

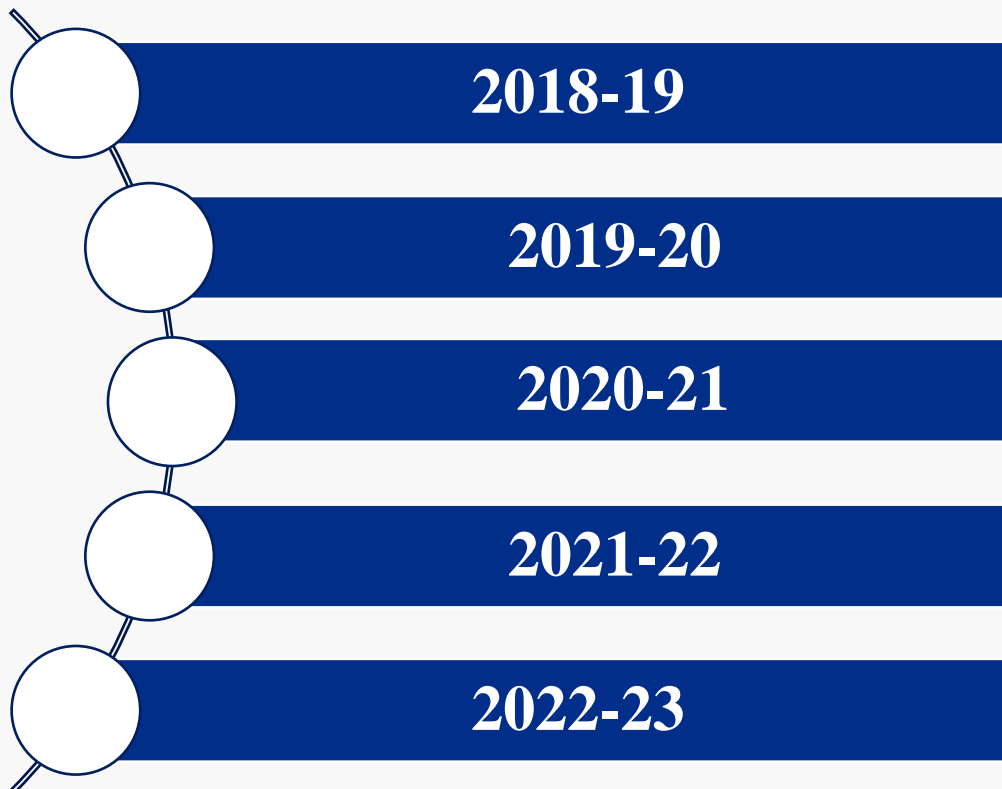


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CRITERION 6

6.3.3

**PROFESSIONAL DEVELOPMENT PROGRAMMES CONDUCTED BY
COLLEGE**





St. Bede's College Shimla

YEAR	PROFESSIONAL DEVELOPMENT PROGRAMMES	
2018-19	TRAINING PROGRAM ON TALLY	VIEW
2018-19	FACULTY DEVELOPMENT PROGRAMME ON “EDUCATION TRENDS VISION-2030”	VIEW
2019-2020	CAMPUS WHIZZ WORKSHOP	VIEW
2019-2020	WORKSHOP ON “NEW LAYOUT OF COLLEGE WEBSITE”	VIEW
2019-2020	DISASTER PREPAREDNESS AND TRAINING SESSION	VIEW
2020-2021	FACULTY DEVELOPMENT PROGRAM ON ONLINE TEACHING TOOLS	VIEW
2020-2021	SEMINAR ON ERP AND INCOME TAX FOR NON- TEACHING STAFF	VIEW
2021-2022	WORKSHOP ON “RESEARCH METHODOLOGY AND DATA ANALYSIS USING JAMOVI SOFTWARE”	VIEW
2021-2022	ONLINE ONE WEEK FACULTY DEVELOPMENT PROGRAM (FDP) DESIGN & DEVELOPMENT OF MOOCS	VIEW
2021-2022	FIVE DAY FDP ON “REVAMPING EMOTIONAL AND PROFESSIONAL PARADIGMS FOR AN INCLUSIVE APPROACH TO HOLISTIC EDUCATION”	VIEW
2021-2022	DEVELOPMENT PROGRAMME FOR THE NON- TEACHING STAFF	VIEW
2022-2023	AWARENESS TALK ON “MAKING A DIFFERENCE AS A TEACHER”	VIEW
2022-2023	ONE DAY FACULTY DEVELOPMENT PROGRAMME ON “MOVING TOWARDS ACCREDITATION-4TH CYCLE”	VIEW
2022-2023	DEVELOPMENT PROGRAM ON ‘WORK ETHICS’ FOR THE NON-TEACHING STAFF	VIEW



St. Bede's College Shimla

2018-19

TRAINING PROGRAM ON TALLY



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TRAINING PROGRAM ON TALLY

On September 24, 2018, St. Bede's College organized a training program on the topic of "Tally ERP 9 Software" for the non-teaching staff members.

Objective- The objective of this training program was to equip the non-teaching staff with the skills to effectively use Tally ERP 9 to increase the overall efficiency of administrative processes.

The resource person for this informative session was Miss. Poonam Thakur, an expert from Sai Digitech Institute Pvt. Ltd., located in Lakkar Bazar, Shimla.

The training program commenced at 10:00 AM and saw active participation from the non-teaching staff members of the college. Miss. Poonam Thakur conducted a comprehensive overview of the Tally ERP 9 software, explaining its features, and its various modules. Some of the key areas covered during the training included:

1. **Installation and Configuration:** The session began with an explanation of how to install and configure Tally ERP 9 on various systems.
2. **Data Entry and Management:** Participants were guided through the process of data entry and management within the software.
3. **Generating Reports:** Tally ERP 9's reporting capabilities were showcased, demonstrating how it can be used to generate financial reports, statements, and other essential documents.
4. **GST (Goods and Services Tax):** Given the significance of GST in modern taxation, a dedicated portion of the training program focused on understanding how Tally ERP 9 can be used for GST compliance and reporting.

The session concluded with a fruitful discussion in which participants had the opportunity to address common issues they had encountered while using the software.

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Report of the Training

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St. Bede's College Shimla

Training Program on Tally for Non-teaching Staff.

Session - 2018-19.
Date - September 24, 2018.

SN	Name	Signature
1	Annie Thomas.	AK Thomas
2	Bikari Lal Thakur.	Bali
3	Bishan Dutt	Bishan
4	Khub Ram.	Khush
5	Poonam Bakshi	Bakshi
6	Reji Poppy	Reji P
7	Salil Sood.	Salil
8	Sanjeev Peter	Sanjeev
9	Ruchi Rangta.	Ruchi
10	Narain Kumar.	Narain
11	Bhopinder Kumar.	Bhopinder
12	Manoj Kumar.	Manoj
13	Mathew Kurikose.	Mathew
14	Anjali Wadhawan	Anjali
15	Vikash Kumar.	Vikash
16	Assuciana Pereira	AP
17	Ambily	Ambily
18	Francis A. A.	Francis

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St. Bede's College
Shimla 171001

Attendance sheet of Non- Teaching Staff



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FIVE DAY FACULTY DEVELOPMENT PROGRAMME ON "EDUCATION TRENDS VISION-2030"



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FACULTY DEVELOPMENT PROGRAMME ON "EDUCATION TRENDS VISION-2030"

From March 4, 2019, to March 8, 2019, a Faculty Development Programme on "Education Trends Vision-2030" was organized by the Internal Quality Assurance Cell (IQAC) in collaboration with the Economics Department at St. Bede's College, Shimla.

Objectives: The Faculty Development Programme aimed to familiarize the faculty with innovations in curriculum and pedagogy to promote communication skills, critical thinking, and creativity.

Day 1 - Topic: "Vision 2030 and Globalized Education" Speaker: Dr. Ravi Bhushan (IQAC Coordinator)

Summary: The inaugural day of the program featured Dr. Ravi Bhushan, IQAC Coordinator, who spoke on the alignment of Vision 2030 with educational policies. He highlighted that it is important to have a clear vision and road map for a sound education system.

Day 2 - Topic: "Emerging Trends in Higher Education" Speaker: Dr. Ravi Bhushan (IQAC Coordinator)

On the second day, Dr. Ravi Bhushan discussed emerging trends in higher education and provided information on current trends in higher education.

Days 3 and 4 - Topic: "Innovations in Pedagogy and Curriculum Design" Speaker: Prof. Ahluwalia (External Expert, IQAC, and Retired Professor, Department of Physics, Himachal Pradesh University)

On third and fourth day of the program, Prof. Ahluwalia's lecture focused on innovations in pedagogy and curriculum design. He gave insights into innovative approaches to teaching and curriculum development.

Final Day - Topic: "Inter-Country Perspective on Education Trends" Speaker: Mr. Mike Ivanof (Fraser Valley University, Canada)

On the final day Mr. Mike Ivanof, provided an inter-country perspective on education trends. He emphasized the necessity of enhancing communication skills, critical thinking, creativity, and innovation in students. He discussed the role of the 5Cs – competition, co-competition, co-operation, collaboration, and co-ordination in education. His presentation concluded with the powerful message that words have the potential to change the world.

Outcomes: The seminar provided insights about the changing trends in educational landscape in line with the globalized world envisioned in Vision 2030.

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St. Bede's College Shimla

**ECONOMICS DEPARTMENT
ST. BEDE'S COLLEGE SHIMLA**

**IN COLLABORATION WITH
UFV CANADA**


ORGANISES

**A FACULTY DEVELOPMENT
PROGRAMME ON**

**EDUCATION TRENDS: VISION
2030**

**RESOURCE PERSON
DR. MIKE IVANOF**

**DATE 8TH MARCH 2019
TIME 10.30 A.M
VENUE COLLEGE AUDITORIUM**



Brochure & Welcome of resource person



Group photo of the Faculty Development Program

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St. Bede's College Shimla

Five Day Faculty Development Programme on "Education Trends and Vision - 2030." Session - 2018-19

Date - 4th March to 8th March 2019

	Day 1	Day 2	Day 3	Day 4	Day 5
1. Dr. Beena Thattai Lonappan.	pm	pm	pm	pm	pm
2. Dr. Navdeep Thakur.	pm	pm	pm	pm	pm
3. Ms. Shreeta Gupta	pm	pm	pm	pm	pm
4. Dr. Shranija Muzil	pm	pm	pm	pm	pm
5. Ms. Preeti Kaundal	pm	pm	pm	pm	pm
6. Dr. Kusum Thakur.	pm	pm	pm	pm	pm
7. Ms. Poonam Thakur.	pm	pm	pm	pm	pm
8. Dr. Anita Khanna.	pm	pm	pm	pm	pm
9. Mr. Nishant.	pm	pm	pm	pm	pm
10. Mr. Manu Mahajan	pm	pm	pm	pm	pm
11. Dr. Savita Rana.	pm	pm	pm	pm	pm
12. Ms. Minni Sharma.	pm	pm	pm	pm	pm
13. Mr. Anupam Sharma.	pm	pm	pm	pm	pm
14. Mr. Ashish Kumar.	pm	pm	pm	pm	pm
15. Ms. Upasana Thakur.	pm	pm	pm	pm	pm
16. Ms. Shivani Vaid.	pm	pm	pm	pm	pm
17. Ms. Madhu Pathra	pm	pm	pm	pm	pm
18. Ms. Neha Uolia.	pm	pm	pm	pm	pm
19. Ms. Nivedita Bhardwaj	pm	pm	pm	pm	pm
20. Ms. Priyanka Dharenda.	pm	pm	pm	pm	pm
21. Ms. Vishal Kumar.	pm	pm	pm	pm	pm
22. Dr. Anupama Tandon.	pm	pm	pm	pm	pm
23. Ms. Alaka Verma.	pm	pm	pm	pm	pm
24. Ms. Unnatti Chakran	pm	pm	pm	pm	pm
25. Ms. Anuja Rathore Sharma.	pm	pm	pm	pm	pm
Dr. Deepthi Pathania.	pm	pm	pm	pm	pm
Dr. Gitanjali Mahendra	pm	pm	pm	pm	pm

Teaching Staff Attendance sheet



St. Bede's College Shimla

	Day 1	Day 2	Day 3	Day 4	Day 5
Ms. Monika Bhatnagar.					
29. Dr. Divender Bindra	DB	DB	DB	DB	DB
30. Sr. Divya Jyoti Miraudha.	DM	DM	DM	DM	DM
31. Mr. Parraj Ashish.	PA	PA	PA	PA	PA
32. Mr. Kamal Dev Chandel.	Kam At	Kdev At	Kdel At	Kdds At	Kdhs At
33. Ms. Ankita Tandon.	AS	AS	AS	AS	AS
34. Dr. Sangita Sarawat.	Sang	Sang	Sang	Sang	Sang
35. Ms. Purnam Chauhan.	Purn CP	Purn CP	Purn CP	Purn CP	Purn CP
36. Ms. Nandini Pathania.					
37. Dr. Vijay Kumar Bhardwaj.	Vij	Vij	Vij	Vij	Vij
38. Mr. Dharm Vir Pathania.	DV	DV	DV	DV	DV
39. Mr. Jushel Kumar.	Jushel	Jushel	Jushel	Jushel	Jushel
40. Ms. Keena Thakur.	Ke	Ke	Ke	Ke	Ke
41. Dr. Neha Gautam.	Neha Gautam	Neha	Neha	Neha	Neha
42. Dr. Sanjeev Kumar.	Sanjeev	Sanjeev	Sanjeev	Sanjeev	Sanjeev
43. Mr. Vijay Kumar Sauria.	Vijay	Vijay	Vijay	Vijay	Vijay
44. Dr. Sapna Sharma.	Sapna	Sapna	Sapna	Sapna	Sapna
45. Ms. Madhu Parmar.	Madhu	Madhu	Madhu	Madhu	Madhu
46. Dr. Ravi Bhushan Sood.	Ravi	Ravi	Ravi	Ravi	Ravi
47. Dr. Bharti Gandhi.	Bharti	Bharti	Bharti	Bharti	Bharti
48. Ms. Shivani Chauhan	Shivani	Shivani	Shivani	Shivani	Shivani
49. Dr. Shweta Thakur.	Shweta	Shweta	Shweta	Shweta	Shweta

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Teaching Staff Attendance sheet



St. Bede's College Shimla

2019-2020

CAMPUS WHIZZ WORKSHOP



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CAMPUS WHIZZ WORKSHOP

From June 19th to June 21st, 2019, a workshop on Campus Whizz was organized for the faculty members. The workshop spanned over three days, concluding on June 21st, 2019. The training was conducted department-wise, allowing the faculty to gain valuable insights into the new uses of their internet facilities.

Objective: The primary objective of the workshop was to familiarize the teachers with E-catalogue (OPAC) and the INFLIBNET (Information Library Network). The focus of the training was to introduce the teachers to Campus Whizz, which incorporates tools that are designed to enhance the accessibility and functionality of the college's internet facilities.

The session commenced under the aegis of experienced teachers who in turn guided the teachers with hands on demonstration, interactive discussions, and practical exercises to expose them to features and functionalities of Campus Whizz.

Outcomes: Faculty members enlarged their scope and vision in imparting education through in-depth research of scholarly articles in the digital library resources through E-Catalogue (OPAC) and INFLIBNET.

Professional development found new vistas of teaching methodologies and innovation in curriculum development through interactive discussions and practical exercise undertaken amongst the large congregation of attendees.

Dr. Anjali
Principal

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Report of the Workshop

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1.



Group photos of the faculty during the workshop



St. Bede's College Shimla



Department of Computer Science
St. Bede's College, Shimla

ATTENDANCE SHEET

ACTIVITY NAME: CAMPUS WHIZZ WORKSHOP

DATE: JUNE 19- 21, 2019

VENUE: COMPUTER LAB

NO. OF PARTICIPANTS: 30

SR. NO.	FACULTY NAME	DEPARTMENT	SIGNATURE
1	MS. SHRUTI GUPTA	BIOTECHNOLOGY	<i>Shruti</i>
2	DR. NAVDEEP	BIOTECHNOLOGY	<i>Navdeep</i>
3	DR. KUSUM	BOTANY	<i>Kusum</i>
4	MS. PREETI KAUNDAL	BOTANY	<i>Preeti</i>
5	MR. NISHANT	CHEMISTRY	<i>Nishant</i>
6	MR. MANU MAHAJAN	COMMERCE & MANAGEMENT	<i>Manu Mahajan</i>
7	DR. SAVITA RANA	COMMERCE & MANAGEMENT	<i>Savita Rana</i>
8	MR. ASHISH	COMMERCE & MANAGEMENT	<i>Ashish</i>
9	MS. PRIYANKA MEHTA	COMMERCE & MANAGEMENT	<i>Priyanka</i>
10	MS. RAMAN BASSI	COMMERCE & MANAGEMENT	<i>Raman</i>
11	MS. MADHUPAHWA	COMPUTER SCIENCE	<i>Madhu</i>
12	MS. NEHA WALIA	COMPUTER SCIENCE	<i>Neha</i>
13	MS. NIVEDITA BHARDWAJ	COMPUTER SCIENCE	<i>Nivedita</i>
14	DR. ANUPAMA TOMAR	ECONOMICS	<i>Anupama</i>
15	MS. UNNATI CHAUHAN	ECONOMICS	<i>Unnati</i>
16	DR. DEEPTI PAJANI	ENGLISH	<i>Deepti</i>
17	DR. GITANJALI	ENGLISH	<i>Gitanjali</i>
	MS. ANKITA	GEOGRAPHY	<i>Ankita</i>

Neha

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Shimla
Neha



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St. Bede's College, Shimla

19	MR. PANKAJ AASHISH	GEOGRAPHY	<i>Pankaj</i>
20	MR. ANOOP	GEOGRAPHY	<i>Anoop</i>
21	MS. POONAM CHAUHAN	HISTORY	<i>Poonam</i>
22	MS. NEHA JOITA	HISTORY	<i>Neha</i>
23	MR. SUSHEEL GUPTA	MATHEMATICS	<i>Susheel</i>
24	DR. V.K BHARDWAJ	MATHEMATICS	<i>V.K</i>
25	MS. REENA	MICROBIOLOGY	<i>Reena</i>
26	DR. SAPNA SHARMA	PHYSICS	<i>Sapna</i>
27	MR. V.K SANORIA	PHYSICS	<i>V.K</i>
28	DR. BHARTI GANDHI	PSYCHOLOGY	<i>Bharti</i>
29	MS. SHIVANI CHAUHAN	ZOOLOGY	<i>Shivani</i>
30	DR. SHWETA THAKUR	ZOOLOGY	<i>Shweta</i>

Neha
NEHA WALIA

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Shimla

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WORKSHOP ON “NEW LAYOUT OF COLLEGE WEBSITE”



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WORKSHOP ON “NEW LAYOUT OF COLLEGE WEBSITE”

On October 21, 2019, the computer department organized a workshop for teaching and non-teaching staff members to introduce the new layout of the college website. The resource person for the workshop was Mr. Sanjiv Rana and his team from Sai Digitech Institute, Shimla.

Objectives: The aim of the workshop was to invite suggestions for improving the layout of the new website and to make them aware of the changes and latest updates.

The resource person provided a detailed explanation of the working of the new website, ensuring that the staff had a clear understanding of the various features and functionalities. Through this workshop, the staff members were given hands on training and some of them were asked to navigate it.

Outcomes: The staff gave valuable suggestions and feedback to make the most of the new website for their academic and administrative needs

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Report of the Workshop

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Brochure of the workshop



Pictures of the staff during attending the workshop

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Department of Computer Science
St. Bede's College, Shimla

ATTENDANCE SHEET

ACTIVITY NAME: NEW LAYOUT OF THE COLLEGE WEBSITE

DATE: OCTOBER 21, 2019

VENUE: COMPUTER LAB

SR. NO.	FACULTY NAME	DEPARTMENT	SIGNATURE
1	MS. SHRUTI GUPTA	BIOTECHNOLOGY	<i>[Signature]</i>
2	DR. NAVDEEP	BIOTECHNOLOGY	<i>[Signature]</i>
3	DR. SHRANJA MUNJAL	BOTANY	<i>[Signature]</i>
4	DR. KUSUM	BOTANY	<i>[Signature]</i>
5	MS. PREETI KAUNDAL	BOTANY	<i>[Signature]</i>
6	MR. NISHANT	CHEMISTRY	<i>[Signature]</i>
7	MR. MANU MAHAJAN	COMMERCE & MANAGEMENT	<i>[Signature]</i>
8	DR. SAVITA RANA	COMMERCE & MANAGEMENT	<i>[Signature]</i>
9	MR. ASHISH	COMMERCE & MANAGEMENT	<i>[Signature]</i>
10	MS. PRIYANKA MEHTA	COMMERCE & MANAGEMENT	<i>[Signature]</i>
11	MS. RAMAN BASSI	COMMERCE & MANAGEMENT	<i>[Signature]</i>
12	MS. MADHU PAHWA	COMPUTER SCIENCE	<i>[Signature]</i>
13	MS. NEHA WALIA	COMPUTER SCIENCE	<i>[Signature]</i>
14	MS. NIVEDITA BHARDWAJ	COMPUTER SCIENCE	<i>[Signature]</i>
	MS. KANCHAN	COMPUTER SCIENCE	<i>[Signature]</i>

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St. Bede's College, Shimla

16	DR. ANUPAMA TOMAR	ECONOMICS	<i>[Signature]</i>
17	MS. UNNATI CHAUHAN	ECONOMICS	<i>[Signature]</i>
18	MS. NIVEDITA CHAUHAN	ECONOMICS	<i>[Signature]</i>
19	DR. DEEPTI PAJNI	ENGLISH	<i>[Signature]</i>
20	DR. GITANJALI	ENGLISH	<i>[Signature]</i>
21	MS. ANKITA	GEOGRAPHY	<i>[Signature]</i>
22	MR. PANKAJ AASHISH	GEOGRAPHY	<i>[Signature]</i>
23	MS. NAINA SAMBER	GEOGRAPHY	<i>[Signature]</i>
24	MR. ANOOP	GEOGRAPHY	<i>[Signature]</i>
25	DR. SANGEETA SARSWAT	HINDI	<i>[Signature]</i>
26	MS. POONAM CHAUHAN	HISTORY	<i>[Signature]</i>
27	MS. NEHA JOITA	HISTORY	<i>[Signature]</i>
28	MR. SUSHEEL GUPTA	MATHEMATICS	<i>[Signature]</i>
29	DR. V.K BHARDWAJ	MATHEMATICS	<i>[Signature]</i>
30	DR. KANU MEHTA	MATHEMATICS	<i>[Signature]</i>
31	MS. REENA	MICROBIOLOGY	<i>[Signature]</i>
32	DR. SAPNA SHARMA	PHYSICS	<i>[Signature]</i>
33	MR. V.K SANORIA	PHYSICS	<i>[Signature]</i>
	MS. MADHU KUMAR	POLITICAL SCIENCE	<i>[Signature]</i>

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St. Bede's College, Shimla

35	DR. BHARTI GANDHI	PSYCHOLOGY	<i>Bharti</i>
36	MR. MOHIT KUMAR	PSYCHOLOGY	<i>Mohit</i>
37	MS. SHIVANI CHAUHAN	ZOOLOGY	<i>Shivani</i>
38	DR. SHWETA THAKUR	ZOOLOGY	<i>Shweta</i>

Nwalia

NEHA WALIA

(HOD)

St. Bede's College
Computer Department

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Shimla - 2

Teaching Staff Attendance sheet

Training Program on Website Layout for Non-teaching Staff

Session 2019-20.
Date - October 21, 2019.

S.No.	Name	Signature
1	Ruchi Rangta	<i>Ruchi</i>
2	Annie Thomas	<i>Annie</i>
3	Bihari Lal Thakur	<i>Bihari</i>
4	Assuciana Pereira	<i>AP</i>
5	Salil Sood	<i>Salil</i>
6	Sanjeev Peter	<i>Sanjeev</i>
7	Bonam Bakshi	<i>Bonam</i>
8	Khub Ram	<i>Khub</i>
9	Reji Pappy	<i>Reji-P</i>
10	Naveen Kumar	<i>Naveen</i>
11	Bhopinder Kumar	<i>Bhopinder</i>
12	Mangj Kumar	<i>Mangj</i>
13	Amrity	<i>Amrity</i>
14	Francis A.A	<i>Francis</i>
15	Bishan Dutt	<i>Bishan</i>

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Non-Teaching Staff Attendance sheet



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DISASTER PREPAREDNESS AND TRAINING PROGRAM



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DISASTER PREPAREDNESS AND TRAINING SESSION

A comprehensive Disaster Preparedness and Training Program was organized by the Disaster Management Cell of the college in collaboration with the Home Guard & Civil Defence, Central Training Institute, Sargeen, from December 7 to December 12, 2019. This program aimed to prepare both teaching and non-teaching faculty members to respond effectively during disasters, particularly in Himachal Pradesh, which is prone to various natural calamities, including earthquakes. The program also emphasized the creation of a proficient disaster relief team and the development of efficient evacuation plans. Furthermore, active involvement of students in organizing and participating in a mock drill on the final day enhanced overall preparedness.

Day 1: Introduction to Disaster Preparedness

On the first day, Company Commander Priyabrat Sharma provided participants with an overview of disaster preparedness. This session addressed the importance of being prepared for various emergencies and understanding the foundational principles of disaster management.

Day 2 delved into specific strategies for responding to disasters. Company Commander Priyabrat Sharma discussed the appropriate actions to take in various crisis situations, emphasizing the need for a coordinated response and quick decision-making.

The initial two days laid a strong foundation, ensuring that all participants understood the significance of disaster preparedness and gained insights into effective response strategies.

Day 3: Focused Search and Rescue Techniques Led by Senior Platoon Commander Nishant Chauhan. He explained the practical skills related to search and rescue operations. Participants learned how to conduct searches, locate victims, and safely extract them from hazardous situations.

Day 4: Senior Platoon Commander Nishant Chauhan continued the training on Day 4 by instructing participants on providing first aid in disaster scenarios. This session included guidance on administering immediate medical care to the injured.

These two days emphasized hands-on skills essential for disaster management. Participants gained valuable insights into search and rescue techniques and learned how to provide critical first aid during emergencies.

Day 5: The final day of the program involved students and was led by Platoon Commander Sunil Negi, Platoon Hawaldar Dev Anand, and Hawaldar Training Sansar. It featured a comprehensive mock drill, allowing participants to put their knowledge and skills into practice.

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Report of the Training Program

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Day 5 provided a practical and interactive experience for all involved. The mock drill tested the efficiency of the disaster relief team, the effectiveness of evacuation plans, and the coordination of efforts during a simulated disaster scenario.

Outcomes: This Disaster Preparedness and Training Program yielded significant outcomes:

1. Enhanced knowledge and skills among both teaching and non-teaching faculty members for effective disaster management.
2. Formation of a proficient disaster relief team capable of responding swiftly and efficiently during emergencies.
3. Development of comprehensive evacuation plans, ensuring the safety of all stakeholders.
4. Active participation of students in organizing and participating in the mock drill, enhancing overall preparedness.
5. Increased readiness to respond proactively to potential emergencies, particularly in disaster-prone Himachal Pradesh.

This program not only equipped faculty members but also actively engaged students in disaster preparedness efforts, making St. Bede's College, Shimla, a safer and more resilient educational institution in the face of disasters.

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Report of the Training Program

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DISASTER PREPAREDNESS AND MOCK DRILL

On 12th December 2019, as an integral component of the faculty development program on disaster preparedness, a comprehensive mock drill was meticulously organized for the entire college community on the culminating day of the program. The mock drill served as a hands-on learning experience, enabling participants to simulate real-life emergency scenarios and practice the established protocols and procedures, thus reinforcing our institution's commitment to safety and disaster resilience.

Objectives

- The main objectives were:
- To raise awareness about disaster management among students.
- To equip the students with basic skills and knowledge required to handle different types of emergencies.
- To create teams that can work together effectively during a disaster.
- To conduct a mock drill to practice safety measures and evacuation protocols.

The Disaster Preparedness & Training session was conducted by experienced trainers from the Home Guard & Civil Defence, Central Training Institution, Sargin. The trainers divided the students into specialized teams, including first aid, search and rescue, evacuation, and fire safety teams. The specialized training in each team helped the students develop their skills and abilities to handle specific aspects of disaster management.

The training session covered first aid, identifying hazards, search and rescue techniques, and evacuation protocols. The first aid team learned how to provide immediate medical assistance to injured people during an emergency. The search and rescue teams were trained to identify hazards, locate and rescue trapped individuals. The evacuation team learned how to safely evacuate people from a building during an emergency. Lastly, the fire safety team learnt how to detect, prevent, and contain fires.

The Disaster Preparedness & Training session culminated in a mock drill that simulated a disaster situation. The specialized teams were tasked to work together to evacuate the building and aid injured people.

Outcomes

- The students became aware of disaster management techniques.
- The creation of specialized teams ensured that the students could work together effectively during a disaster.

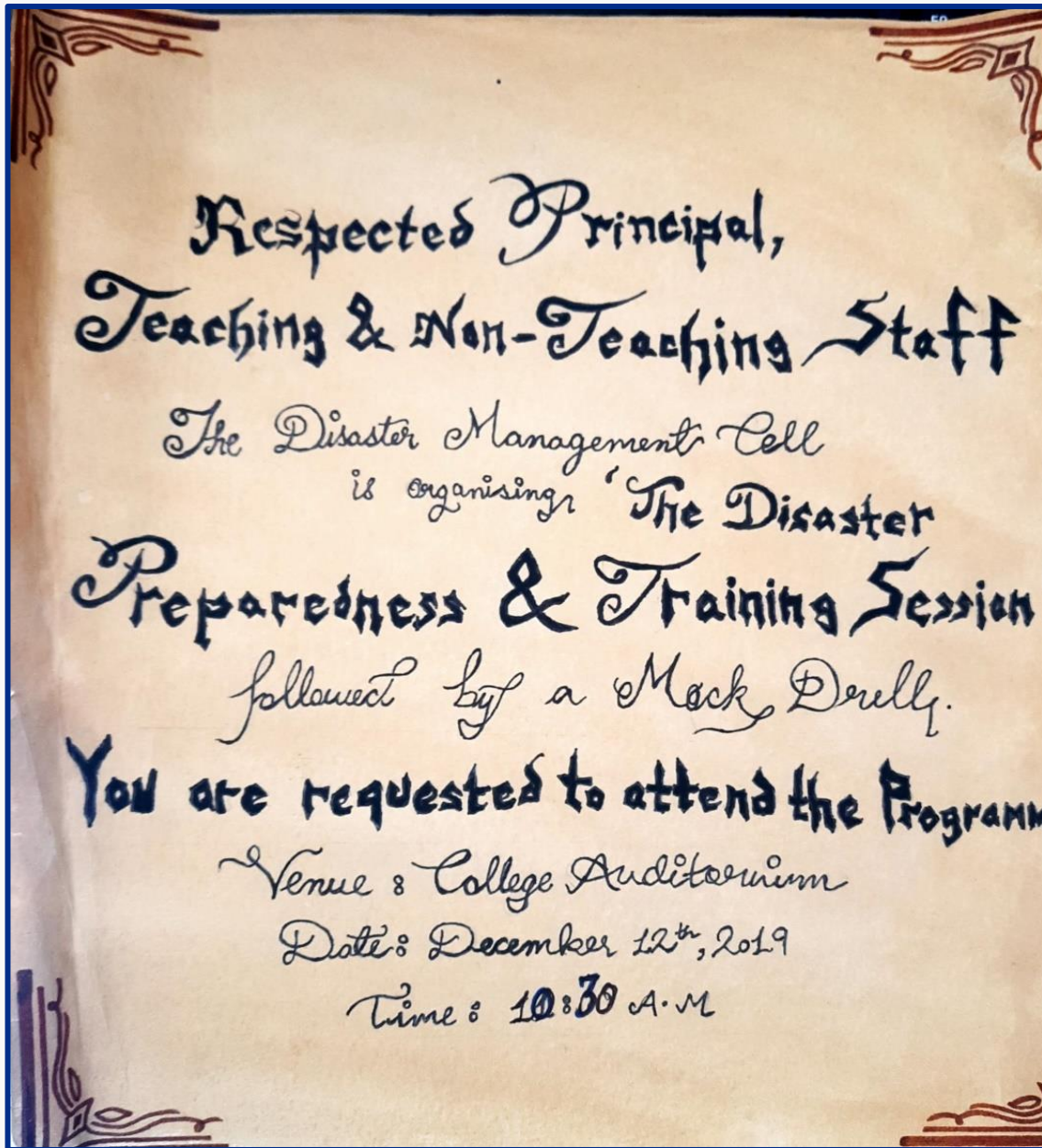
Officiating Principal
St. Bede's College
Shimla - 2

Report of the 5th day Training Program (Mock Drill)

[Back](#)



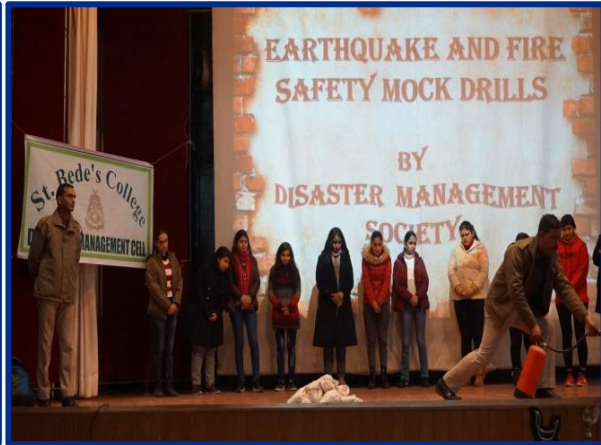
St. Bede's College Shimla



Brochure of the Training session



St. Bede's College Shimla



Pictures of the staff during attending the Disaster Preparedness & Training session



Newspaper cutting of the training program



St. Bede's College Shimla

Disaster Preparedness and Training Program for Non-teaching Staff
Session - 2019-20

Date - 12th Dec 2019.

S.No.	Name.	Signature
1	Ruchi Rangta.	
2	Annie Thomas.	
3	Bihari Lal Thakur.	
4	Assuciana Pereira	
5	Salil Sood.	
6	Sanjeev Peter	
7	Poonam Bakshi.	
8	Khub Ram.	
9	Reji Pappy.	
10	Naveen Kumar.	
11	Bhopinder Kumar.	
12	Manoj Kumar.	
13	Ambily	
14	Francis A.A	
15	Bishan Dutt.	

Office of the Principal
St. Bede's College
Shimla - 2

Non-Teaching Staff Attendance sheet



St. Bede's College Shimla

Disaster Preparedness and Training Program.
Session - 2019-20.
7th Dec to 12th Dec 2019

		Day 1.	Day 2.	Day 3.	Day 4	Day 5.
1	Ms. Mandini Pathania.	on	on	on	on	on
2	Dr. Navdeep Thakur.	on	on	on	on	on
3	Ms. Shruti Gupta.	on	on	on	on	on
4	Dr. Shranja Muiyal	on	on	on	on	on
5	Ms. Preeti Kaundal.	on	on	on	on	on
6	Dr. Kusum.	on	on	on	on	on
7	Ms. Poonam Thakur.	on	on	on	on	on
8	Dr. Anita Khanna.	on	on	on	on	on
9	Mr. Nishant.	on	on	on	on	on
10	Mr. Manu Mahajan	on	on	on	on	on
11	Dr. Savita Rana.	on	on	on	on	on
12	Ms. Mini Sharma.	on	on	on	on	on
13	Ms. Ashish.	on	on	on	on	on
14	Ms. Upasana.	on	on	on	on	on
15	Ms. Shivani Vaid.	on	on	on	on	on
16	Ms. Raman Bansi.	on	on	on	on	on
17	Ms. Priyanka Mehta.	on	on	on	on	on
18	Ms. Madhu Parwa.	on	on	on	on	on
19	Ms. Neha Walia.	on	on	on	on	on
20	Ms. Nivedita Bhardwaj	on	on	on	on	on
21	Ms. Karshan Kashyap.	on	on	on	on	on
22	Dr. Anupama Tandon.	on	on	on	on	on
23	Ms. Unnatti Chauhan	on	on	on	on	on
24	Ms. Nivedita Chauhan	on	on	on	on	on
25	Ms. Anuja Pathore Sharma	on	on	on	on	on
26	Dr. Deepi Pathania	on	on	on	on	on
27	Dr. Gitanjali Mahendra	on	on	on	on	on
28	Ms. Monika Bhatnagar.	on	on	on	on	on
29	Dr. Divender Bindra.	on	on	on	on	on

Teaching Staff Attendance sheet



St. Bede's College Shimla

	Day 1 DM	Day 2 DM	Day 3 DM	Day 4 DM	Day 5 DM
30 Sr. Divya Jyothi Misandra	DM	DM	DM	DM	DM
31 Ms. Neha Negi	Negi	Negi	Negi	Negi	Negi
32 Ms. Ankita	At	At	At	At	At
33 Mr. Parkaj Ashish	At	At	At	At	At
34 Ms. Anita Kumari	At	At	At	At	At
35 Ms. Jagpal	Jagpal	Jagpal	Jagpal	Jagpal	Jagpal
36 Mr. Anoop	AtDilka	AtDilka	AtDilka	AtDilka	AtDilka
37 Dr. Sangita Sarsawat	M	M	M	M	M
38 Dr. Meenakshi	Me	Me	Me	Me	Me
39 Ms. Purnam Chauhan	Chauhan	Chauhan	Chauhan	Chauhan	Chauhan
40 Mr. Piyush Pal Singh Thakur	Ph	Ph	Ph	Ph	Ph
41 Dr. Vijay Kumar Bhardwaj	Bh	Bh	Bh	Bh	Bh
42 Mr. Sudheer Kumar	K	K	K	K	K
43 Dr. Kamal Mehta	M	M	M	M	M
44 Ms. Reena Thakur	Rn	Rn	Rn	Rn	Rn
45 Dr. Neha Gautam	Gautam	Gautam	Gautam	Gautam	Gautam
46 Ms. Sangita Bali	Bali	Bali	Bali	Bali	Bali
47 Dr. Sanjeev Kumar	Sanjeev	Sanjeev	Sanjeev	Sanjeev	Sanjeev
48 Mr. Vijay Kumar Samra	Vijay	Vijay	Vijay	Vijay	Vijay
49 Dr. Sapna Sharma	Sharma	Sharma	Sharma	Sharma	Sharma
50 Ms. Madhu Parmar	Madhu	Madhu	Madhu	Madhu	Madhu
51 Kumari Neha	Neha	Neha	Neha	Neha	Neha
52 Dr. Ravi Bhuphan Sod	Ravi	Ravi	Ravi	Ravi	Ravi
53 Dr. Bharti Gaudhi	Bharti	Bharti	Bharti	Bharti	Bharti
54 Mr. Mohit Thakur	Thakur	Thakur	Thakur	Thakur	Thakur
55 Ms. Shiyani Chauhan	Chauhan	Chauhan	Chauhan	Chauhan	Chauhan
56 Dr. Shweta Thakur	Thakur	Thakur	Thakur	Thakur	Thakur

No. of Participants. - 56

Officiating Principal
St. Bede's College
Shimla - 2

Teaching Staff Attendance sheet



St. Bede's College Shimla

2020-21

FACULTY DEVELOPMENT PROGRAM ON ONLINE TEACHING TOOLS



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www.stbedescollege.in, **E-mail:-** bedescollege@gmail.com

FACULTY DEVELOPMENT PROGRAM ON ONLINE TEACHING TOOLS

The Department of Computer Science at St. Bede's College, Shimla organized a two-day Faculty Development Program on Online Teaching Tools on August 4-5, 2020.

Objective: The webinar aimed to equip faculty with online teaching tools as virtual teaching was the need of the hour due to covid pandemic.

The resource person for the program was Dr. Nikhil Kumar Rajput, Assistant Professor at the Department of Computer Science at Ramanujan College in New Delhi. He began by emphasizing the significance of the virtual world in the current situation and how online teaching has become a necessity. He explained about various online tools such as Google classrooms, G-suite, open broadcast software for creating videos, and uploading videos on YouTube channels. He demonstrated the methods to create and manage Google classrooms and G-suite applications like Google docs, sheets, and slides, which can be used for collaborative teaching and learning. He explained the features of MS Teams and demonstrated how it can be used for effective online teaching. The faculty members were given hands-on training on how to create and manage a virtual classroom using MS Teams. He also explained how to schedule and conduct online meetings, share files and documents, and create online assignments and quizzes. The faculty members found the session on MS Teams to be particularly useful, as it provided them with a new tool to engage with their students and conduct online classes effectively.

Outcome: The program helped in building the confidence of the faculty members in using online teaching tools.

Nwalia
St. Bede's College Shimla
Assistant Professor

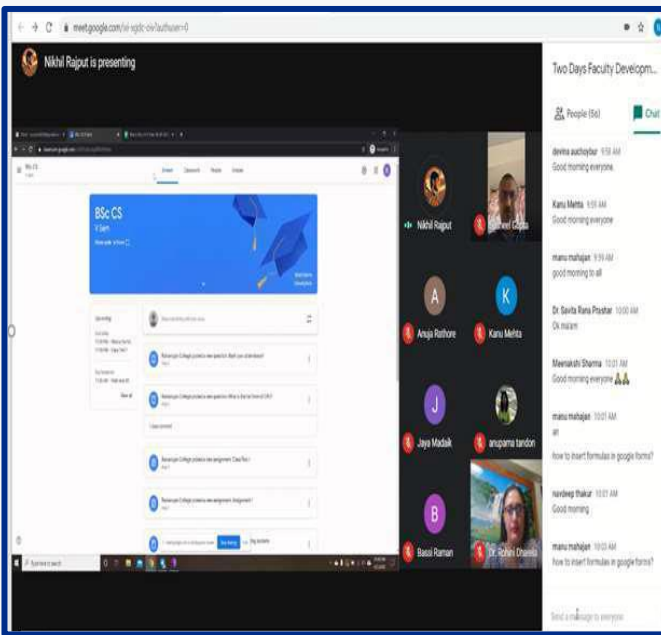
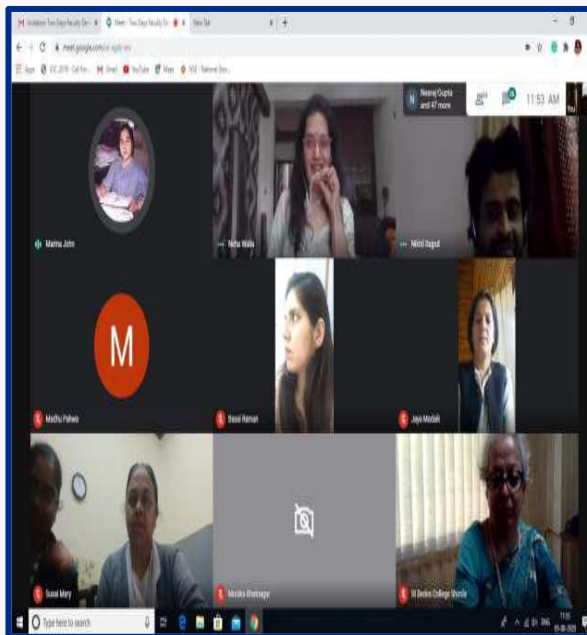
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Report of the FDP

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St. Bede's College Shimla



**Two Days Faculty Development
Program
on
ONLINE
TEACHING TOOLS**

**August 4-5, 2020
10:00 A.M. - 12:00 P.M.**



**Organised By
Department of Computer Science
St. Bede's College, Shimla**

Registration :
<https://forms.gle/7xd41NxcaZZAZxCs7>

Screenshots and brochure of the FDP on Online Teaching Tools

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St. Bede's College Shimla



Department of Computer Science
St. Bede's College, Shimla

ATTENDANCE SHEET

ACTIVITY NAME: FDP ON "ONLINE TEACHING TOOLS"

DATE: AUGUST 4-5, 2020

VENUE: ONLINE ON GOOGLE MEET PLATFORM

SR. NO.	FACULTY NAME	DEPARTMENT	SIGNATURE
1	SR. DR. MARINA JOHN	MANAGER	Certificate Emailed
2	MS. NANDINI PATHANIA	OFFICIATING PRINCIPAL	certificate issued
3	MS. SHRUTI GUPTA	BIOTECHNOLOGY	[Signature]
4	DR. NAVDEEP	BIOTECHNOLOGY	[Signature]
5	DR. SHRAMJA MUNJAL	BOTANY	[Signature]
6	DR. KUSUM	BOTANY	[Signature]
7	MS. PREETI KAUNDAL	BOTANY	[Signature]
8	MS. POONAM THAKUR	BOTANY	[Signature]
9	MR. NISHANT	CHEMISTRY	[Signature]
10	DR. ROHINI DHARELA	CHEMISTRY	[Signature]
11	MR. MANU MAHAJAN	COMMERCE & MANAGEMENT	[Signature]
12	DR. SAVITA RANA	COMMERCE & MANAGEMENT	[Signature]
13	MR. ASHISH	COMMERCE & MANAGEMENT	[Signature]
14	MS. PRIYANKA MEHTA	COMMERCE & MANAGEMENT	[Signature]
15	MS. RAMAN BASSI	COMMERCE & MANAGEMENT	[Signature]
16	MS. MADHU PAHWA	COMPUTER SCIENCE	[Signature]
17	MS. NEHA WALIA	COMPUTER SCIENCE	[Signature]
18	MS. NIVEDITA BHARDWAJ	COMPUTER SCIENCE	[Signature]

St. Bede's College
Computer Department

Officiating Principal
St. Bede's College
Shimla

Attendance sheet



St. Bede's College Shimla



Department of Computer Science St. Bede's College, Shimla

19	MS. KANCHAN	COMPUTER SCIENCE	Kanchan
20	DR. ANUPAMA TOMAR	ECONOMICS	Ana
21	MS. UNNATI CHAUHAN	ECONOMICS	Unnati
22	MS. SWATI KAPIL	ECONOMICS	Swati
23	MS. NIVEDITA CHAUHAN	ECONOMICS	Nivedita
24	DR. NEETA KHANNA	ELEMENTARY EDUCATION	N. Khanna
25	MS. SUNITA DEVI	ELEMENTARY EDUCATION	Sunita
26	MS. SHIVANI RATHORE	ELEMENTARY EDUCATION	Shivani
27	DR. MEENA SHARMA	ELEMENTARY EDUCATION	Meena
28	DR. NEERAJ GUPTA	ELEMENTARY EDUCATION	Neeraj
29	MS. ANUJA SHARMA	ENGLISH	Anuj Sharma
30	DR. DEEPTI PAJNI	ENGLISH	Deepti
31	DR. GITANJALI	ENGLISH	Gitanjali
32	MS. MEGHA KATORIA	ENGLISH	certificate emailed
33	MS. HIMANI PIRTA	ENGLISH	certificate emailed
34	MS. MONIKA BHATNAGAR	ENGLISH	Monika
35	MS. ANKITA	GEOGRAPHY	Ankita
36	MR. PANKAJ AASHISH	GEOGRAPHY	Pankaj
37	MR. ANOOP	GEOGRAPHY	Anoop
38	MS ANITA KUMARI	GEOGRAPHY	Anita
39	DR. MEENAKSHI	HINDI	certificate issued
40	DR. DEVINA AUCHOYBUR	HINDI	Devina

Neelam
St. Bede's College
Computer Department

HINDI
Officiating Principal
St. Bede's College
Shimla



Department of Computer Science St. Bede's College, Shimla

41	MS JAIVANTI	HOME SCIENCE	Jaivanti
42	MS. PUNNAM CHAUHAN	HISTORY	Punnam
43	MR. SUSHEEL GUPTA	MATHEMATICS	Susheel
44	DR. KANU MEHTA	MATHEMATICS	Kanu
45	DR. NEHA GAUTAM	MICROBIOLOGY	Neha
46	MS. REENA	MICROBIOLOGY	Reena
47	MS. SANGEETA SHARMA	MUSIC	Sangeeta
48	MS. SUSAIMMAL A.	PHYSICS	certificate issued
49	DR. SAPNA SHARMA	PHYSICS	Sapna
50	MR. V.K SANORIA	PHYSICS	V.K Sanoria
51	KUMARI NEHA	POLITICAL SCIENCE	Neha
52	MS BABITA	PSYCHOLOGY	Babita
53	DR. RAVI BHUSHAN	PSYCHOLOGY	Ravi
54	MR. MOHIT KUMAR	PSYCHOLOGY	Mohit
55	MS. SHIVANI CHAUHAN	ZOOLOGY	Shivani
56	DR. SHWETA THAKUR	ZOOLOGY	Shweta
57	MR. BHOPINDER	COMPUTER TECHNICIAN	Bhopinder

Neelam
NEHA WALIA
St. Bede's College
HOD,
Computer Department

Officiating Principal
St. Bede's College
Shimla - 2



St. Bede's College Shimla

SEMINAR ON ERP AND INCOME TAX FOR NON-TEACHING STAFF



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SEMINAR ON ERP AND INCOME TAX FOR NON-TEACHING STAFF

For the professional growth of its non-teaching staff the IQAC organised an engaging seminar on "ERP (Enterprise Resource Planning) and Income Tax" on 21st September 2020. This session was hosted on the Google Meet platform, providing easy access to all participants. The distinguished speaker for this seminar was Father Joseph Xavier, the former Principal of Loyola College.

Objectives: The objective of this seminar was to make participants aware of:

1. Enterprise Resource Planning (ERP): To provide a comprehensive understanding of ERP systems, their significance in modern organizations, and their practical applications.
2. Income Tax: To impart valuable information about income tax regulations, the importance of tax compliance.

Father Joseph Xavier's session on ERP was both informative and practical. He elucidated the concept of ERP systems, shedding light on their role in integrating various business processes, streamlining operations, and enhancing overall efficiency. He also presented real-world case studies to exemplify the tangible benefits of ERP implementation.

The session on Income Tax was equally enlightening. Father Joseph Xavier shared valuable insights into the income tax landscape, explaining the different tax brackets, deductions, and exemptions. He emphasized the importance of timely and accurate tax filing, especially for individuals with varying sources of income.

The seminar was followed by a Q&A session, during which participants sought clarifications.

Outcomes: The participants understood the ERP systems and their potential to transform administrative processes, a clearer understanding of income tax regulations, the importance of tax compliance and the benefits of timely and accurate tax filing.

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Shimla - 2

Report of the Seminar

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St. Bede's College Shimla

Attendance Sheet

Seminar on ERP and Income Tax for Non-teaching Staff

Session- 2020-21

21 SEPTEMBER, 2020

S.No.	Name	Signature
1	Ms. Ruchi Rangta	
2	Ms. Annie Thomas	
3	Mr. Bihari Lal Thakur	
4	Mr. Salil Sood	
5	Mr Sanjeev Peter	
6	Ms. Poonam Bakshi	
7	Mr. Khub Ram	
8	Mr. Ragi Papi	
9	Mr. Naveen Sharma	
10	Mr. Bhopinder Sharma	
11	Mr. Manoj Kumar	
12	Ms. Ambily	
13	Mr. Bishun Dutt	
14	Mr. Francis A.A.	

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Shimla - 2

Attendance sheet of the Seminar

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St. Bede's College Shimla

2021-22

WORKSHOP ON "RESEARCH METHODOLOGY AND DATA ANALYSIS USING JAMOVI SOFTWARE"



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WORKSHOP ON "RESEARCH METHODOLOGY AND DATA ANALYSIS USING JAMOVI SOFTWARE"

The Department of Commerce & Management at St. Bede's College, Shimla, organized an online one-week workshop on "Research Methodology and Data Analysis Using JAMOVI Software" starting from October 25, 2021, in collaboration with the Internal Quality Assurance Cell (IQAC).

Objective: The workshop aimed to raise awareness about research methodology and data analysis using Jamovi software. It also aimed to provide participants with an understanding of research methodology and data analysis, with a focus on using JAMOVI software. The workshop was structured into five modules, delivered by experienced and knowledgeable faculty members.

On day one of the workshop, Professor Devender Sharma delivered a session on research methodology from a conceptual framework perspective. He talked about the meaning of research methodology, review of literature, and research design, providing the participants with an overview of the fundamental concepts of research methodology.

On day two, Dr. Devender Sharma provided a technical perspective on research methodology. He explained the procedure for research analysis, sources of data collection, and how to prepare research reports.

Day three of the workshop was focused on the concept of measurement and scales. Dr. Madhukar Dalvi discussed the basics of inferential and descriptive statistics and the types of scales, like Likert, ordinal, etc., used in research. This session was helpful for participants as it provided them with an understanding of how to measure and analyse data in research.

On day four, the participants were introduced to the Jamovi software, which is a user-friendly software for statistical analysis. Dr. Madhukar Dalvi taught the participants how to use the software in the research process and how to make hypotheses in research. This session was highly practical and provided participants with hands-on experience of using the software.

Finally, on day five of the workshop, various types of parametric and non-parametric tests and their uses in research were discussed.

Outcome: The participants gained a deeper understanding of research methodology, including the conceptual framework, review of literature, research design, and technical perspective.

Mann Mahajan

mallym
Principal
St. Bedes College
Shimla - 171 002

Report of the Workshop

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St. Bede's College Shimla



St. Bede's College

NAAC RE-ACCREDITED A+ GRADE

Navbahar, Shimla - 171002

Affiliated To Himachal Pradesh University

Contact No. : - 0177-2842304 / Email: - bedescollege@gmail.com



Online Workshop :- Research Methodology and Data Analysis using JAMOVI Software

Organised by

IQAC and Department of Commerce and Management

October 25th - 29th, 2021



Patron
Dr. (Sr.) Molly Abraham
Principal
St. Bede's College



Resource Person
Dr. Devender Sharma
Professor
Department of Commerce
Himachal Pradesh University



Resource Person
Dr. Madhukar Dalvi
Assistant Professor
Mathematics and Statistics
Nagindas Khandwala College
(Autonomous)

Workshop Schedule

Day and Date	Topics to be Covered	Time (IST)
Monday 25 th October, 2021	Research Methodology : - Conceptual Framework	03:00 P.M. - 05:00 P.M.
Tuesday 26 th October, 2021	Research Methodology :- Technical Perspective	03:00 P.M. - 05:00 P.M.
Wednesday 27 th October, 2021	Concept of Measurement and Scales Basics of descriptive and inferential statistics Preparation of data sheet	03:00 P.M. - 05:00 P.M.
Thursday 28 th October, 2021	Introduction of "Jamovi Software" Descriptive data analysis using "Jamovi" Overview of Hypothesis testing	03:00 P.M. - 05:00 P.M.
Friday 29 th October, 2021	Parametric and non-parametric testing using "Jamovi" Choosing appropriate tests Linear correlation and regression analysis	03:00 P.M. - 05:00 P.M.

CONVENOR

Mr. Manu Mahajan
(Head of the Department)
Commerce and Management

CO-ORDINATOR

Mr. Ashish Kumar
(Assistant Professor)
Department of Commerce and Management

ORGANISING COMMITTEE

Faculty, Department of Commerce and Management

Dr. Savita Rana, Assistant Professor
Mrs. Raman Bassi, Assistant Professor

Workshop brochure and schedule

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St. Bede's College Shimla



Department of Commerce & Management
St. Bede's College, Shimla

Attendance Sheet (2021-22)

Name of Activity: Online One Week Workshop On Research Methodology and Data Analysis Using Jamovi Software

Date: October 25 - 29, 2021

Organising Unit: Department of Commerce and Management

No. of Students Participated:

Sr	Timestamp	Email Address	Salute / Full Name	Name of the University / College / Institute	Your view about the workshop
1	10/29/2021 17:02:47	manojmanu11@gmail.com	Mr. MANU MANJUN	St. Bede's College, Shimla	very informative
2	10/29/2021 17:03:18	baswanan1@gmail.com	Ms. Ramen Basi	St. Bede's College	It was very informative
4	10/29/2021 17:03:32	sejapng5@gmail.com	Ms. Sejal neg	St. Bede's college	Great explanation along with experienced teacher
5	10/29/2021 17:03:42	skomal2shema@gmail.com	Ms. KOMAL SHARMA	Himachal Pradesh University	
6	10/29/2021 17:03:48	sakshikaush4@gmail.com	Ms. Sakshi	St. Bede's College Shimla	Very informative
7	10/29/2021 17:03:52	swati.kap15@gmail.com	Ms. Swati Kapil	Himachal Pradesh University	Interactive teaching
8	10/29/2021 17:03:54	sana2000.saf@gmail.com	Ms. Sana Aali	St. Bede's College Shimla	Very informative
9	10/29/2021 17:04:55	pankajou@gmail.com	Dr. Pankaj Aashish	St. Bede's college Shimla	It's really knowledge enhancing and valuable for data handling and analysis
10	10/29/2021 17:05:21	sanidhichauhan433@gmail.com	Ms. Sanidhi Chauhan	St. Bede's College	Very useful and effective. The explanation of the topics were very clear and easy to understand
11	10/29/2021 17:05:22	shephal2303@gmail.com	Ms. Shephal Sood	St. Bede's College	It was a great opportunity to learn something new
12	10/29/2021 17:05:28	snagchatt19@gmail.com	Ms. Snagha Chatt	St. Bede's College Shimla	It was really helpful for students as well as teachers
13	10/29/2021 17:06:18	navinderaggs74@gmail.com	Mr. Navinder Kumar	Govt. Degree College Narnet Dist. Shimla (H.P.)	Handful and informative
14	10/29/2021 17:06:58	paikichauhan614@gmail.com	Ms. Paik Chauhan	St. Bede's College Shimla	It was a great learning experience with Dr. Manoj Kumar. We learnt so many new things. Thank you so much as it will be very helpful for us in our future.
15	10/29/2021 17:07:58	piyanka.maita5@gmail.com	Ms. Piyanka Maita	St. Bede's college	Informative
16	10/29/2021 17:08:02	shubayamini7@gmail.com	Ms. Anjali Arshi Sengupta	Sri Jagadgurur University of Agriculture, Technology and Sciences Prayagraj	Great workshop. The visitors/people were excellent in delivering their content and everything was explained well by them. Just as to how concepts were explained well. Looking forward to more such workshops on softwares by the esteemed institution.
17	10/29/2021 17:08:16	ryas133@gmail.com	Ms. Riya Sharma	St. Bede's	The workshop was very informative, clear and useful not just in theoretical but also in practical aspect.
18	10/29/2021 17:08:12	manuab130@gmail.com	Ms. Manu Abi	St. Bede's college Shimla	It was very informative and helpful for us.

Manu Manoj Kumar

Principal
St. Bede's College
Shimla 171002

Attendance Sheet

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St. Bede's College Shimla

*Department of Commerce & Management
St. Bede's College, Shimla*

31	10/29/2021 18:54:43 singhrajinder184@gmail.com	Mr. RAJENDER SINGH	Government Degree College Kandaghat Solani Himachal Pradesh	Very informative and well in manner
32	10/29/2021 18:55:12 mans25sood@gmail.com	Ms. Mansi Sood	St. Bede's college	The workshop was very informative. I have learned so many new terms and I found the practical application of this workshop very interesting. It was not only one way communication but the interaction made it more interesting. Thank you very much for this.
33	10/29/2021 20:55:38 akanshachauhan009@gmail.com	Ms. Akansha Chauhan	Himachal Pradesh University	It was helpful
34	10/30/2021 21:35:17 khyatishakur168@gmail.com	Ms. Khyati Singh Shakur	St. Bede's college, Shimla	The workshop was very productive and interesting full of knowledge and new experiences. I am highly obliged to be part of this workshop.
35	10/30/2021 21:43:06 sjruchi@gmail.com	Dr. Rachita Sharma	St. John's College	Highly Enriching
36				

Mam Mahajan

Mollym
Principal
St. Bede's College
Shimla 171002

*Department of Commerce & Management
St. Bede's College, Shimla*

Sr	Timestamp	Email Address	Sentor Full Name	Name of the University/College/Institute	Your view about the workshop
16	10/29/2021 17:08:54	manjusha23@gmail.com	Ms. Manjusha	St. Bede's college Shimla	It was very informative and helpful for us.
17	10/29/2021 17:08:44	amranger100@gmail.com	Ms. Anshu	St. Bede's college, Shimla	Learned so many new things. They were so extensive and collaborative. So glad to be a part of the workshop. Thank you.
18	10/29/2021 17:11:08	manjusha23@gmail.com	Ms. Manjusha Gupta	St. Bede's College	The workshop was highly informative and enhanced our knowledge regarding research. This would prove fruitful for us in our future.
19	10/29/2021 17:11:11	anavika16@gmail.com	Ms. Anavika Sharma	Govt degree college Dharam at 18 mile Shimla	Excellent debating on research and it's essential.
20	10/29/2021 17:11:18	indusiamia25@gmail.com	Ms. Indu Sharma	St. Bede's College	It was very enlightening and helped in development of my knowledge.
21	10/29/2021 17:13:25	khushboo19shakur@gmail.com	Ms. Khushboo Shakur	St. Bede's College Shimla	It was nice and informative and it really helped me a lot.
22	10/29/2021 17:13:31	manjusha23@gmail.com	Ms. Manjusha Gupta	St. Bede's college	Good learning experience.
23	10/29/2021 17:18:03	sanvicksha2522@gmail.com	Ms. SANVISHA	ST. BEDE'S COLLEGE SHIMLA	It was informative and it was able to get lots of knowledge regarding the topic.
24	10/29/2021 19:01:54	anavika.gupta102@gmail.com	Ms. Anavika Edwards	Dr B.R Ambedkar University Agra	Excellent workshop, well helped me in understanding research process and its analysis.
25	10/29/2021 18:32:44	sohanika2596@gmail.com	Dr. Vandana Shakur	St. Bede's College	It was very informative and interesting workshop. Learned a lot from this.
26	10/29/2021 19:34:47	ak.kumar105@gmail.com	Mr. Arjun Kumar	St. Bede's College, Shimla	It was very helpful a lot of the resource persons were very good. Hope to attend in future. Thanks.
27	10/29/2021 19:38:31	soomusheen7@gmail.com	Ms. Muskan Sood	St. Bede's College, Shimla	Excellent learning experience.
28	10/29/2021 19:42:48	sr11.gupta@gmail.com	Ms. Shreya Gupta	St. Bede's College	Very informative. Good resource to follow and was greatly presented.

Mam Mahajan

Mollym
Principal
St. Bede's College
Shimla 171002

Attendance Sheets



St. Bede's College Shimla

ONLINE ONE WEEK FACULTY DEVELOPMENT PROGRAM (FDP) DESIGN & DEVELOPMENT OF MOOCS



St. Bede's College
Shimla-171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedescollge.in, **E-mail:-** bedescollge@gmail.com

ONLINE ONE WEEK FACULTY DEVELOPMENT PROGRAM (FDP) DESIGN & DEVELOPMENT OF MOOCS

St. Bede's College, Shimla under the aegis of IQAC organized a Faculty Development Program on Design and Development of MOOCs from 1st to 7th January 2022. In this FDP Dr. Tejinder Pal Singh, an Associate Professor at the University Business School of Panjab University, Chandigarh explained various steps to design and develop a MOOC.

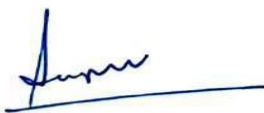
Objectives: The primary objectives were to:

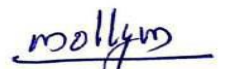
- Introduce the participants to the concept of MOOCs, their evolution, and their impact on the education system.
- Equip the participants with the necessary skills and knowledge to design and develop MOOCs.
- Guide the participants through the planning and implementation of MOOCs.
- Help the participants in evaluating the effectiveness of MOOCs.
- Provide a platform for the participants to collaborate with peers and experts in the field of MOOCs.

He started the first day session with Introduction to Massive Open Online Courses MOOCs which give open access via Web to Anyone, Anywhere and Anytime. He focused on the fact that we need to switch to the 'Blended Learning System' where both MOOC's and Traditional Education run together and prepare our youngsters according to the current market demands. Dr. Singh also talked about the LMS- Learning Management System which can help the college to start their own e-courses.

The second day session was on "*Course plan and Instructional Design for MOOCs*". He explained that once the topic has been selected then a course plan should be prepared according to the following points.

- Course outcome and Learning objectives at higher level BLOOM'S TAXONOMY
- Modules
- Activities
- Assessment


Convener


Principal
St. Bedes College
Shimla - 171.002

Report of the Workshop

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St. Bede's College Shimla

St. Bede's College Shimla
Under the Aegis of IQAC
Organises
Online One Week
Faculty Development Program (FDP)
on
Design & Development of MOOCs
from
1st January to 7th January 2022

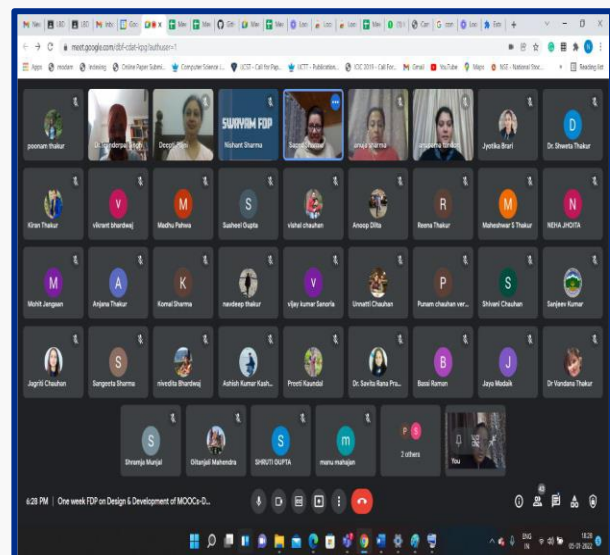
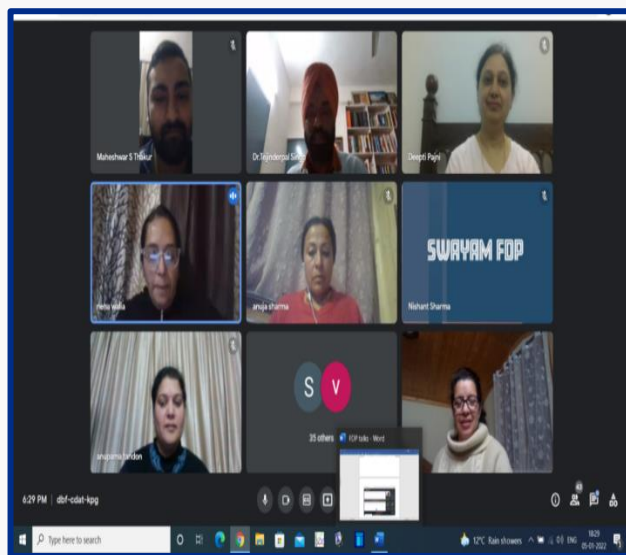
Resource Person
Dr. Tejinderpal Singh
 Associate Professor
 University Business School
 Punjab University, Chandigarh

Coordinator
Dr. Sagma Sharma
 Associate Professor
 St. Bede's College

Patron
Dr. (Sr.) Molly Abraham
 Principal
 St. Bede's College

Link for Registration: <https://forms.gle/6UqELhgDmNUkTfA>

For any query contact
 9419742174, 9091741890



Brochure and Screenshots of the FDP on MOOCs

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St. Bede's College Shimla

St. Bede's College, Shimla
(NAAC Re-Accredited with A+ Grade)

Certificate of Participation

This is to certify that Mr. MANU MAHAJAN, Department of Commerce & Management, St. Bede's College, Shimla participated in the Faculty Development Program (online) on "Design and Development of MOOCs" from January 1-5, 2022.

mollym
Dr. Sr. Molly Abraham
Principal

Sapna
Dr. Sapna Sharma
Coordinator

St. Bede's College, Shimla
(NAAC Re-Accredited with A+ Grade)

Certificate of Participation

This is to certify that Ms. Neha Walia, Department of Computer Science, St. Bede's College participated in the Faculty Development Program (online) on "Design and Development of MOOCs" from January 1-5, 2022.

mollym
Dr. Sr. Molly Abraham
Principal

Sapna
Dr. Sapna Sharma
Coordinator

Sample certificates of the FDP

St. Bede's College Shimla
Online One Week Faculty Development Program (FDP)
Design & Development of MOOCs
1st January to 7th January 2022

S.No	Name	Department	Signature
1.	Dr. Shramja Munjal	Botany	SM
2.	Ms. Preeti Thakur Kaundal	Botany	<i>Preeti</i>
3.	Dr. Kusum Sharma	Botany	<i>Kusum</i>
4.	Ms. Poonam Thakur	Botany	<i>Poonam</i>
5.	Dr. Maheshwar Thakur	Chemistry	<i>MST</i>
6.	Ms. Madhubala Thakur	Chemistry	<i>Madhubala</i>
7.	Mr. Nishant	Chemistry	<i>Nishant</i>
8.	Mr. Manu Mahajan	Commerce	<i>Manu Mahajan</i>
9.	Mr. Ashish Kumar	Commerce	<i>Ashish Kumar</i>
10.	Dr. Savita Rana Prashar	Commerce	<i>Savita Prashar</i>
11.	Dr. Raman Bassi	Commerce	<i>Raman</i>
12.	Ms. Priyanka Mehta	Commerce	<i>Priyanka</i>
13.	Ms. Neha walia	Computer Sc	<i>Neha Walia</i>

mollym
Principal
St. Bede's College
Shimla 171002

Attendance Sheets of the FDP



St. Bede's College Shimla

S.No	Name	Department	Signature
14.	Ms. Nivedita Bhardwaj	Computer Sc	Nived
15.	Ms. Madhu Phawa	Computer Sc	Madhu
16.	Dr. Anupama Tomar	Economics	Anu
17.	Dr. Vishal Chauhan	Economics	Vishal
18.	Ms. Unnati Chauhan	Economics	Unnati
19.	Ms. Swati Kapil	Economics	Swati
20.	Ms. Anuja Sharma	English	Anuja
21.	Dr. Deepti Pajni	English	Deepti
22.	Dr. Gitanjali Mahendra	English	Gitanjali
23.	Ms. Snigdha Bhatt	English	Snigdha
24.	Dr. Vandna Thakur	English	Vandna
25.	Dr. Pankaj Ashish	Geography	Pankaj
26.	Sr. Shanti Mary	Geography	Shanti
27.	Mr. Sanjeev Kumar	Geography	Sanjeev
28.	Mr. Anoop Dilta	Geography	Anoop
29.	Dr. Devina	Hindi	Devina
30.	Ms. Anjana Thakur	Hindi	Anjana
31.	Ms. Poonam Chauhan	History	Poonam
32.	Mr. Susheel Gupta	Maths	Susheel
33.	Dr. Kanu Mehta	Maths	Kanu
34.	Dr. Navdeep Thakur	Biotechnology	Navdeep
35.	Ms. Shruti Gupta	Biotechnology	Shruti
36.	Ms. Reena Thakur	Microbiology	Reena

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Shimla 171002

S.No	Name	Department	Signature
37.	Ms. Kiran	Microbiology	Kiran
38.	Ms. Sangeeta Bali Sharma	Music	Sangeeta
39.	Mr. Vikrant	Physical Edu.	Vikrant
40.	Mr. Vijay Sanoria	Physics	Vijay
41.	Dr. Sapna Sharma	Physics	Sapna
42.	Ms. Komal Sharma	Political science	Komal
43.	Ms. Neha Joita	Political science	Neha
44.	Mr. Mohit Kumar	Psychology	Mohit
45.	Ms. Jagriti Chauhan	Psychology	Jagriti
46.	Ms. Shivani Chauhan	Zoology	Shivani
47.	Dr. shweta Thakur	Zoology	Shweta
48.	Dr. Jyotika Brari	Zoology	Jyotika

mollym
Principal

Principal
St. Bede's College
Shimla 171002

Attendance Sheets of the FDP

Back



St. Bede's College Shimla

FIVE DAY FDP ON "REVAMPING EMOTIONAL AND PROFESSIONAL PARADIGMS FOR AN INCLUSIVE APPROACH TO HOLISTIC EDUCATION"



St. Bede's College
Shimla-171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedescollege.in, E-mail:- bedescollege@gmail.com

FIVE DAY FDP ON "REVAMPING EMOTIONAL AND PROFESSIONAL PARADIGMS FOR AN INCLUSIVE APPROACH TO HOLISTIC EDUCATION"

The Department of Commerce & Management collaborated with Chitkara University under the aegis of IQAC, St. Bede's College, Shimla to organize an online Faculty Development Program (FDP) on "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education" from March 3, 2022, to March 7, 2022.

Objectives: The main objectives of the Faculty Development Program (FDP) were to introduce an educational approach that combines humanistic education's idealistic concepts with spiritual philosophical ideas. Moreover, the FDP aimed to highlight how changing one's personal paradigm could lead to significant personal and professional growth, resulting in the creation of new opportunities.

The first day of the program focused on Holistic Intelligence, which covered IQ (Intelligence Quotient), EQ (Emotional Quotient), SQ (Spiritual Quotient), and PQ (Physical Quotient). The second day of the FDP was dedicated to Leadership & Teamwork, including Lateral Thinking which highlighted the importance of good leadership in providing a clear vision for the team. On day three, the focus shifted to Image Management, specifically the "Clothes Power" aspect, which broadly consists of appearance, behaviour, communication, and digital presence. The concept of ABCDE of image was introduced, emphasizing that clothes have the power to change attitude and increase confidence.

Day four of the program covered Training Skills, which refer to employer-provided programs that develop employee proficiencies and equip them with the knowledge and attributes necessary to perform their duties optimally. Role-playing and hackathons were cited as examples of effective training methods.

The final day of the FDP was dedicated to Atomic Habits, a comprehensive guide on creating good habits, breaking bad ones, and achieving 1% progress every day.

Outcomes: The participants gained a deeper understanding of Holistic Intelligence, encompassing IQ, EQ, SQ, and PQ. They learned about image management, covering appearance, behaviour, communication, digital presence, and clothing choices, enhancing their confidence and attitude. Lastly, the program provided practical guidance on improving habits and behaviour for personal and professional growth, emphasizing continuous self-improvement.

Main Mahajan
St. Bede's College
B.Com. Department

mollyms
Principal
St. Bede's College
Shimla 171002

Report of the Workshop

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St. Bede's College Shimla



Department of Commerce & Management in collaboration with Chitkara University Chandigarh under the aegis of IQAC, St. Bede's College, Shimla



Organises a FDP on the topic "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education"

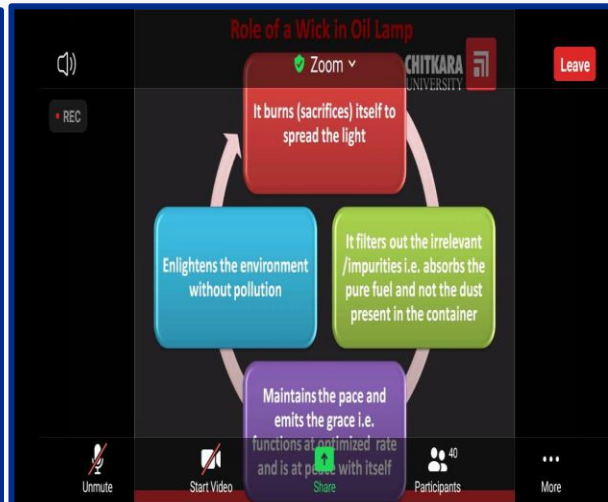
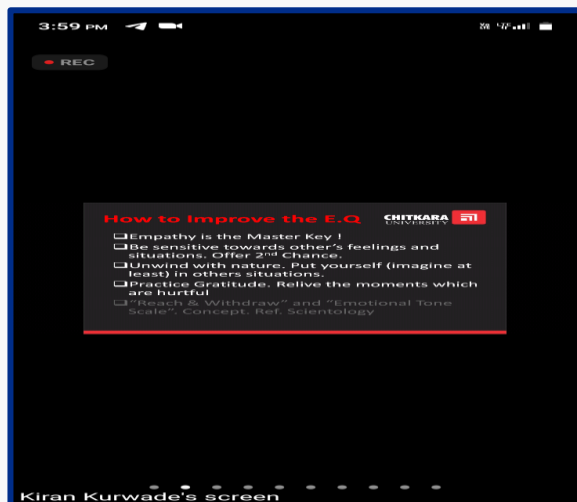
from 3rd to 7th March, 2022



By Sir Kiran Kurwade

Convener: Mr. Manu Mahajan
HOD, Commerce & Management Department

For any query please contact: 9816327990,



Brochure and Screenshots of the FDP

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St. Bede's College Shimla



Commerce & Management
St. Bede's College, Shimla

ATTENDANCE SHEET (2021-22)

Name of the Activity: Online FDP on "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education".

Date:- March 3-7, 2022

Organising unit: Commerce & Management

No. of students participated:-45

S. NO	NAME OF THE FACULTY
1.	Prof. (Sr.) Molly Abraham
2.	Ms. Anuja Sharma
3.	Dr. Shramja Munjal
4.	Dr. Sapna Sharma
5.	Dr. Anupama Tandon Tomar
6.	Dr. Deepti Pajni
7.	Dr. Gitanjali Mahindra
8.	Mr. Manu Mahajan
9.	Dr. Savita Rana
10.	Mr. Ashish Kumar
11.	Dr. Raman Bassi
12.	Ms. Priyanka Mehta
13.	Ms. Punan Chauhan
14.	Mr. Susheel Kumar
15.	Ms. Unnatti Chauhan

Manu Mahajan

mollym

Principal
St. Bede's College
Shimla 171002



St. Bede's College Shimla



Commerce & Management
St. Bede's College, Shimla

16.	Dr. Vishal Chauhan
17.	Ms. Swati Kapil
18.	Dr. Vandana Thakur
19.	Ms Snigdha Bhatt
20.	Ms. Anjana Devi
21.	Dr. Devina Auchoybur
22.	Mr. Mohit Kumar
23.	Ms. Jagriti Chauhan
24.	Ms. Reena Thakur
25.	Ms Komal Sharma
26.	Dr. Pankaj Ashish
27.	Mr. Anoop Kumar
28.	Mr. Sanjeev Kumar
29.	Mr. Nishant
30.	Dr. P Mary Shanti
31.	Dr. Kanu Mehta
32.	Dr. Jyotika Brari
33.	Dr. Shweta Thakur
34.	Ms. Madhu Bala
35.	Dr. Kusum
36.	Ms. Neha Walia

Mansu Mahajan

mollym

Principal
St. Bede's College
Shimla 171002

Attendance Sheets of the FDP

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St. Bede's College Shimla

**Department of Commerce & Management
St. Bede's College, Shimla**

37.	
38.	Ms. Nivedita Bhardwaj
39.	Dr. Shruti Gupta
40.	Dr. Navdeep Thakur
41.	Dr. Maheshwar S. Thakur
42.	Ms. Preeti Kaundal
43.	Ms. Madhu Pahwa
44.	Ms. Shivani Chauhan
45.	Mr. Vikrant
	Dr. Kiran

Manu Mahajan
Convener

mollym
Principal
Principal
St. Bede's College
Shimla 171002

Attendance Sheets of the FDP



St. Bede's College Shimla
NAAC Re-Accredited A+
Affiliated to Himachal Pradesh University

Certificate Of Participation

This is to Certify that Mr. MANU MAHAJAN
Of
St. Bede's College Shimla

has participated in the FDP on "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education" organised by Department of Commerce and Management under the aegis of IQAC, St. Bede's College Shimla, from March 3rd to March 7th, 2022.

mollym
Dr. (Sr.) Molly Abraham
Patron
Principal
St. Bede's College

Anupama Tandon
Dr. Anupama Tandon
Convener
IQAC Coordinator

Manu Mahajan
Mr. Manu Mahajan
Convener
Assistant Professor
Department of Commerce



St. Bede's College Shimla
NAAC Re-Accredited A+
Affiliated to Himachal Pradesh University

Certificate Of Participation

This is to Certify that Ms. Ms. PUNAM CHAUHAN
Of
ST BEDE'S COLLEGE,SHIMLA

has participated in the FDP on "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education" organised by Department of Commerce and Management under the aegis of IQAC, St. Bede's College Shimla, from March 3rd to March 7th, 2022.

mollym
Dr. (Sr.) Molly Abraham
Patron
Principal
St. Bede's College

Anupama Tandon
Dr. Anupama Tandon
Convener
IQAC Coordinator

Manu Mahajan
Mr. Manu Mahajan
Convener
Assistant Professor
Department of Commerce

Sample certificates of the FDP



St. Bede's College Shimla

DEVELOPMENT PROGRAMME FOR THE NON-TEACHING STAFF



St. Bede's College
Shimla-171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax:- 0177-2842498
www.sibedescollege.in, E-mail:- bedescollege@gmail.com

NON-TEACHING STAFF DEVELOPMENT PROGRAM

The IQAC of St. Bede's College organized a development program on May 28, 2022, for its non-teaching staff. The program aimed to enhance the personal and professional skills of the participants. The resource person for the program was Mrs. Jyoti Rana, who is the Additional Director at HIPA.

Objectives:

- To provide the non-teaching staff with an opportunity to develop their personal and professional skills.
- To enhance their knowledge and understanding of stress management, time management, life skills, happiness quotient, ethics, and values.
- To enable the staff to cope with the demands of their job and personal life.

Mrs. Jyoti Rana, the resource person, shared her expertise and experience in stress management, time management, life skills, happiness quotient, ethics, and values. She engaged the participants in interactive sessions, group activities, and case studies.

Outcomes: The non-teaching staff members gained insights into stress management, time management, life skills, happiness quotient, ethics, and values. They learned techniques to manage their workload and time more effectively. They also developed their interpersonal and communication skills. The program helped the staff members to enhance their job performance and personal well-being.

Principal
St. Bede's College
Shimla 171002

Report of the Development Programme


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St. Bede's College Shimla



St. Bede's College
(NAAC Re-Accredited A+ Grade)



IQAC
St. Bede's College
organises
Development Programme
for the Non Teaching Staff on
May 28, 2022

Life Skills


Time Management

Stress Management

Happiness Quotient

Ethics and Values

Time : 10:30 A.M.



 Resource Person
Ms. Jyoti Rana
 Additional Director HIPA

Venue : Seminar Hall

Brochure of the Development Programme

Attendance Sheet
Development Programme - Non -Teaching Staff
Organised by IQAC, St. Bede's College Shimla
in collaboration with HIPA
28th May 2022

Sr. No.	Name of the Participant	Signature
1.	DISHAN DUTT VERMA	
2.	POONAM BAKSHI	
3.	Sr Magdalene ji	
4.	Ruchi Ranga	
5.	Harie Thomas	
6.	Sanu Sood	
7.	Khub Ram	
8.	Naveen Kumar	
9.	Sandeep Kumar	
10.	AMIT	
11.	Kashmit Singh Thakur	
12.	Francis. A A	
13.	Bihari Lal Thakur	
14.	GANSEEV PETER	
15.	MANOJ KUMAR	
16.	REJI-P	
17.	Ambily	
18.	Bhupinder Kumar	


Principal
St. Bede's College
Shimla - 171002

Attendance Sheet

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St. Bede's College Shimla

2022-23

AWARENESS TALK ON "MAKING A DIFFERENCE AS A TEACHER"



St. Bede's College
Shimla - 171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedescollege.in, **E-mail:-** bedescollege@gmail.com

AWARENESS TALK ON "MAKING A DIFFERENCE AS A TEACHER"

An awareness talk titled "Making a Difference as a Teacher" was organized by the Department of Commerce and Management at St. Bede's College in the college auditorium on August 18, 2022, under the auspices of IQAC.

Objective-The talk aimed to enlighten the faculty members about the importance of various pedagogical methods that can engage students in their studies.

The resource person was Dr. Michael S. David who shared his expertise on the subject. He emphasized the significance of going beyond the traditional classroom teaching and imparting knowledge through personal experiences and successful teaching methods. Dr. David emphasised that it is important to have one to one connection with students and teachers should treat them as friends to bring positive changes in their lives. He encouraged the faculty members to adopt innovative teaching strategies and modify them according to different situations and challenges. Dr. David emphasised that an interactive classroom environment helps the students explore their creativity and promotes collaboration.

Outcome- The awareness talk was informative and motivated the faculty members to reflect on innovative methods to engage their students.

Principal
St. Bede's College
Shimla - 171 002

Report of the Workshop

Back



St. Bede's College Shimla



St. Bede's College
NAAC Re-Accredited A+ Grade

Department of Commerce and Management
Under the aegis of
IQAC
organises


Awareness Talk
Making A Difference as a Teacher
For All Teachers

August 18, 2022
Time : 01 : 45 P.M.
Venue : College Auditorium

Resource Person : Dr. Michael S. David
Training Partner for Grovewell, USA,
Synet Australia and Tata
Management Training Centre, Pune.



Brochure of the Programme



Department of Commerce & Management
St. Bede's College, Shimla

ATTENDANCE SHEET (2022-23)

Name of the Activity: Awareness Talk on "Making a Difference as a Teacher"
Date:- August 18, 2022
Organising unit: Commerce & Management
No. of teachers participated:- 47

S. NO	NAME OF THE FACULTY	SIGNATURE
1.	Prof. (Sr) Molly Abraham	Molly Abraham
2.	Ms. Anuja Sharma	Anuja Sharma
3.	Dr. Shrnja Munjal	Shrnja Munjal
4.	Dr. Sapna Sharma	Sapna Sharma
5.	Dr. Anupama Tandon Tomar	Anupama Tomar
6.	Dr. Deepti Pajni	Deepti Pajni
7.	Dr. Gitanjali Mahindra	Gitanjali Mahindra
8.	Mr. Manu Mahajan	Manu Mahajan
9.	Dr. Savita Rana	Savita Rana
10.	Mr. Ashish Kumar	Ashish Kumar
11.	Ms. Raman Bassi	Raman Bassi
12.	Ms. Priyanka Mehta	Priyanka Mehta
13.	Ms. Punam Chauhan	Punam Chauhan
14.	Mr. Susheel Kumar	Susheel Kumar
15.	Ms. Unnatti Chauhan	Unnatti Chauhan

Manu Mahajan

Molly Abraham
Faculty,
St. Bede's College,
Shimla-171001

Attendance Sheet



St. Bede's College Shimla



Department of Commerce & Management St. Bede's College, Shimla

16.	Dr. Vishal Chauhan	<i>[Signature]</i>
17.	Ms. Swati Kapil	<i>[Signature]</i>
18.	Ms. Charu Mukerjee	<i>Charu.</i>
19.	Dr. Vandana Thakur	<i>Vandana</i>
20.	Ms. Snigdha Bhatt	<i>Snigdha</i>
21.	Ms. Anjana Devi	<i>Anjana</i>
22.	Dr. Devina Auehoybur	<i>Devina</i>
23.	Mr. Mohit Kumar	<i>Mohit</i>
24.	Ms. Akshita Dhiman	<i>Akshita</i>
25.	Ms. Jagriti Chauhan	<i>Jagriti</i>
26.	Ms. Reena Thakur	<i>Reena</i>
27.	Ms. Komal Sharma	<i>Komal</i>
28.	Dr. Pankaj Ashish	<i>Pankaj</i>
29.	Mr. Anoop Kumar	<i>Anoop</i>
30.	Mr. Sanjeev Kumar	<i>Sanjeev</i>
31.	Dr. P Mary Shanti	<i>P Mary</i>
32.	Dr. Kanu Mehta	<i>Kanu</i>
33.	Dr. Jyotika Brari	<i>Jyotika</i>
34.	Dr. Shweta Thakur	<i>Shweta</i>
35.	Ms. Shivani Chauhan	<i>Shivani</i>

Mam Mahajan

mollym
Principal
St. Bede's College
Shimla 171002



Department of Commerce & Management St. Bede's College, Shimla

36.	Mr. Nishant	<i>Nishant</i>
37.	Ms. Madhu Bala	<i>Madhu</i>
38.	Dr. Kusum	<i>Kusum</i>
39.	Ms. Neha Walia	<i>Neha</i>
40.	Ms. Nivedita Bhardwaj	<i>Nivedita</i>
41.	Dr. Shruti Gupta	<i>Shruti</i>
42.	Dr. Navdeep Thakur	<i>Navdeep</i>
43.	Ms. Annette James	<i>Annette</i>
44.	Dr. Maheshwar S. Thakur	<i>Maheshwar</i>
45.	Ms. Preeti Kaundal	<i>Preeti</i>
46.	Ms. Titiksha Kamal	<i>Titiksha</i>
47.	Ms. Madhu Pahwa	<i>Madhu</i>

Mam Mahajan
(HOD)

mollym
Principal
St. Bede's College
Shimla 171002



St. Bede's College Shimla

ONE DAY FACULTY DEVELOPMENT PROGRAMME ON "MOVING TOWARDS ACCREDITATION-4TH CYCLE"



St. Bede's College
Shimla - 171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
Phone: 0177-2842304, Fax:- 0177-2842498
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FACULTY DEVELOPMENT PROGRAMME ON "MOVING TOWARDS ACCREDITATION- 4TH CYCLE."

On May 10, 2023, the IQAC of St Bede's College in Shimla organized a one-day Faculty Development Programme centered on the theme of "Moving Towards Accreditation- 4th Cycle." The event was held at Dina Hall, with Dr. Anupama Tomar, Head of the Department of Economics, delivering the welcome address. The program's resource person was Prof. (Fr.) George Thandathil, Principal of Salesian College in Darjeeling.

Prof. Thandathil is a distinguished scholar and academician with a doctorate from the School of Religion and Philosophy at the University of Madras. He has studied the Sri Narayan Guru Movement in Kerala and has been a NAAC assessor since 2012. In recognition of his contributions to the field, he was awarded the Silver Medal by the International Association of Facilitators in 2019.

The morning session began with reflective meditation aimed at helping the participants connect with their inner selves. Prof. Thandathil, an expert in philosophy and education, emphasized the importance of learning together to achieve institutional goals, which would ultimately benefit the upcoming college accreditation. He focused on Outcome-Based Teaching Learning (OBTL) and stressed the need for providing quality education to students to enhance their capabilities.

Prof. Thandathil advised that institutions must assess their strengths, weaknesses, and opportunities through an informed review process to prepare for future challenges. To deal with adverse situations and hurdles, he recommended practicing pranayama.

The session was divided into two activities. The first activity was a self-assessment and review in which the staff was divided into seven groups. Each group showcased their creativity with pictorial presentations highlighting their achievements, failures, fears, hurdles, and positive approach towards institutional goals. The second activity focused on the criteria for self-assessment for the upcoming NAAC. Each criterion highlighted their progress and future plans along with their challenges.

Prof. Thandathil emphasized the importance of meeting deadlines and balancing time management, discipline, and hard work. The program was intellectually stimulating and enriching for the participating faculty. The session concluded at 1:45 pm, followed by lunch.

During the Evening Session of this FDP, the faculty members were divided into three broad department-wise groups – the School of Sciences, the School of Social Sciences and Humanities, and the Commerce, Management, and Economics Departments. They assessed themselves based on qualitative and quantitative parameters, which involved the self-satisfaction of doing meaningful work purposefully and tracing student progression, teaching modules, best practices, etc.

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Shimla 171002

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Each group had a brainstorming session, and their ideas were put down in charts, following which they made school-wise presentations. The mutual points discussed across departments included the introduction of MoUs with coaching institutions or introducing coaching classes for competitive exams, better social media outreach with handles managed by the students for the students, the need for common research/instrumental resources for students and faculty, department-wise newsletters/magazines, more ICT enabled classrooms and labs, more industrial/field trips, more hands-on training through skill-based workshops, certificate courses, and internships, more inter-college fests, cultural exchange programs and community outreach, better placement scenarios, and the need for better student-teacher engagements.

Overall, the programme was a success, and the faculty members found it refreshing and eye-opening. They expressed a renewed zeal to work towards achieving their goals. The faculty members acknowledged that there was a sense of satisfaction in their work, and they were excited about the energy that vibrated within the faculty groups. The closing session ended with a meditation session of 10 minutes.

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St. Bede's College Shimla



IQAC St. Bede's College

ATTENDANCE SHEET (2022-23)

Name of the Activity: FDP on Moving Towards Accreditation -4th Cycle
Date:- May 10, 2023 (Evening Session)

Organising unit: IQAC

No. of teachers participated:- 44

S. NO	NAME OF THE FACULTY	SIGNATURE
1.	Prof. (Sr.) Molly Abraham	<i>Molly</i>
2.	Dr. Sapna Sharma	<i>Sapna</i>
3.	Dr. Anupama Tandon Tomar	<i>Anupama</i>
4.	Dr. Deepti Pajni	<i>Deepti</i>
5.	Dr. Gitanjali Mahindra	<i>Gitanjali</i>
6.	Mr. Manu Mahajan	<i>Manu Mahajan</i>
7.	Dr. Savita Rana	<i>Savita Rana</i>
8.	Ms. Charu Mukerjee	<i>Charu</i>
9.	Ms. Raman Bassi	<i>Raman</i>
10.	Ms. Priyanka Mehta	<i>Priyanka</i>
11.	Ms. Punam Chauhan	<i>Punam</i>
12.	Ms. Unnatti Chauhan	<i>Unnatti</i>
13.	Dr. Vishal Chauhan	<i>Vishal</i>
14.	Ms. Swati Kapil	<i>Swati</i>
15.	Dr. Vandana Thakur	<i>Vandana</i>
16.	Ms. Snigdha Bhatt	<i>Snigdha</i>
17.	Ms. Anjana Devi	<i>Anjana</i>
18.	Dr. Devina	<i>Devina</i>
19.	Mr. Mohit Kumar	<i>Mohit</i>
20.	Ms. Akshita Dhiman	<i>Akshita</i>

Group photo and Attendance Sheet



St. Bede's College Shimla



IQAC St. Bede's College

21.	Ms. Jagriti Chauhan	<i>Jagriti</i>
22.	Ms. Komal	<i>Komal</i>
23.	Ms. Reena Thakur	<i>Reena</i>
24.	Ms. Sangeeta Bali Sharma	<i>Sangeeta</i>
25.	Dr. Ashwani	A
26.	Dr. Pankaj Ashish	A
27.	Mr. Anoop Kumar	<i>Anoop</i>
28.	Mr. Sanjeev Kumar	<i>Sanjeev</i>
29.	Dr. P. Mary Santhi	<i>P. Mary</i>
30.	Mr. Susheel Kumar	<i>Susheel</i>
31.	Dr. Kanu Mehta	A
32.	Dr. Jyotika Brari	<i>Jyotika</i>
33.	Dr. Shweta Thakur	<i>Shweta</i>
34.	Ms. Shivani Chauhan	<i>Shivani</i>
35.	Mr. Nishant	<i>Nishant</i>
36.	Dr. Maheshwar Singh Thakur	<i>Maheshwar</i>
37.	Ms. Madhu Bala	A
38.	Ms. Preeti Kaundal	<i>Preeti</i>
39.	Dr. Kusum	A
40.	Ms. Neha Wallia	<i>Neha</i>
41.	Ms. Nivedita Bhardwaj	<i>Nivedita</i>
42.	Dr. Shruti Gupta	<i>Shruti</i>
43.	Dr. Navdeep Thakur	<i>Navdeep</i>
44.	Ms. Annette	<i>Annette</i>



IQAC St. Bede's College

ATTENDANCE SHEET (2022-23)

Name of the Activity: FDP on Moving Towards Accreditation -4th Cycle
Date:- May 10, 2023 (Morning Session)
Organising unit: IQAC
No. of teachers participated:- 44

S. NO	NAME OF THE FACULTY	SIGNATURE
1.	Prof. (Sr.) Molly Abraham	<i>Molly</i>
2.	Dr. Sapna Sharma	<i>Sapna</i>
3.	Dr. Anupama Tandon Tomar	<i>Anupama</i>
4.	Dr. Deepti Pajni	<i>Deepti</i>
5.	Dr. Gitanjali Mahindra	<i>Gitanjali</i>
6.	Mr. Manu Mahajan	<i>Manu Mahajan</i>
7.	Dr. Savita Rana	<i>Savita</i>
8.	Ms. Charu Mukerjee	<i>Charu</i>
9.	Ms. Raman Bassi	<i>Raman</i>
10.	Ms. Priyanka Mehta	<i>Priyanka</i>
11.	Ms. Punam Chauhan	<i>Punam</i>
12.	Ms. Unnatti Chauhan	<i>Unnatti</i>
13.	Dr. Vishal Chauhan	<i>Vishal</i>
14.	Ms. Swati Kapil	<i>Swati</i>
15.	Dr. Vandana Thakur	<i>Vandana</i>
16.	Ms. Snigdha Bhatt	<i>Snigdha</i>
17.	Ms. Anjana Devi	<i>Anjana</i>
18.	Dr. Devina	<i>Devina</i>
19.	Mr. Mohit Kumar	<i>Mohit</i>
20.	Ms. Akshita Dhiman	<i>Akshita</i>

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St. Bede's College Shimla



IQAC
St. Bede's College

21.	Ms. Jagriti Chauhan	
22.	Ms. Komal	
23.	Ms. Reena Thakur	
24.	Ms. Sangeeta Bali Sharma	A
25.	Dr. Ashwani	A
26.	Dr. Pankaj Ashish	
27.	Mr. Anoop Kumar	
28.	Mr. Sanjeev Kumar	
29.	Dr. P. Mary Santhi	
30.	Mr. Susheel Kumar	A
31.	Dr. Kanu Mehta	
32.	Dr. Jyotika Brari	
33.	Dr. Shweta Thakur	
34.	Ms. Shivani Chauhan	
35.	Mr. Nishant	
36.	Dr. Maheshwar Singh Thakur	A
37.	Ms. Madhu Bala	
38.	Ms. Preeti Kaundal	A
39.	Dr. Kusum	
40.	Ms. Neha Walia	
41.	Ms. Nivedita Bhardwaj	
42.	Dr. Shruti Gupta	
43.	Dr. Navdeep Thakur	
44.	Ms. Annette	

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TEACHING, LEARNING & EVALUATION

Criterion - 2

Challenges:

- 1) Formatting Document
- 2) Categorisation of data
- 3) Maximum use of JKTage

2.1.1 Enrollment percentage — Done

2.1.2 %age of reserved seats — Done

2.2.1 Student full-time teacher ratio — Done

2.3.1 Student Centric Methods using ICT tools—

Experiential Learning Participative Learning Problem Solving Methodologies ICT Tools

SHU struggling with it.

2.4.1 %age of full-time teachers against sanctioned posts—old designation

2.4.2 %age of full-time teachers with NET/SET/PhD etc.—Done (PAN)

2.5.1 Mechanism of IA/EA and grievance redressal system is time bound—

2.6.1 PDs and COs for all programmes are stated and displayed. Attainment of PDs and COs → working on suggestions given by father yesterday

2.6.2 Pass %age of students of the last five years—2017-18 → 85%
2022-23 → 85% (Result)

2.7.1 Online student satisfaction survey → To be conducted by NANC

CRITERION-1

Curricular Aspects

What we have done	Suggestions/Challenges for improvement
<p>Curricular Planning & Implementation:</p> <p>1.1.1 Academic calendar, minutes of the meeting, time table, workload, mid-term examinations, annual examinations, presentation, PPTs, annual letters, CCA, class plans, recruitment related information from 2017-2018 onwards has been collected and compiled.</p> <p>1.2.1 Mapping of the data related to add on/ certificate courses for the last five years has been collected & compiled.</p> <p>1.2.2 Complete (percentage of students enrolled in certificate add-on courses)</p> <p>3.1 Curriculum Enrichment:</p> <ul style="list-style-type: none"> - Data related to ethics, gender, human values, environment etc has been collected for all the five years, compilation work is in progress. <p>3.2 Students undertaking projects:</p> <ul style="list-style-type: none"> - Majority (99%) work is done. 	<p>1) Data from several departments/ societies/ clubs is still required to be uploaded on the website.</p> <p>2) CCA compilation work is still in progress.</p> <p>3) Planning for this year - 2024-25</p> <p>4) 2021-22</p> <p>5) 2022-23</p> <p>6) Data for the session 2022-23 is still needed.</p> <p>7) Original certificate (copy) of add on courses are not available. Printouts will be made as per request by the Principal.</p> <p>8.1 Website needs to be updated for activity reports for marketing links.</p> <p>9) Departments & societies need to have word documents with them in soft & hard copy.</p> <p>10.1 → One per cent compilation work is remaining.</p>



Pictures of various activities during the programme



St. Bede's College Shimla



Pictures of various activities during the programme

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Pictures of various activities during the programme



St. Bede's College Shimla

DEVELOPMENT PROGRAM ON 'WORK ETHICS' FOR THE NON-TEACHING STAFF



St. Bede's College
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DEVELOPMENT PROGRAM ON 'WORK ETHICS' FOR THE NON-TEACHING STAFF

On May 11th, 2023, the Internal Quality Assurance Cell (IQAC) organized a development program on "Work Ethics" for the Non-teaching Staff at Bede's College. The program was conducted by Prof. Fr. George Thadathil, who served as the resource person for the day.

Objective- Self-awareness and growth

The program commenced with a warm introduction of Father George, setting a positive and welcoming tone. To create a peaceful ambiance, the session began with a meditation exercise that had a profound impact on all the participants, promoting a sense of calm and focus. Following the meditation, everyone had the opportunity to introduce themselves to Father George, creating a conducive environment for open communication.

To encourage teamwork and collaboration, the non-teaching staff was divided into three teams, with six members in each team. Each team was assigned the task of discussing and documenting their perspectives on past experiences working with the management at Bede's, as well as their current work dynamics. The teams were also encouraged to suggest steps for improving the overall working environment. A representative from each team presented and explained the contents written on the chart paper, facilitating further discussion among team members.

To enhance group dynamics and address department-specific concerns, the participants were then divided into two teams based on their respective departments. One team consisted of office and library staff, while the other team comprised lab assistants. Each team was tasked with identifying three positive aspects that contribute to Bede's being a great place to work, as well as three areas where improvements could be made in the future. The points generated by each team were shared and discussed among the team members, fostering a sense of shared responsibility and collective problem-solving.

The program concluded with a period of silent reflection, allowing participants to internalize the learnings and experiences from the day. This reflection period encouraged self-awareness and personal growth. Following this, lunch was provided for all participants, providing an opportunity for informal networking, and fostering camaraderie among the non-teaching staff.

Outcome- The program provided a platform for self-reflection, teamwork, and the identification of areas for improvement.


Principal
St. Bede's College
Shimla

Report of the Development program

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St. Bede's College Shimla



St. Bede's College Shimla
(NAAC RE-ACCREDITED A+)

IQAC

Organises

DEVELOPMENT PROGRAMME


FOR

THE NON TEACHING STAFF

On

WORK ETHICS

11th MAY 2023



Resource Person
Prof. (Fr.) George Thadathil
Principal Salesian College Sonada

Time- 10.00 a.m to 1.00 p.m
Venue- Dina Hall



GPS Map
Camera Lite

35VP+MMQ, Navbahar, Chotta Shimla, Shimla, Himachal Pradesh 171002, India

Latitude 31.0942732° Longitude 77.1865482°

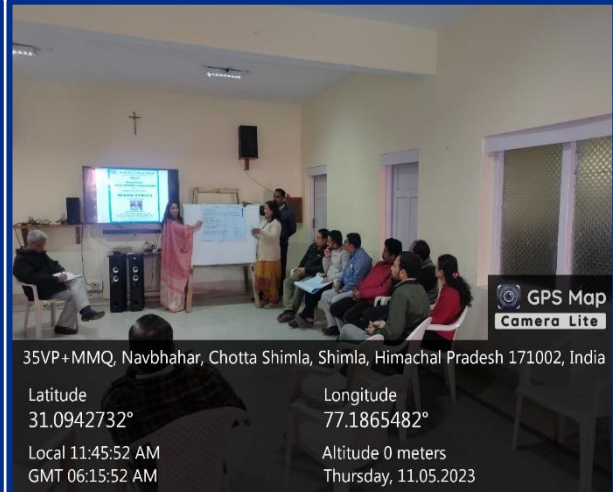
Local 01:14:03 PM Altitude 0 meters
GMT 07:44:03 AM Thursday, 11.05.2023

Brochure and group picture of the Programme

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St. Bede's College Shimla



Pictures of activities during the programmes

ATTENDANCE FOR SEMINAR ON ' WORK ETHICS '	
NAME	SIGNATURE
SR. REENA	<i>Reena</i>
SALIL SOOD	<i>Salil</i>
ANNIE THOMAS	<i>Annie Thomas</i>
NAVEEN SHARMA	<i>Naveen</i>
BHOPINDER SHARMA	<i>Bhopinder</i>
POONAM BAKSHI	<i>Poonam</i>
POOJA GARG	<i>Pooja garg</i>
RUCHI RANGTA	<i>Ruchi</i>
AMILY	<i>Amily</i>
BIHARI LAL THAKUR	<i>Bihari Lal</i>
FRANCIS A.A	<i>Francis A.A</i>
KHUB RAM	<i>Khub Ram</i>
BISHAN DUTT	<i>Bishan</i>
REGI PAPI	<i>Regi-P</i>
SANJEEV PETER	<i>Sanjeev Peter</i>
AMIT	<i>Amit</i>
SANDEEP	<i>Sanj</i>
MANOJ KUMAR	<i>Manoj</i>

Attendance sheet of the programme

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