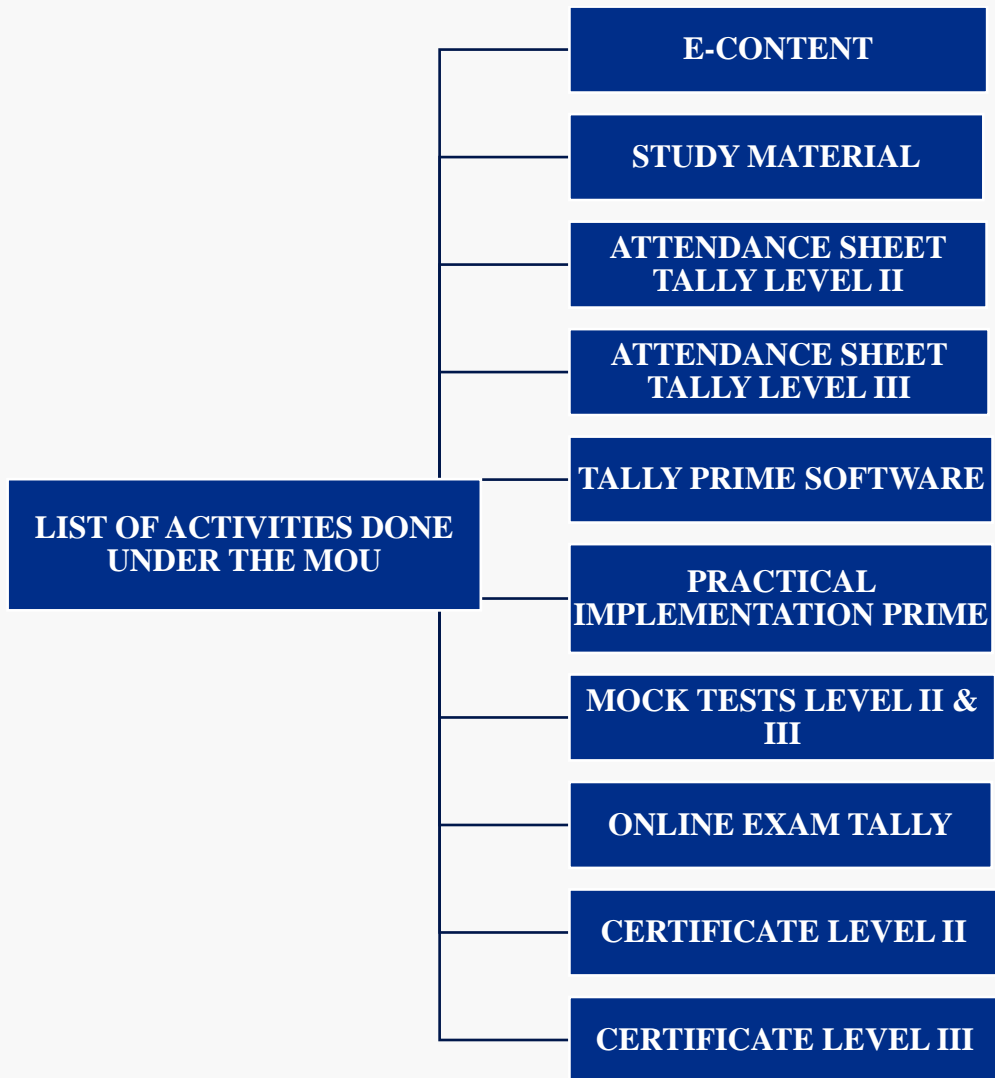
**LIST OF ACTIVITIES DONE UNDER THE MOU**

**LETTER OF CONSENT**

**LETTERS OF COMMUNICATION**



**St. Bede's College Shimla**





## St. Bede's College Shimla

### TALLY INSTITUTE OF LEARNING

Memorandum of understanding was signed between St. Bede's College, Shimla, and Tally institute of learning, SDPI, Shimla (Sai Digitech Professional Institute Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore on August 20, 2022. Under this MOU, two add on courses namely Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III were offered to the students. These courses were offered to B.COM/BBA/BCA/BA/BSC students of second and first year. The faculty of Sai Digitech Professional Institute Shimla took classes twice a week in the college. Certificates were provided by Tally Education Private Limited, Bangalore.

#### ❖ Tally Essential with Tally Prime Level II

Class: 1<sup>st</sup> Year

Offered to: B.COM/BBA/BCA/BA/BSC

Duration: 30 hours

#### • Objectives:

- To acquaint students with knowledge of accounting
- To practically implement basics of accounting using Tally Prime Release 2.0

#### • Learning outcomes:

- Understand the fundamentals of accounting
- Recording and maintaining Accounting Transactions insight
- Knowledge of Storage and Classification of inventory
- Understand Purchase & Sales Order Management and Cost/Profit Centres management.
- Practically implementation of accounting using Tally Prime Release 2.0

Start date: September 14, 2022

End date: December 21, 2022

Exam date: December 23, 2022, and March 4, 2023(rescheduled)

Timings: 10:00 am-5:00 pm and 11.30 am – 5:00 pm

Examination mode: offline

Total number of students enrolled: 71

Certification:55



## St. Bede's College Shimla

- **Tally Essential Level III**

Class: 2nd year

Offered to: B.COM/BBA/BA

Prerequisite: Tally in 1<sup>ST</sup> Year

Duration: 30 hours

**Objectives:**

- To acquaint students with knowledge of accounting
- To practically implement using Tally Prime Release 2.0

**Learning outcomes:**

- Understand the fundamentals of GST
- Knowledge of Recording and maintaining Accounting
- Understand the management of Business Data
- Practically implementation of GST using Tally Prime Release 2.0

Start date: September 14, 2021

End date: December 31, 2021

Exam date: March 9, 2022

Timings: 10:00 am- 4:00 pm

Examination mode: offline

Total number of students enrolled: 77

Certification: 64

### LIST OF ACTIVITIES DONE UNDER MOU

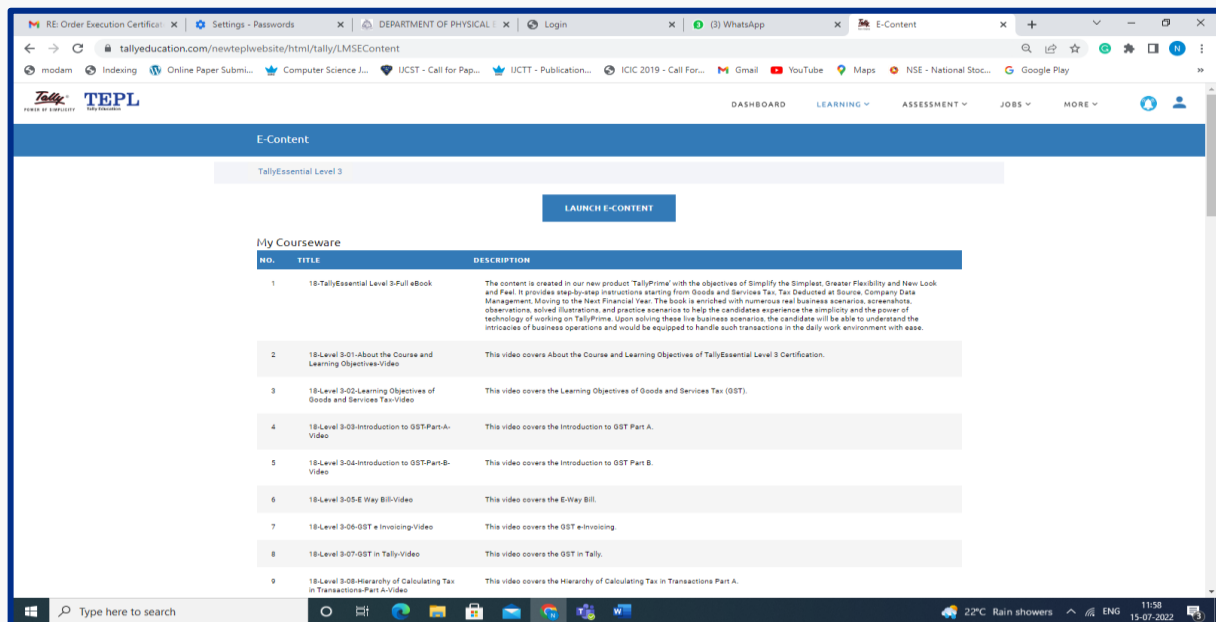
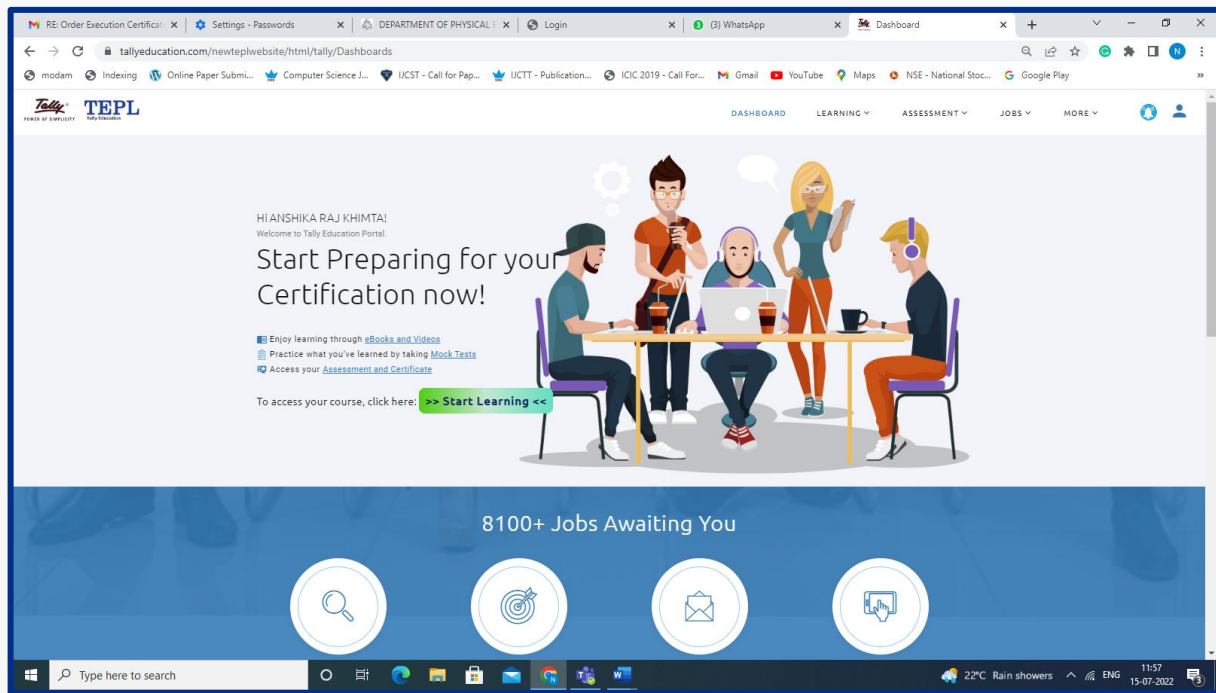
- Tally Portal Access by Students for E-Contents & Online Videos
- Lectures By Eminent Faculty
- Study Material
- Classes In Online Mode Using MS-Teams Platform
- Practical Implementation on Tally PRIME
- Mock Tests
- Online Test
- Softcopy and hardcopy of certificates from Tally Education Private Limited, Bangalore



## St. Bede's College Shimla

After enrollment, students were provided with username and password which they used to access e-contents, mock-tests & online videos. Students were able to access the e-contents by using their username and password on the website tallyeducation.com.

### Tally Portal access by students for E-contents & Online Videos



### Tally Portal Access by Students for E-Contents & Online Videos



# St. Bede's College Shimla

The screenshot shows a web browser window displaying the TallyEssential student portal. The address bar shows the URL: [content.tallyeducation.com/studentportal/index.html#/dashboard/library](https://content.tallyeducation.com/studentportal/index.html#/dashboard/library). The page features a navigation bar with options like Library, Assignment, Assessment, Notifications, and Support. Below this, there's a 'Filter' section and tabs for 'My Contents' and 'Faculty Contents'. The main area is a grid of video content cards, each with a 'TallyEssential' logo and a video thumbnail. The cards represent various video lessons, such as '18-Level 3-01-About the Course and Learning...', '18-Level 3-02-Learning Objectives of...', '18-Level 3-03-Introduction to GST-Part-A-Video', '18-Level 3-04-Introduction to GST-Part-B-Video', '18-Level 3-05-E Way Bill-Video', '18-Level 3-06-GST e Invoicing-Video', '18-Level 3-07-GST in Tally-Video', and '18-Level 3-08-Hierarchy of Calculating Tax...'. Each card has a 'View Details' button. At the bottom, there are links for 'Powered by MagicBox', 'Copyright', 'Help', and 'About Us', along with app store download buttons for the App Store, Desktop App, and Google Play.

The screenshot shows a web browser window displaying the TallyEssential eBook reader. The address bar shows the URL: [content.tallyeducation.com/ebookreader/launchbook.htm?id=47486&userType=TEVBUkSFUg](https://content.tallyeducation.com/ebookreader/launchbook.htm?id=47486&userType=TEVBUkSFUg). The page features a large, colorful illustration of a laptop with a person standing next to it, and another person standing on a set of stairs. The text on the page reads: 'TallyEssential Level 3 Chapter 2: Goods and Services Tax (GST) 2.2 Introduction to GST - Part B'. The TallyEssential logo and tagline 'POWER OF SIMPLICITY' are visible in the top left corner.

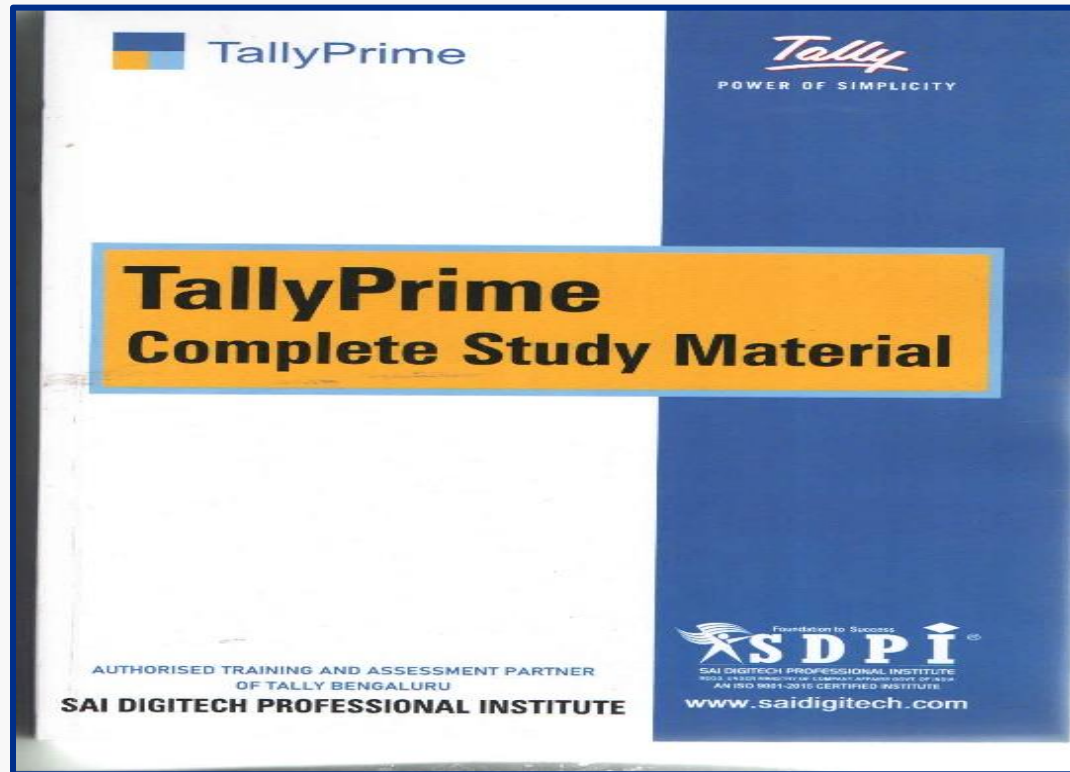
*Tally Portal Access by Students for E-Contents & Online Videos*

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St. Bede's College Shimla

Study material



*Study material*

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St. Bede's College Shimla

**Tally Prime Software**



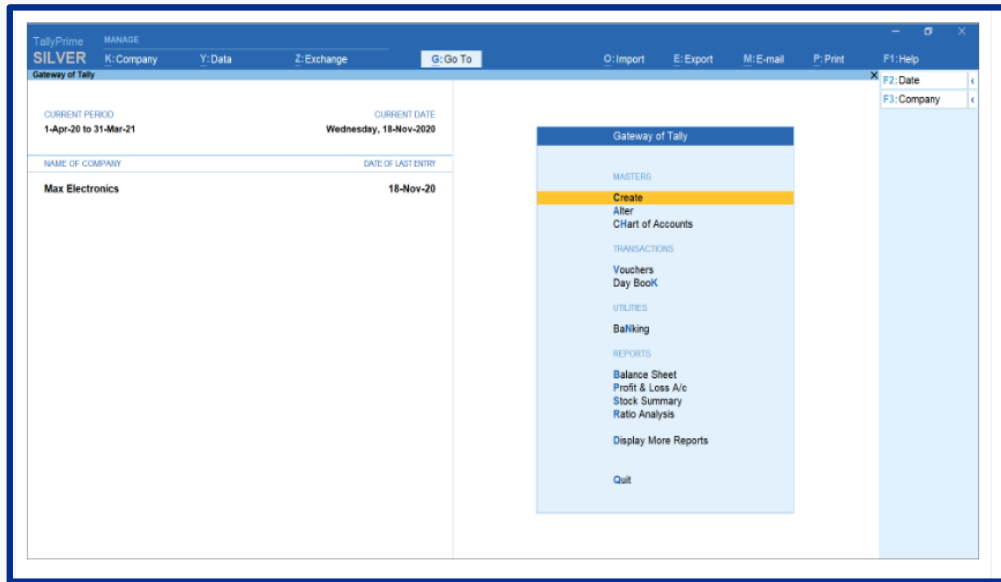
*Tally Prime Software*

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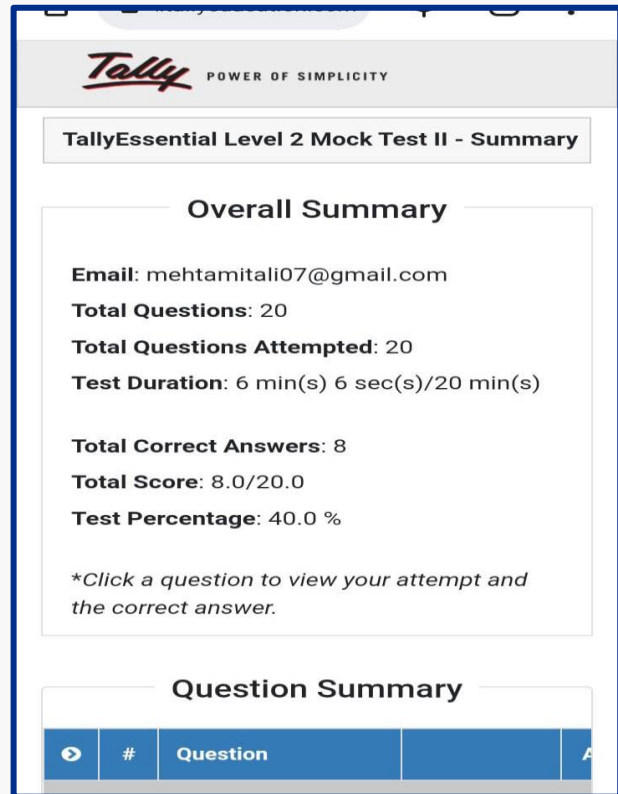
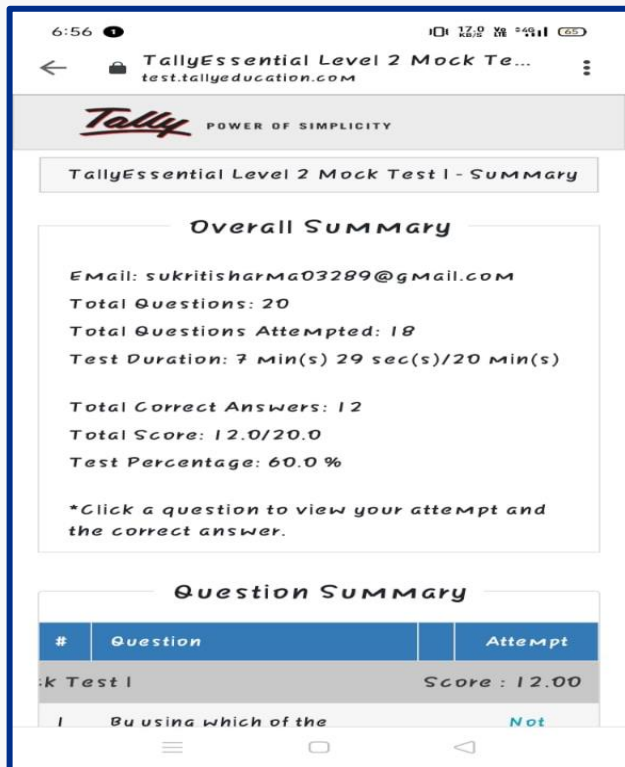
# St. Bede's College Shimla

## Practical Implementation on Tally Prime



## Practical Implementation on Tally Prime

### Mock Tests



## Mock Tests-Tally Essentials Level II

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St. Bede's College Shimla

TallyEssential Level 2 Final Mock Test - Summary

**Overall Summary**

Email: palakthakur1504@gmail.com  
 Total Questions: 30  
 Total Questions Attempted: 30  
 Test Duration: 20 min(s) 1 sec(s)/30 min(s)

Total Correct Answers: 18  
 Total Score: 18.0/30.0  
 Test Percentage: 60.0 %

*\*Click a question to view your attempt and the correct answer.*

**Question Summary**

Question	Attempt
Essential Level 2 Final Mock Test	S

20:24

TallyEssential Level 3 Mock Test I - Summary

**Overall Summary**

Email: shrutigarg0213@gmail.com  
 Total Questions: 20  
 Total Questions Attempted: 20  
 Test Duration: 8 min(s) 29 sec(s)/20 min(s)

Total Correct Answers: 10  
 Total Score: 10.0/20.0  
 Test Percentage: 50.0 %

*\*Click a question to view your attempt and the correct answer.*

**Question Summary**

#	Question	Attempt
Mock Test I		Score : 10.00
1	In TallyPrime, If the company	Incorrect Attempt

Mock Tests-Tally Essentials Level II

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MOCK TESTS-TALLY ESSENTIALS LEVEL III

3:37 PM test.tallyeducation.com/exam/test.

**Tally** POWER OF SIMPLICITY

**TallyEssential Level 3 Mock Test II - Summary**

**Overall Summary**

Email: seemadogra.official@gmail.com  
 Total Questions: 20  
 Total Questions Attempted: 20  
 Test Duration: 17 min(s) 29 sec(s)/20 min(s)

Total Correct Answers: 10  
 Total Score: 10.0/20.0  
 Test Percentage: 50.0 %

*\*Click a question to view your attempt and the correct answer.*

**Question Summary**

#	Question	Attempt
Mock Test II		Score : 10.00
1	Super Motors Pvt. Ltd. maintained	Incorrect Attempt

3:40 0.17 KB/S 4G 67%

**Tally** POWER OF SIMPLICITY

**TallyEssential Level 3 Final Mock Test - Summary**

**Overall Summary**

Email: mehakverma426@gmail.com  
 Total Questions: 30  
 Total Questions Attempted: 30  
 Test Duration: 10 min(s) 59 sec(s)/30 min(s)

Total Correct Answers: 9  
 Total Score: 9.0/30.0  
 Test Percentage: 30.0 %

*\*Click a question to view your attempt and the correct answer.*

**Question Summary**

#	Question	Attempt
TallyEssential Level 3 Final Mock Test		Score : 9.00

Mock Tests-Tally Essentials Level III





## St. Bede's College Shimla

### FINAL EXAMINATION IN ONLINE MODE ON TALLY PORTAL

CERTIFICATION	TEST LINK	CERTIFIED DATE	DOWNLOAD CERTIFICATE
TallyEssential Level 2	Test Completed	2022-03-10	
TallyEssential Level 3	<a href="#">COPY</a> <a href="#">LAUNCH</a> Test Date : 23-Dec-22 Link Validity : 00:00hrs to 23:59hrs	Not Available	

Section 1/1 TallyEssential ... 28.07

Score: 1 Question 55/60

What is the shortcut key used to open the GST portal from GSTR-1 report?  
जीएसटीआर -1 रिपोर्ट से जीएसटी पोर्टल खोलने के लिए उपयोग की जाने वाली शॉर्टकट-की क्या है?

Options :

- Ctrl+V
- Ctrl+V
- Alt+O
- Alt+O
- Ctrl+U
- Ctrl+U
- Alt+V
- Alt+V

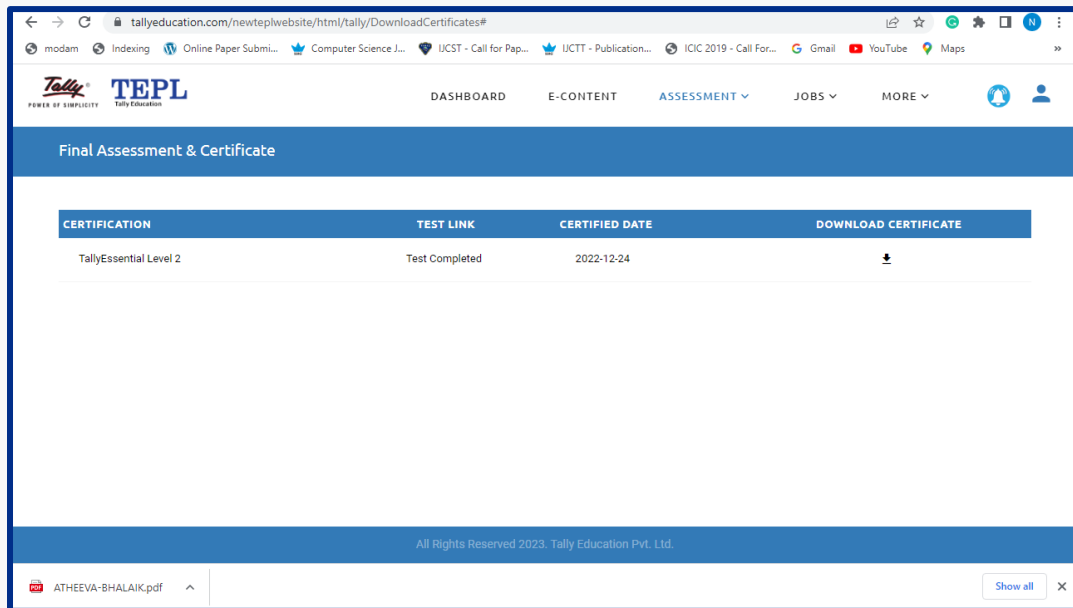
*Final Examination in Online Mode on Tally Portal*





## St. Bede's College Shimla

### SOFTCOPY AND HARDCOPY OF CERTIFICATES



### TALLY ESSENTIALS LEVEL 2



*Certificates: Tally Essentials Level II*



## St. Bede's College Shimla

**Syllabus**

### TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory  
Accounts Receivable and Payable Management  
Purchase and Sales Order Management  
Tracking Additional Costs of Purchase  
Cost/Profit Centres Management  
Budgets and Scenarios  
Generating and Printing Reports  
Goods and Services Tax

**Tally Certifications**

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

\*Available in Schools & Colleges only

**Overall Grade**

Score Range	Grade
>=75%	A <sup>+</sup>
>=60% to <75%	A
>=36% to <60%	B
<36%	C

*Certificates: Tally Essentials Level II*

### TALLY ESSENTIALS LEVEL 3




## Certificate of Merit

This certificate is awarded to

**LAKSHITA GUPTA**  
Son/Daughter of

**Sh. SHYAM GUPTA**  
for successfully completing

**TallyEssential Level 3**  
and securing Grade **A<sup>+</sup>**

Place of Issue: Bengaluru  
Date Certified: 23-Dec-2022  
Release: Prime 1.1

  
**Bhuvaneshwari B**  
Chief Executive Officer  
Tally Education Pvt. Ltd.

Certificate No: 902380518  
Institute Name:  
St. Bede's College

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorized to issue certifications on Computerised Accounting with Tally.  
This Certificate can be verified at [www.tallyeducation.com](http://www.tallyeducation.com)

*Certificates: Tally Essentials Level III*



## St. Bede's College Shimla

**Syllabus**  
**TallyEssential Level 3**  
(Taxation and Compliance)

Goods and Services Tax (GST)  
Tax Deducted at Source  
Management of Business Data  
Moving to the Next Financial Year

**Tally Certifications**

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

\*Available in Schools & Colleges only

**Overall Grade**

Score Range	Grade
>=75%	A*
>=60% to <75%	A
>=36% to <60%	B
<36%	C

### *Certificates: Tally Essentials Level II*

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## St. Bede's College Shimla

### Letter of Consent

<b>LETTER OF CONSENT</b>	
<p>St. Bede's College, Shimla in collaboration with Tally institute of learning, SDPI (Sai Digtceh Professional Institute), Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore organised two certificate courses on Tally Essentials with Prime Level II for first year and Tally Essentials (GST) with Level III for second year students for the session 2022-23:</p>	
<ol style="list-style-type: none"> <li>1. Classes commenced from September 14, 2022, to December 21, 2022, for Tally Essentials with Prime Level II and August 20, 2022, to December 9, 2022, for Tally Essentials (GST) Level III.</li> <li>2. Tally authorized courseware were provided to the students.</li> <li>3. 30 classes in two groups were taken by the competent faculty.</li> <li>4. Online mock tests on Tally portal were conducted for the students.</li> <li>5. Multiuser rental Tally software to St. Bede's college only for student who enrolled were provided.</li> <li>6. Technical support for execution of training were provided.</li> <li>7. Online assessments for the students enrolled in the training were done on December 24, 2022, for first year and December 23, 2022, for second year.</li> <li>8. Certificate were issued to the students by Tally Education, Bangalore.</li> </ol>	
<p>For and on behalf of: Tally Institute of Learning, Shimla</p> <p>Signature </p> <p>Name: Mr. Sanjeev Rana</p> <p>Designation: Centre Manager, Tally Institute of Learning, Shimla</p> <p>DATE: <u>24 May 2023</u></p> <p>Seal: </p>	<p>For and on behalf of: St. Bede's College, Shimla</p> <p>Signature </p> <p>Name: Sr. Prof. Molly Abraham</p> <p>Designation: Principal, SBC, Shimla</p> <p>Principal St. Bede's College DATE: <u>24 May 2023</u></p> <p>Seal:</p>

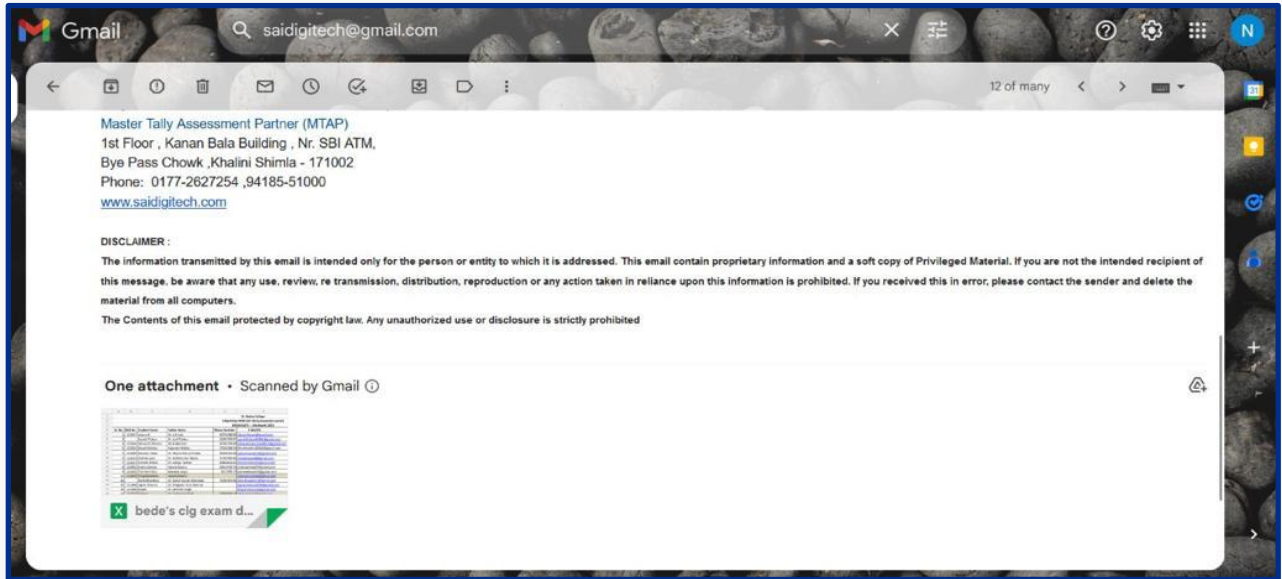
*Letter of Consent*

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# St. Bede's College Shimla

## Communication Letters



## Communication Letters

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