



**St. Bede's College Shimla**  
(UGC-NAAC "A+" Grade Re-Accredited)

**CRITERION 3**

**3.5.1. NUMBER OF FUNCTIONAL MOUS / LINKAGES WITH INSTITUTIONS/ INDUSTRIES IN INDIA AND ABROAD FOR INTERNSHIP, ON-THE-JOB TRAINING, PROJECT WORK, STUDENT / FACULTY EXCHANGE AND COLLABORATIVE RESEARCH DURING THE LAST FIVE YEARS**

**TALLY INSTITUTE OF LEARNING**

**LIST OF ACTIVITIES DONE UNDER MOU- ADD-ON COURSES**

**LETTER OF CONSENT**



**St. Bede's College Shimla**

**LIST OF ACTIVITIES DONE UNDER THE MOU**

**TALLY ESSENTIAL WITH TALLY PRIME LEVEL II**

**TALLY ESSENTIAL LEVEL III**

**MOCK TESTS**

**STUDY MATERIAL**

**CLASSES ON MS TEAMS**

**TALLY PRIME SOFTWARE**

**PRACTICAL TALLY PRIME**

**ATTENDANCE**

**CERTIFICATES**

**DATE SHEETS**



## St. Bede's College Shimla

### TALLY INSTITUTE OF LEARNING

Memorandum of understanding was signed between St. Bede's College, Shimla, and Tally institute of learning, SDPI, Shimla (Sai Digitech Professional Institute Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore on September 2, 2021. Under this MOU, two add on courses namely Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III were offered to the students. These courses were offered to B.COM/BBA/BCA/BA/BSC students of second and first year. The faculty of Sai Digitech Professional Institute Shimla took classes (online/ offline) twice a week. Certificates were provided by Tally Education Private Limited, Bangalore.

- **Tally Essential with Tally Prime Level II**

Class: 1st year

Offered to: B.COM/BBA/BCA/BA/BSC

Duration: 30 hours

Objectives:

- To acquaint students with knowledge of accounting
- To practically implement basics of accounting using tally prime release 2.0
- Learning outcomes:
  - Understand the fundamentals of accounting
  - Recording and maintaining accounting transactions insight
  - Knowledge of storage and classification of inventory
  - Understand purchase & sales order management and cost/profit centers management
  - Practically implementation of accounting using tally prime release 2.0

Start date: September 13, 2021

End date: December 31, 2021

Exam date: march 10, 2022

Timings: 10:00 am- 4:00 pm

Examination mode: offline

Total number of students enrolled: 98

Certification: 92

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## St. Bede's College Shimla

- **Tally Essential (GST) Level III**

Class: 2nd year

Offered to: B.COM/BBA/BA

Prerequisite: Tally in 1st year

Duration: 30 hours

Objectives:

- To acquaint students with knowledge of accounting
- To practically implement using Tally Prime Release 2.0

Learning outcomes:

- Understand the fundamentals of GST
- Knowledge of Recording and maintaining Accounting
- Understand the management of Business Data
- Practically implementation of GST using Tally Prime Release 2.0

Start date: September 14, 2021

End date: December 31, 2021

Exam date: march 9, 2022

Timings: 10:00 am- 4:00 pm

Examination mode: offline

Total number of students enrolled: 72

Certification: 71

- ❖ **LIST OF ACTIVITIES DONE UNDER MOU**

- Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos
- Lectures By Eminent Faculty
- Study Material
- Classes In Online Mode Using MS-Teams Platform
- Practical Implementation on Tally PRIME
- Online Test
- Certificates from Tally Education Private Limited, Bangalore
- Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos

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## St. Bede's College Shimla

After enrollment, students were provided with username and password which they used to access e-contents, mock-tests & online videos. Students were able to access the e-contents by using their username and password on the website tallyeducation.com.

The screenshot shows the Tally Education Portal dashboard. At the top, there is a navigation bar with 'DASHBOARD', 'LEARNING', 'ASSESSMENT', 'JOBS', and 'MORE'. The main content area features a welcome message for 'HI ANSHIKA RAJ KHIMTA!' and a large heading 'Start Preparing for your Certification now!'. Below this, there are three links: 'Enjoy learning through eBooks and Videos', 'Practice what you've learned by taking Mock Tests', and 'Access your Assessment and Certificate'. A prominent green button labeled 'Start Learning' is visible. At the bottom of the dashboard, there is a section titled '8100+ Jobs Awaiting You' with four circular icons representing different job categories.

The screenshot shows the 'E-Content' page on the Tally Education Portal. The page title is 'E-Content' and the sub-page is 'TallyEssential Level 3'. A blue button labeled 'LAUNCH E-CONTENT' is prominently displayed. Below this, there is a section titled 'My Courseware' with a table listing various courseware items.

NO.	TITLE	DESCRIPTION
1	18-TallyEssential Level 3-Full eBook	The content is created in our new product 'TallyPrime' with the objectives of Simplify the Simplest, Greater Flexibility and New Look and Feel. It provides step-by-step instructions starting from Goods and Services Tax (Deduction at Source, Company Data Management, Moving to the Next Financial Year). The book is enriched with numerous real business scenarios, screenshots, observations, solved illustrations, and practice scenarios to help the candidates experience the simplicity and the power of technology of working on TallyPrime. Upon solving these live business scenarios, the candidate will be able to understand the intricacies of business operations and would be equipped to handle such transactions in the daily work environment with ease.
2	18-Level 3-01-About the Course and Learning Objective-Video	This video covers About the Course and Learning Objectives of TallyEssential Level 3 Certification.
3	18-Level 3-02-Learning Objectives of Goods and Services Tax-Video	This video covers the Learning Objectives of Goods and Services Tax (GST).
4	18-Level 3-03-Introduction to GST-Part-A-Video	This video covers the Introduction to GST Part A.
5	18-Level 3-04-Introduction to GST-Part-B-Video	This video covers the Introduction to GST Part B.
6	18-Level 3-05-E Way Bill-Video	This video covers the E-Way Bill.
7	18-Level 3-06-GST e Invoicing-Video	This video covers the GST e-Invoicing.
8	18-Level 3-07-GST in Tally-Video	This video covers the GST in Tally.
9	18-Level 3-08-Hierarchy of Calculating Tax in Transactions-Part A-Video	This video covers the Hierarchy of Calculating Tax in Transactions Part A.

### *Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos*

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# St. Bede's College Shimla

content.tallyeducation.com/studentportal/index.html#/dashboard/library

Library Search by Title, Author, ISBN or Description

My Contents Faculty Contents

18-Level 3-01- About the Course and Learning Objectives

18-Level 3-02- Learning Objectives of...

18-Level 3-03- Introduction to GST-Part-A-Video

18-Level 3-04- Introduction to GST-Part-B-Video

18-Level 3-05-E Way Bill-Video

18-Level 3-06-GST e Invoicing-Video

18-Level 3-07-GST in Tally-Video

18-Level 3-08- Hierarchy of Calculating Tax i...

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content.tallyeducation.com/ebookreader/launchbook.htm?id=47486&userType=TEVBUK5FUg

Tally POWER OF SIMPLICITY

TallyEssential Level 3

Chapter 2: Goods and Services Tax (GST)

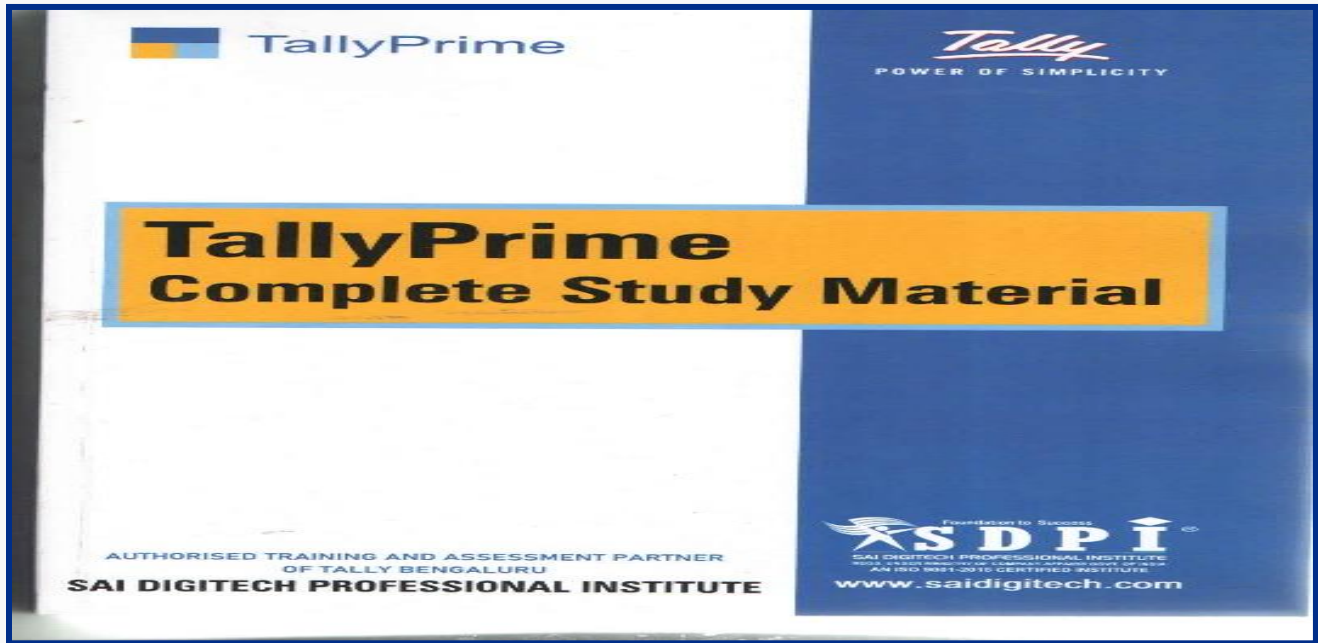
2.2 Introduction to GST - Part B

*Tally Portal Access by Students for E-Contents, Mock-Tests & Online Videos*

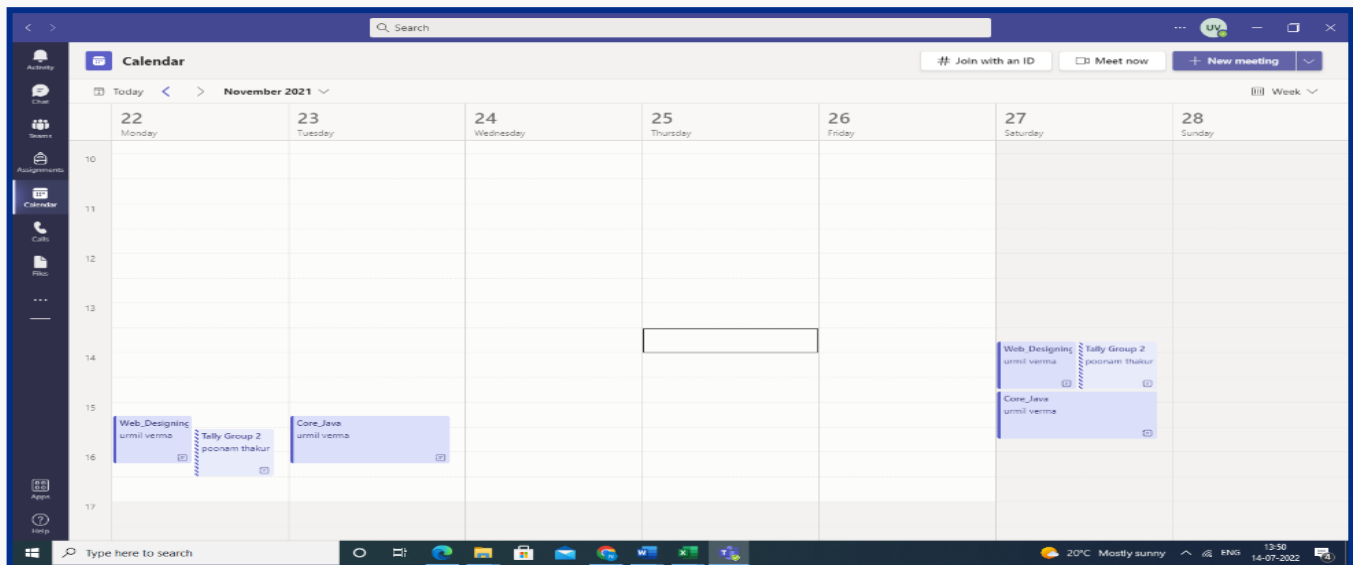
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## St. Bede's College Shimla



### *Study Material (Tally Prime)*



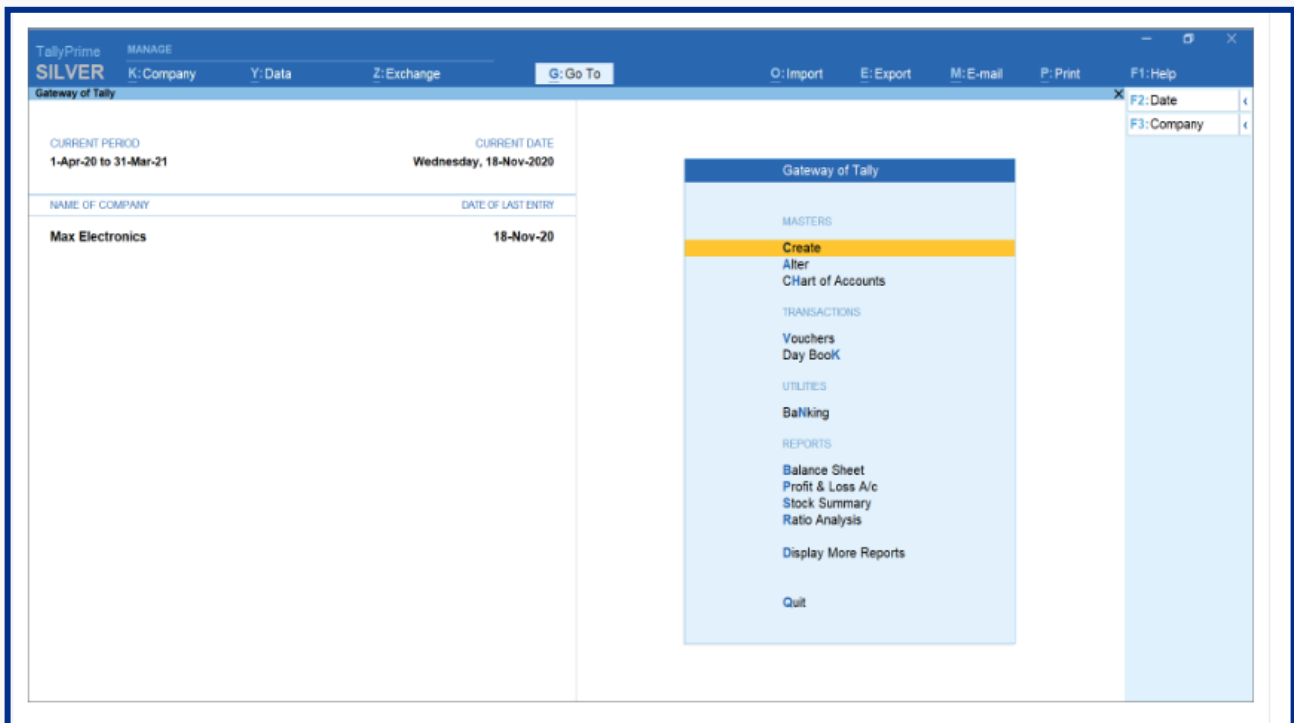
### *Classes in Online Mode Using MS-Teams Platform*



St. Bede's College Shimla



### Tally PRIME Software



*Practical Implementation on Tally Prime*

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Attendance Sheets

Tally Essential Level 3 with GST Attendance

Tally Essential Level 2 with GST Attendance

Certificates



Tally Essential Level 2 with GST Certificate

Tally Essential Level 3 with GST Certificate



# St. Bede's College Shimla

## Exam Date Sheets

*Add on Courses  
St. Bede's College, Shimla*

**NOTICE**

February 27, 2022

**DATESHEET FOR ADD-ON COURSES**

COURSE NAME	CLASS	DATE & TIME	ROOM NO.
TALLY ESSENTIALS LEVEL 2 (TALLY PRIME)	FIRST YEAR	MARCH 10, 2022 10:00 AM - 4:00 PM	COMPUTER LAB

**NOTE:**  
STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS.  
LIST ALREADY DISPLAYED ON THE NOTICE BOARD.

*Neha*  
27/2/2022  
NEHA WALIA  
(Coordinator)

*Add on Courses  
St. Bede's College, Shimla*

**NOTICE**

February 27, 2022

**DATESHEET FOR ADD-ON COURSES**

COURSE NAME	CLASS	DATE & TIME	ROOM NO.
TALLY ESSENTIALS LEVEL 3 (GST)	SECOND YEAR	MARCH 9, 2022 10:00 AM - 4:00 PM	COMPUTER LAB

**NOTE:**  
STUDENTS ARE REQUESTED TO COME ACCORDING TO THEIR GROUPS.  
LIST ALREADY DISPLAYED ON THE NOTICE BOARD.

*Neha*  
27/2/2022  
NEHA WALIA  
(Coordinator)




*Tally Essential Level 2 with GST Date Sheet*

*Tally Essential Level 3 with GST Date Sheet*



## St. Bede's College Shimla

### Letter of Consent

	
<b>LETTER OF CONSENT</b>	
<p>St. Bede's College, Shimla in collaboration with Tally institute of learning, SDPI (Sai Digitech Professional Institute), Shimla, an authorized training and assessment partner of Tally Education Private Limited, Bangalore organised two certificate courses on Tally Essentials with Prime Level II for first year and Tally Essentials (GST) with Level III for second year students for the session 2021-22:</p>	
<ol style="list-style-type: none"><li>1. Classes commenced from September 13, 2021, to December 31, 2021 for Tally Essentials with Prime Level II and September 14, 2021 to December 31, 2021 for Tally Essentials (GST) with Level III.</li><li>2. Tally authorized courseware were provided to the students.</li><li>3. 30 classes in two groups were taken by the competent faculty.</li><li>4. Multiuser rental Tally software to St. Bede's college only for student who enrolled were provided.</li><li>5. Technical support for execution of training were provided.</li><li>6. Online assessments for the students enrolled in the training were done on March 10, 2022, for first year and March 9, 2022, for second year.</li><li>7. Certificate were issued to the students by Tally Education, Bangalore.</li></ol>	
For and on behalf of: Tally institute of learning, Shimla	For and on behalf of: St. Bede's College, Shimla
Signature: 	Signature: 
Name: Mr. Sanjeev Rana	Name: Sr. Prof. Molly Abraham
Designation: Centre Manager, Tally Institute of learning, Shimla	Designation: Principal, SBC, Shimla
DATE: _____	DATE: _____
Seal: 	Seal: Principal St Bede's College Shimla -171002

*(Letter of Consent (St. Bede's College and Tally Institute of Learning, SDPI, Shimla))*

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