



St. Bede's College Shimla

(UGC-NAAC "A+" Grade Re-Accredited)

CRITERION 3

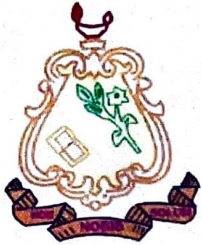
3.5.1. NUMBER OF FUNCTIONAL MOUS / LINKAGES WITH INSTITUTIONS/ INDUSTRIES IN INDIA AND ABROAD FOR INTERNSHIP, ON-THE-JOB TRAINING, PROJECT WORK, STUDENT / FACULTY EXCHANGE AND COLLABORATIVE RESEARCH (2018-2023)

COPIES OF MOUS INDICATING THE NATURE OF COLLABORATION AND ACTIVITIES (2018-2023)



St. Bede's College Shimla

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2.	Sai Digitech Professional Institute(SDPI), Shimla and Tally ERP 9.0(GST) Second Semester: MOU	10-13
3.	Tally ACE First Semester: MOU	14-17
4.	Serve Mangalaya Welfare Trust Shimla (Communication skills and personality development): MOU	18-19
5.	Himalayan Forest Research Institute, Shimla: MOU	20-23
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20.	Salesian College, Siliguri and Sonada: MOU	76-82
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25.	Olivet College, Michigan, USA	108-119



St. Bede's College

Shimla - 171002

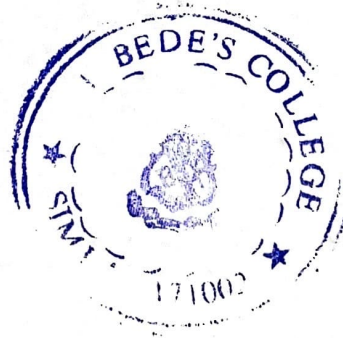
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College with Potential for Excellence

Phone: 0177-2842304, Fax:- 0177-2842498

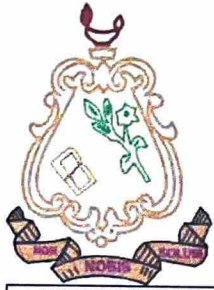
www.stbedescollege.in, **E-mail:-** bedescollege@gmail.com

This is to certify that St. Bede's College has signed the following MOUs and conducted activities under each MOU. I attest to their accuracy to the best of my knowledge.



molly m
10/11/23
Principal

Principal
St. Bede's College
Shimla



St. Bede's College

Shimla-171002

(UGC-NAAC "A+" Grade Re-Accredited)

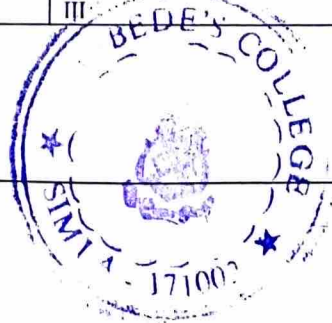
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HIGHLIGHTED COPIES OF MOUS/ COLLABORATION/ RELATED DOCUMENTS INDICATING THE NATURE OF COLLABORATION AND ACTIVITIES YEAR-WISE FOR LAST FIVE YEARS DULY SEAL & SIGNED BY COMPETENT AUTHORITY

S.No.	Name of the MoU / linkage	Year	Date/Year	Nature of Collaboration	Activities Conducted
1.	Sai Digitech Professional Institute(SDPI), Shimla (Core Java): MOU	2018	2nd April, 2018	Student Exchange: Add-on Course on Core Java	Add-on Course on Core Java
2.	Sai Digitech Professional Institute(SDPI), Shimla and Tally ERP 9.0(GST) Second Semester: MOU		2nd April, 2018	Student Exchange: Add-on Course on Tally ERP	Add-on Course on Tally ERP
3.	Tally ACE First Semester: MOU		2nd April, 2018	Student Exchange: Add-on Course on Tally ACE	Add-on Course on Tally ACE
4.	Serve Mangalaya Welfare Trust Shimla (Communication skills and personality development): MOU		27th July, 2018	Student Exchange: Communication skills and personality development	Add-on Course on Communication skills and personality development
5.	Himalayan Forest Research Institute, Shimla: MOU		9th December, 2015- 9th December, 2018	Internship and Student Exchange	<ul style="list-style-type: none"> • Three-day International Conference • Extension activities • Summer and Winter Training Program
6.	Sai Digitech Professional Institute Pvt. Ltd. Shimla: MOU	2019	24th June 2019	Student Exchange: Add-on Course on Core Java	<ul style="list-style-type: none"> • Add-on Course on Core Java • Add-on Course on Tally Ace • Add-on Course on Tally (GST)
7.	Tally Institute of Learning, SDPI Shimla: MOU	2020	4th September 2020	Student Exchange: Add-on Course on Tally	Add-on Course on Tally ACE and Tally GST
8.	Sai Digitech Professional Institute Pvt. Ltd. Shimla: MOU		4th September 2020	Student Exchange: Add-on Course on Core Java	Add-on Course on Core Java
9.	SkillLabs: MOU	2021	7th August 2021	Student Exchange: Campus Drive for students Faculty Awareness Program	<ul style="list-style-type: none"> • Campus Drive for Students • Faculty Awareness Program
10.	Tally Institute of Learning, SDPI, Shimla: MOU		1st October, 2021	Student Exchange: Add-on Course on Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III	Add-on Course on Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III



mallym

**Principal
St. Bede's College
Shimla**



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11	Sai Digitech Professional Institute Pvt. Ltd National Small Industries Corporation, Govt of India, SDPI, Shimla: MOU	2nd September, 2021	Student Exchange: Add-on Course on Core Java and Web Designing	Add-on Course on Core Java and Web Designing
12	Himachal Pradesh State Biodiversity Board, Shimla: MOU	26th October, 2021	Student Exchange: Add-on Course on Biodiversity	Add-on Course on Biodiversity
13	Sri Badrika Ashram Cum Charitable & Social Welfare Society: MOU	8th September, 2021	Student Exchange: Scholarships	Scholarships for Undergraduate Education
14	Harrisburg University: MOU	29th April, 2022	Student Exchange: Pursuing M.Sc Biotechnology	Student: Pursuing M.Sc Biotechnology from Harrisburg University
15	Sai Digitech Professional Institute Shimla (Core Java and Web Designing): MOU	20th August, 2022	Student Exchange: Add-on Course on (Core Java and Web Designing): MOU	Student Exchange: Add-on Course on Web Designing and Core Java
16	Tally Institute of Learning, SDPI, Shimla: MOU	20th August, 2022	Student Exchange: Add-on Course on Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III	Add-on Course on Tally Essential with Tally Prime Level II and Tally Essential (GST) Level III
17	EdCIL (India) Limited, A CPSE Under MOE, Implementing Partner for Study in IndiFaculty Exchange Program: MOU	1st January, 2023	Faculty Exchange: Faculty Development Program	Faculty Attended a Regional Workshop at Cochin
18	Himachal State Museum, Shimla. (H.P.): MOU	1st December, 2022	Student Exchange: Participation in Various Activities	<ul style="list-style-type: none"> Participation in an International Seminar on Himalayan History, Art, Culture, Archaeology, Paleo-Environment Participation in the International Museum Day Event
19	Department of Zoology COE, Govt. Degree College Sanjauli: MOU	27th September 2022	Student Exchange: Participation in Various Activities	<ul style="list-style-type: none"> Wildlife Week Celebration Webinar on Entrepreneurship
20	Salesian College, Siliguri and Sonada: MOU	11th June, 2022	Faculty Exchange: Faculty Development Program	Faculty Exchange: Faculty Development Program
21	Service Offer Agreement: Newlimits Learning	28th November, 2022	Student Exchange: Online Self Study Course on Sensation	Student Exchange : Online Self Study Course on Sensation



mollym
Principal
St. Bede's College
Shimla



St. Bede's College

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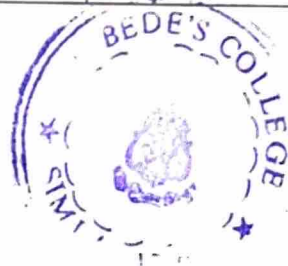
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	and the esteemed LSI Portsmouth: MOU			
22	Elizabethtown College, Pennsylvania		21st June, 2022	Student Exchange: Career Awareness Program
23	Indiana University of Pennsylvania		25th August, 2022	Student Exchange: Orientation Meeting for MBA and Psychology Programs
24	Kutztown University of Pennsylvania		25th June, 2022	Student Exchange: Exploring the Master of Computer Science and Business Administration program
25	Olivet College, Michigan, USA		15th November, 2022	Student Exchange: Online Awareness Program on a course in Insurance and Risk Management
				Student Exchange: Career Awareness Program
				Student Exchange: Orientation Meeting for MBA and Psychology Programs
				Student Exchange: Exploring the Master of Computer Science and Business Administration program
				Student Exchange: Online Awareness Program on a course in Insurance and Risk Management



mollym

Principal
St. Bede's College
Shimla

To,

The Principal
St. Bede's College
Shimla

Date: 2nd April, 2018

Subject: Proposal for Collaboration with Sai Digitech Professional Institute (SDPI) Shimla

ABOUT SDPI

Sai Digitech Professional Institute (SDPI) An ISO 9001-2008 Certified which is a leading Company register under companies Act 1956 Govt. of India is deeply committed to provide education in the field of Computer and Accounts Professionals. We impart the education in the field of IT since 2003 as Digitech Computer Education and in 2008 it was renamed as SDPI. SDPI is an **Authorized Training cum Incubation Center of (NSIC- TIC) National Small Industries Corporation (A Govt. of India Enterprises)**. SDPI is an authorized education partner of Tally Education Pvt. Ltd. Bangalore, SDPI is also an Institutional Member of CII (Confederation of Indian Industries).

We have a great pleasure to introduce ourselves as imparting computer education in H.P. and we are proud to be an integral part of educational service.

In modern times the importance of computer education got a significant role in nation building. A clear perception of the growing environment of the corporate world in the area of IT has enabled techno minds to develop programs of specific relevance for the present and the future. Keeping this factor in view, we are making all efforts by imparting this training to make youth independent which is also a basic need of present and future time.

Thus, SDPI is committed to our vision of being a respected and preferred educational institute and our mission of creating the world class institute renowned for its excellence in computer education and educational research.

BACKBONE OF SDPI

- Fully versed text books drafted by experts panel of faculties
- Training on Licensed Software
- Systematic and periodic tests and feedback
- Experience of teaching a cumulative strength of more than 3000 in last 15 years

SPECIAL FEATURES

- 15 Years in Computer Education
- An ISO 9001-2008 Certified Institute
- **Authorized Training cum Incubation Center of (NSIC- TIC) National Small Industries Corporation (A Govt. of India Enterprises).**
- Authorized Training Center of Tally Education Pvt. Ltd. Bangalore
- Institutional Partner of CII (Confederation of Indian Industry)

Authorized Testing Center



Authorised Educational Partner



ISO Certification Body



Institutional Member



Confederation of Indian Industry

- Practical on Latest Software
- Industries Relevant Study Material
- Experienced Faculties
- Separate PC for individual student

ALLIANCES

1. NSIC National Small Industries Corporation (A Govt. of India Enterprises)
2. Tally Education Pvt. Ltd., Bangalore
3. CII (Confederation of Indian Industries)
4. JAS-ANZ Joint Accreditation System of Australia and New Zealand (ISO Certification)

Proposed Programme & Commercial:

Sr.No.	Particulars	Duration	Fee (Including GST)
1	Desktop Publishing (DTP) Coral Draw and Adobe Photoshop	30 hours	2800/-
2	Core Java ✓	30 Hours	2700/-
3	Core PHP	30 Hours	2900/-
4	Word press (CMS)	30 Hours	2700/-

Course content mentioned below:

1. Desktop Publishing (DTP) 30 Hours

1. CoralDraw
 - Toolbox, Commands & Designing
2. Adobe Photoshop
 - Toolbox, Commands & Designing

2. Core Java (30 Hours)

- Object Oriented Programming
- Introduction of Java
- Overview of Java
- Constants, Variables & Datatypes
- Operators & Expression
- Decision Making & Branching
- Applet Programming
- Graphics Programming

3. Core PHP (30 Hours)

- Introduction of PHP
- Constants, Variables & Data types
- Conditional Statements
- Arrays, Strings
- Multithreading Programming's
- Global Variables
- Date & Time
- Decision Making & Branching
- Conditional Statements
- Arrays, Strings

- Include/Require
- MySQL Introduction
- Database
- CREATE, ALTER, DELETE, DROP tables
- INSERT, UPDATE, DELETE table datas

4. WordPress CMS (30 Hours)

- Uploading WordPress to your web server
- Installing WordPress
- Database Connectivity
- Theme Customization
- Reading and Writing Settings

- Project Work

- Creating and Managing Posts
- Setting up post Categories
- Creating and Managing Pages
- Managing Comments
- Installing and updating plugins
- Customizing Wordpress themes
- Wordpress themes Options

Assessment Features

- Assessment Format : Online
- Duration : One Hour
- No. of Exams : One Exam

Payment Terms:

The payment will have to make in two equal installments^{1st} at the time of providing the student list and ^{2nd} on completion of course.

Terms and Conditions:

1. SDPI to provide Course Completion Certificate (minimum 70% attendance needed); however a joint certification with college would be considered for minimum strength of 100 or complete batch whichever is applicable.
2. The **Training fee** is applicable for a minimum number of 100 students.
3. Payment made in favor of SDPI Shimla. Authorized training institute of tally in Shimla.
4. College may charge additional fee from the students towards lab maintenance & other administration charges.
5. Training shall be imparted at college campus. Using college infrastructure.
6. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you



Yours sincerely,

Sanjiv Kumar

Sai Digitech Professional Institute

Highway Top Building, 1st Floor

Bye Pass Road Khalni Shimla-2

Phone: 0177-2627254, Mob: 9418060666

SAI DIGITECH PROFESSIONAL INSTITUTE (SDPI)

Authorized Master Training and Assessment Partner of Tally

Flat No. 3 Highway Top Building
Bypass Road, Khatani, Shimla
Mob: 94180-60666, 0177-2816666
Email: saidigitech@gmail.com
Website: www.saidigitech.com
GST No. 02AAMCS9123K224

Tally
POWER OF SIMPLICITY



To,

The Principal
St. Bede's College
Shimla

Date: 2nd April, 2018

Subject: Proposal for Collaboration with Tally Education for Tally.ERP 9 Certification Programmes for 2nd Sem.

Tally Education Private Limited:

Tally Education Private Limited is a company incorporated under the provisions of Companies Act, 1956, having its Registered Office at No. 23 & 24, AMR Tech Park II, Hongasandra, Hosur Main Road, Bengaluru – 560068 (herein after referred to as "TEPL").

Background:

Tally Education Pvt. Ltd. is committed to working with educators, educational organizations and industry partners to expand the world of learning through technology. Our Education programs are designed to facilitate learning in a seamless manner which is relevant and demand driven. Because of the industry demand most of the academic institutions have partnered with us to enable the student and make him job ready. TEPL is a subsidiary of Tally Solutions Pvt. Ltd. (hereinafter referred to as "TSP"), and is the only organization authorized by Tally Solutions to design and conduct assessments and certifications, issue certifications and print courseware using the Tally brand name. TEPL has created a franchisee network of more than 266 centers across more than 200 cities in India to teach Tally and related vocational skills.

Tally has been transforming the business landscape of the country by providing business management solutions through its software Tally.ERP 9 for Micro, Small and Medium Enterprises (MSMEs). With over 28 lakhs users, there is huge demand for Tally trained professionals for computerised accounting. Used by more than 90% of the MSMEs in the country Tally has been recognised as the most accepted business accounting software.

Online Assessment and Certification:

Tally Education has its own assessment methodology and we have already conducted online assessments of more than 50,000 students across India and have given more than 20,000 certificates.

Head Office:

Tally Education Pvt. Ltd. 23-24, AMR Tech Park -II, Hongasandra, Hosur Main Road, Bengaluru, Karnataka-560068
Ph. +91 (80) 66282559 Fax +91 (80) 66282500 www.tallyeducation.com

- Ram Ashram Public School, Amritsar
- Bangalore University
- Amrita Vishwa Vidyapeetham University
- Rajiv Gandhi University
- Calcutta University
- Pune University
- Swami Ramanand Teerth Marathawada University
- Osmania University
- Directorate of Technical Education, Karnataka
- Tamil Nadu Open University (TNOU)
- And Many More.....

TEPL and St. Bedes College:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal, Tally Education proposes to sign a MOU through SDPI with College for introducing Tally.ERP 9 Programme for 1st semester students. This beginner level certification will recognize skills of a candidates learning Tally.ERP 9. Online assessment will be conducted and successful candidates will earn a verifiable digital certificate from Tally.

Proposed Programme & Commercial:

Sr.No.	Particulars	Duration	Fee (Including GST)
1	GST Using Tally.ERP9	30 Hours	2700/-

GST using Tally.ERP 9 certifies candidate as job ready and opens up multiple career opportunities. A certified candidate can opt to become an entrepreneur as well.

SYLLABUS

- Introduction
- What is GST?
- Registration
- Supply of Goods and Services
- Time of Supply
- Value of Supply
- Invoicing
- Input Credit Mechanism
- Returns
- Payment of Tax
- Consequences of Non-compliance
- Accounts and Other records
- Tax Rate Structure
- Refund of Tax
- Transition to GST
- Input Service Distributor (ISD)
- Job Work
- Non Resident Tax Payer
- e-Commerce
- Compliance Rating
- Tax Return Preparer
- GSTN and GSP
- Audit
- Demands and Recovery
- Appeals and Revision

Tally & Skill Development

Tally has worked with various government departments, to achieve the common goal of empowering the youth by providing employment oriented vocational training.

Various projects have been undertaken under this collaboration & over 10 lakhs students have been successfully trained in Tally, Advanced Accountancy & Taxation across different regions of the country.

A few major collaborations include:

1. Ministry of Rural Development (MORD)
2. Employment Generation and Marketing Mission, Govt. of Andhra Pradesh (EGMM)
3. Mission for Eradication of Poverty in Municipal Areas, Govt. of Andhra Pradesh (MEPMA)
4. Directorate of Social Justice and Empowerment, Govt. of Himachal Pradesh (DSJE)
5. Karnataka State Women's Development Corporation (KSWDC)

Tally and GST Trainings

Ever since the GST was passed by both the houses of the Parliament, Tally has been proactive in preparing the market for the same. We have conducted more than 100 trainings across India and have trained more than 1,000 partners and faculty members.

Tally and CAIT (Confederation of All India Traders) have signed a memorandum of understanding (MoU) to train and educate the non-corporate sector on GST compliance and its seamless adoption.

Tally and Karnataka Sales Tax Practitioners Association (KSTPA) announced the signing of a Memorandum of Understanding (MoU) to educate STPs across Karnataka on GST compliance.

Tally and CSC, GoI announced the signing of a Memorandum of Understanding (MoU) to educate and build rural capabilities and livelihoods of the candidates.

Engagement with University Grants Commission (UGC):

Recognising the importance of Computerized Accounting, the University Grants Commission (UGC) included the same under the CBCS guidelines and made it compulsory for B.Com. (Hons.) Students across all universities in the country. Tally Education has authored a textbook as per the UGC syllabus.

Presence:

Over 100 Universities have incorporated Tally as part of official curriculum, few key universities are:

- Himachal Pradesh University
- St. Bede's Girls College, Shimla
- Shoolini University
- Chandigarh University
- Baddi University
- Amity University
- Ansals University
- Guru Nanak Girls College, Yamuna Nagar
- S.D. College, Ambala
- Universal group of College, Ambala
- Delhi University
- T.M.U., Moradabad
- MDS Girls College, Ambala
- AIMT College, Ambala

ASSESSMENT FEATURES

- Assessment Format : Online
- Duration : One Hour
- No. of Exams : One Exam
- Certification Type : Digital

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course.

Terms and Conditions:

1. TIL would be provided with rental multi-user license software
2. Tally to provide authorized courseware
3. Tally to provide Course Completion Certificate (minimum 70% attendance needed); however a joint certification with college would be considered for minimum strength of 100 or complete batch whichever is applicable.
4. The Training fee is applicable for a minimum number of 100 students.
5. Payment made in favor of SDPI Shimla. Authorized training institute of tally in Shimla.
6. College may charge additional fee from the students towards lab maintenance & other administration charges.
7. Training shall be imparted at college campus. Using college infrastructure.
8. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.



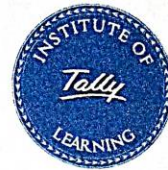
Sanjiv Kumar Rana
Sai Digitech Professional Institute
Authorized Tally Institute of Learning
Flat No. 3 Highway Top Building
Khalini, Shimla, Mob: 9418060666
E-mail: saidigitech@gmail.com
Website: www.saidigitech.com

Cc: GauravKaushal
Regional Manager
Tally Education
Mob -7087976101
www.tallyeducation.com

SAL DIGITECH PROFESSIONAL INSTITUTE (SDPI)
Authorised Master Training and Assessment Partner of Tally

Flat No. 3 Highway Top Building
Bye Pass Road, Khalini, Shimla
Mob: 94180-60666,0177-2816666
Email: saidgitech@gmail.com
Website: www.saidgitech.com
GST No. 02AAMCS9123K2Z4

Tally
POWER OF SIMPLICITY



To,

The Principal
St. Bede's College
Shimla

Date: 2nd April, 2018

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Ph.+91 (80) 66282559 Fax +91 (80) 66282500 www.tallyeducation.com

Tally & Skill Development

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Various projects have been undertaken under this collaboration & over 10 lakhs students have been successfully trained in Tally, Advanced Accountancy & Taxation across different regions of the country.

A few major collaborations include:

1. Ministry of Rural Development (MORD)
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3. Mission for Eradication of Poverty in Municipal Areas, Govt. of Andhra Pradesh (MEPMA)
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Presence:

Over 100 Universities have incorporated Tally as part of official curriculum, few key universities are:

- Himachal Pradesh University
- St. Bede's Girls College, Shimla
- Shoolini University
- Chandigarh University
- Baddi University
- Amity University
- Ansals University
- Guru Nanak Girls College, Yamuna Nagar
- S.D. College, Ambala
- Universal group of College, Ambala
- Delhi University
- T.M.U., Moradabad

- MDS Girls College, Ambala
- AIMT College, Ambala
- Ram Ashram Public School, Amritsar
- Bangalore University
- Amrita VishwaVidyapeetham University
- Rajiv Gandhi University
- Calcutta University
- Pune University
- Swami RamanandTeerthMarathawada University
- Osmania University
- Directorate of Technical Education, Karnataka
- Tamil Nadu Open University (TNOU)

TEPL and St. Bedes College:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal, Tally Education propose to sign a MoU Through SDPI with College for introducing Tally.ERP 9 Programme for 1st semester students. This beginner level certification will recognize skills of a candidates learning Tally.ERP 9. Online assessment will be conducted and successful candidates will earn a verifiable digital certificate from Tally.

Proposed Programme & Commercials:

Sr.No.	Course Name	Duration	Fee (Including GST)
1	TallyACE	30 Hours	2700/-

TallyACE certifies candidate as job ready and opens up multiple career opportunities. A certified candidate can opt to become an entrepreneur as well.

Course contents mentioned below:

- Fundamentals of Accounting
- Maintaining Chart of Accounts in Tally.ERP 9
- Maintaining Stock Keeping Units (SKU)
- Recording Day-to-Day Transactions in Tally.ERP 9
- Accounts Receivable and Payable Management
- MIS Reports
- Goods and Services Tax (GST)
- Recording Vouchers with TDS (Tax Deducted at Source)

ASSESSMENT FEATURES

- Assessment Format : Online
- Duration : One Hour
- No. of Exams : One Exam
- Certification Type : Digital

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course.

Terms and Conditions:

1. TIL would be provided with rental multi-user license software
2. Tally to provide authorized courseware
3. Tally to provide Course Completion Certificate (minimum 70% attendance needed); however a joint certification with college would be considered for minimum strength of 100 or complete batch whichever is applicable.
4. The **Training fee** is applicable for a minimum number of 100 students.
5. Payment made in favor of SDPI Shimla. Authorized training institute of tally in Shimla.
6. College may charge additional fee from the students towards lab maintenance & other administration charges.
7. Training shall be imparted at college campus. Using college infrastructure.
8. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you,
 SDPI
Yours Sincerely,
Shimla

Sanjiv Kumar
Sai Digitech Professional Institute
Authorized Tally Institute of Learning
Flat No. 3 Highway Top Building
Khalini, Shimla, Mob: 9418060666

Cc: GauravKaushal
Regional Manager
Tally Education
Mob -7087976101
www.tallyeducation.com



SERVE MANGALAYA WELFARE TRUST

Walia Cottage, Old SBI Building, Lakkar Bazaar, Shimla
Manta Niwas, Cemetery, Sanjauli, Shimla
Tel. : +91-7807812233

Ref. No. : S.M.W.T./S.M.L.-B/017

Date : 27th July '18

memorandum of understanding **TERMS & CONDITIONS**

Acceptance: Acceptance of the proposal by SERVE MANGALYA WELFARE TRUST provides you with the deemed acknowledgement and agreement to the following terms and conditions

- 1. Attendance** - Regular attendance of the students for the sessions is the Responsibility of the Client (St.Bedes`College). We are not liable if any student is not present during the sessions. However Weekly Attendance will be maintained & submitted to the Client on Fortnight basis.
- 2. Training Phase** - We shall take full responsibility to assist and train your students for the Add on course within your campus . Training will happen for first year students for a duration of 30-35 lectures training with couple of Workshops on various topics (by various training experts), for which NO charges will be taken.
- 3. Tenure of the English Training** - The Minimum of 3 -4 Lectures Per Week Per Batch shall be delivered to the assigned students. And Training must be concluded within 8-10 weeks from the date of commencement. (However there may be adjustments upto 3 lectures per week per batch basis). The Training shall be finished on or before Mid of October 2018.
- 4. Commercials (Part -I)** : Payments shall be made by the name of Academic Coordinator i.e., Miss Tanya Wadhwa via Account payee cheque, for which bill will be provided. The 50% payment shall be paid within 1st week of commencement of the program. 25% of the balance shall be paid in 4th week and remaining shall be paid in 6th week from the date of commencement.
Commercials (Part-II) : Payments shall be made as per the prior discussion with the client i.e., INR2000 per candidate.
- 5. Confidentiality & Commitment** – We undertake not to misuse any confidential information that may be made available to us. And the Client agrees not to disclose the Commercials. Further, we'll complete the Training w.r.t. point #3 even after receiving the Last Installment, on or before Mid October 2018.
- 6. Client Responsibility** – St. Bedes` College shall provide a Classroom with proper Arrangements & well Established Time Table (as per Point-3). It'll be told to your coordinator(s) well in time if there is a requirement of Audio/Video Lab (English Lab). Client shall not stretch Tenure of the Training Program. The Client must supply all the Materials and information required by us to complete the work in accordance.

We as a team focus on the overall development of the individuals so that they become assets to the contemporary society. By nurturing the young we would be contributing towards our goal of providing unmatched services in the field of education . In addition to it any guidelines or suggestions iare warmly welcomed .

Tanya
Warm Regards

Tanya Wadhwa
9816171789, 7807812233
Head- Academic Development



Client's Signature & Stamp



SERVE MANGALAYA WELFARE TRUST

Walia Cottage, Old SBI Building, Lakkar Bazaar, Shimla
Manta Niwas, Cemetery, Sanjauli, Shimla
Tel. : +91-7807812233

Ref. No. : S.M.W.T./S.M.L.B/017

Date : 27th July '18.

proposal

Respected Principal

As per Previous meeting with you, we are delighted to be connecting here again. Kindly find the Proposal for Spoken English Program.

introduction

Learning to speak English can be the best you can do to improve your life. English is a universal language, and if you want to learn the world you need to learn English. With it, we can open ourselves to the world of communication. Be it any profession, knowing English is a must, it is the only key that opens all doors for better living. no matter whom you are, learning English is very important. It is a tool that enhances your over all personality. The purpose of the course is to synchronize educational fineness with human excellence, to promote self development and creativity in a stress free atmosphere, to emphasize on providing the most modern and sophisticated learning environment. Major goal is to make every individual communicate in English so that one can increase his or her potential to succeed in their professional and personal life.

contents

- Smart English vs. Normal English
- Phonetics, Accent Neutralization
- Smart Communication Techniques - Flamboyant Vocabulary
- Interactive Skills (Idioms, Phrases & Proverbs)
- Personal Interview Techniques - Extempore - Group Discussions
- Presentation Skills and Meeting Etiquettes
- Strong Personality Development with inner self re-engineering (Optional)
- Developing Confidence and Body language
- Confidence Building Exercises & Role Plays

financials

The Price per candidate will be Rs. 2000/- (Two Thousand Only) for 30-45 lecture training including workshops.

Tanya

Warm Regards

Tanya Wadhwa
9816171789, 7807812233
Head- Academic Development



english speaking

भारतीय गैर न्यायिक

एक सौ रुपये

Rs. 100

रु. 100



ONE
HUNDRED RUPEES

सत्यमेव जयते

भारत INDIA

INDIANONJUDICIAL

हिमाचल प्रदेश HIMACHAL PRADESH

A 662106

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (MoU) is entered into this December 9, 2015.

BETWEEN

Himalayan Forest Research Institute, Shimla-171009 (HP), a regional research Institute of Indian Council of Forestry Research and Education (ICFRE), Dehradun an autonomous body under the aegis of Ministry of Environment and Forests, Govt. of India, New Delhi and having the responsibility to undertake, aid and coordinate scientific investigations in the field of Forestry Research in the State of Himachal Pradesh and Jammu & Kashmir. HFRI is fully equipped with scientific manpower and is capable of taking up forestry research related issues in the mandated states of Himachal Pradesh and Jammu & Kashmir (hereinafter referred to as HFRI, Shimla) of the one part.

AND

St. Bede's College which started as Training Institute for teacher's way back in 1904 is now a pioneer in the field of women's education and has carved a niche for itself. It is a minority institute of great repute in Himachal Pradesh.

The college aims at higher education and training of young women to fit them to fulfill their obligation in their homes and society irrespective of caste and creed. The college stands for academic excellence, development of skills and character formation. The college presents a series of orchestrated efforts on the academic and co-curricular fronts. It is the only college in Himachal Pradesh to be Re-Accredited 'A' Grade by UGC NAAC. The College has also been selected as the Centre with Potential for Excellence, is selected for Star College status in life sciences by UGC and recently given the Heritage Status by UGC. Together we strive to work for change in society, translating our vision into reality (hereinafter referred to as **SBC, Shimla**) of the **other part**.

Whereas HFRI, Shimla- is the premier Research Institute ICFRE, GOI for undertaking Forestry Research having scientific staff with specializations in Forest Ecology, Forest Biodiversity (Plants), Forest Genetics, Silviculture, Non-Wood Forest Products, Agro Forestry, Forest Entomology, Forest Seed Technology and Forest Botany and Scientists here are well trained in their specialized fields in India and Abroad. There are several prestigious collaborative research projects ongoing at HFRI.

Whereas SBC, Shimla- offers undergraduate programmes in Arts, Science, Commerce, B. Sc. Bio-technology and Microbiology, BBA and BCA. The college offers M. Sc. In Dietetics and Food Service Management (IGNOU). The college also offers Post Graduate courses in English and Commerce along with Junior Basic Training (J.B.T.). The college has successfully undertaken RUSA (Rashtriya Uchchatar Shiksha Abhiyan) introduced by Himachal Pradesh University.

For furtherance of academic, research and extension activities some collaboration and co-operation is required in between the two institutions with focus on areas of common interest, with the following terms and conditions as applicable to both HFRI, Shimla and SBC, Shimla. Hence, the issues are agreed upon are :

Now this Memorandum of Undertaking witness that :

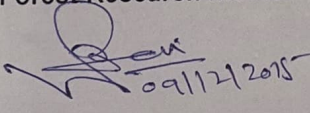
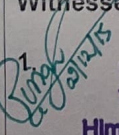
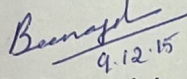
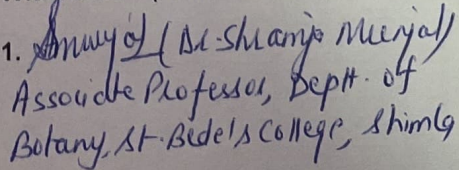
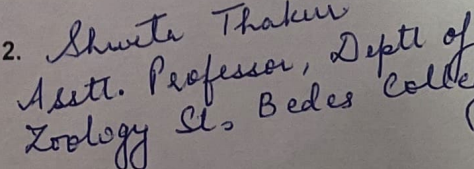
1. **SBC, Shimla shall request Director HFRI of the institute for Summer Training for the Students.**
 - a. Topic for training of mutual interest shall be decided by the relevant faculty in-charges of the college in accordance with the research divisions and laboratories of HFRI.
 - b. Month, Date and stream shall be decided as per as the academic schedule of the college, availability of students whereas suitable scientists will be allotted by the HFRI.
 - c. Fee shall be paid by the students as per the rules of ICFRE/FRI (Deemed) University.

2. **Similarly, appropriate Extension activities on the following lines shall be conducted by SBC, Shimla in consultation with the Director, GCR at HFRI, Shimla.**
 - a. Lectures of different scientists shall be organized for the students; the topic can be decided by the HFRI scientists as per their specialization/scientific contribution in the relevant fields. Besides, topics in latest advances in forestry and allied fields will also be carved.
 - b. Hands-on-experience for students through workshops on various themes related to forests and environment.
 - c. Lectures for which are delivered to students by the faculty of SBC and demonstration of some of the topics, by means of various research supporting facilities at HFRI.
 - d. Establishing a Medicinal Garden/Arboretum at SBC in consultation with the available expertise at HFRI.
 - e. Visit of the SBC students to various research divisions and laboratories of HFRI, Shimla.
 - f. Faculty of St. Bede's participating in the relevant workshops organized by HFRI.
3. **It is envisaged that consultancy shall be taken by the scientists of HFRI, Shimla for various programmes at SBC, Shimla.**
 - a. Panel of expert scientists shall be consulted for the establishment of Medicinal Garden at St. Bede's College.
 - b. Landscape designing at St. Bede's under technical guidance of the scientists of HFRI
 - c. Suitable amount towards consultancy honorarium shall be paid by SBC to HFRI and to the HFRI for extending such services.
4. **Any other collaborative programme between two organizations shall be coordinated.**
 - a. Scientific Workshops/Conferences can be organized in collaboration with the two parties.
5. **IMPLEMENTATION**
 - a. In order to carry out and fulfill the aims of this MoU, HFRI and SBC both shall designate a MoU Coordinator who shall manage the conduct of joint activities.
 - b. Either Party may initiate proposals for activities under this MoU.
 - c. The Coordinators shall be responsible for the evaluation of activities under this MoU according to the practices of their respective institutions.

6. DURATION AND TERMINATION OF MoU

- a. This MoU shall become effective from the date it is signed by both parties and shall be valid initially for a period of three years, however, may be renewed further or extended by mutual consent expressed in writing, by SBC.
- b. Any changes in this MoU shall be subject to the written consent of both the Parties.
- c. This MoU may be terminated by either Party at any time provided that the terminating Party gives written notice of its intention at least one month prior to the date of its termination.
- d. In the event of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to Arbitration Committee comprising of a member nominated by two organization and one member will be jointly nominated by two organizations.

IN WITNESS WHEREOF, the authorized representative of both the organizations herein set their respective hands on the day, month and year first above written in the presence of following witnesses.

<p>For and on behalf of :</p> <p>Himalayan Forest Research Institute</p> <p>Signature </p> <p>Name : Dr. V.P. Tewari.</p> <p>Designation : Director, HFRI, Shimla.</p> <p>Date : 09.12.2015.</p> <p>Seal :</p> <p>Witnesses : (Name and Address)</p> <p> समूह समन्वयक अनुसंधान Group Coordinator Research हिमालयन वन अनुसंधान संस्थान Himalayan Forest Research Institute शिमला - 171009 SHIMLA-171009</p> <p>2. Dr. Vaneet Jishta Scientist HFRI Shimla</p>	<p>For and on behalf of :</p> <p>St. Bede's College</p> <p>Signature </p> <p>Name : Dr. Sr. Beena John.</p> <p>Designation : Principal, SBC, Shimla.</p> <p>Date : 09.12.2015.</p> <p>Seal : PRINCIPAL St. Bede's College, Shimla</p> <p>Witnesses : (Name and Address)</p> <p>1.  Anny L. M. Sharma Associate Professor, Dept. of Botany, St. Bede's College, Shimla</p> <p>2.  Shweta Thakur Asstt. Professor, Deptt. of Zoology St. Bede's College.</p>
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Date :

Ref. No.

To,

The Principal
 St. Bede's College
 Shimla

Date: 24th June, 2019

Subject: Proposal for Collaboration with Tally Education for Tally.ERP 9 Certification Programmes

Tally Education Private Limited:

Tally Education Private Limited is a company incorporated under the provisions of Companies Act, 1956, having its Registered Office at No. 23 & 24, AMR Tech Park II, Hongasandra, Hosur Main Road, Bengaluru – 560068 (herein after referred to as "TEPL").

Background:

Tally Education Pvt. Ltd. is committed to working with educators, educational organizations and industry partners to expand the world of learning through technology. Our Education programs are designed to facilitate learning in a seamless manner which is relevant and demand driven. Because of the industry demand most of the academic institutions have partnered with us to enable the student and make him job ready. TEPL is a subsidiary of Tally Solutions Pvt. Ltd. (hereinafter referred to as "TSPL"), and is the only organization authorized by Tally Solutions to design and conduct assessments and certifications, issue certifications and print courseware using the Tally brand name. TEPL has created a franchisee network of more than 266 centers across more than 200 cities in India to teach Tally and related vocational skills.

Online Assessment and Certification:

Tally Education has its own assessment methodology and we have already conducted online assessments of more than 50,000 students across India and have given more than 20,000 certificates.

Tally & Skill Development

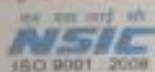
Tally has worked with various government departments, to achieve the common goal of empowering the youth by providing employment oriented vocational training.

Various projects have been undertaken under this collaboration & over 10 lakhs students have been successfully trained in Tally, Advanced Accountancy & Taxation across different regions of the country.

A few major collaborations include:

1. Ministry of Rural Development (MORD)
2. Employment Generation and Marketing Mission, Govt. of Andhra Pradesh (EGMM)
3. Mission for Eradication of Poverty in Municipal Areas, Govt. of Andhra Pradesh (MEPMA)
4. Directorate of Social Justice and Empowerment, Govt. of Himachal Pradesh (DSJE)
5. Karnataka State Women's Development Corporation (KSWDC)

Authorized
 Training cum Incubation Center



National Small Industries Corporation
 1/10, Ring Road, Okhla, New Delhi-110025

Authorized
 Educational Partner of Tally Bangalore



POWER OF SIMPLICITY

Authorized
 Sales, Service & Implementation Partner



3 Star Sales & Implementation

ISO
 Certification Body



ISO 9001:2015

Authorized
 Institutional Member



Confederation of Indian Industry

Tally and GST Trainings

Ever since the GST was passed by both the houses of the Parliament, Tally has been proactive in preparing the market for the same. We have conducted more than 100 trainings across India and have trained more than 1,000 partners and faculty members.

Tally and CAIT (Confederation of All India Traders) have signed a memorandum of understanding (MoU) to train and educate the non-corporate sector on GST compliance and its seamless adoption.

Tally and Karnataka Sales Tax Practitioners Association (KSTPA) announced the signing of a Memorandum of Understanding (MoU) to educate STPs across Karnataka on GST compliance.

Tally and CSC, GoI announced the signing of a Memorandum of Understanding (MoU) to educate and build rural capabilities and livelihoods of the candidates.

Engagement with University Grants Commission (UGC):

Recognising the importance of Computerized Accounting, the University Grants Commission (UGC) included the same under the CBCS guidelines and made it compulsory for B.Com. (Hons.) Students across all universities in the country. Tally Education has authored a textbook as per the UGC syllabus.

Presence: Over 100 Universities have incorporated Tally as part of official curriculum, few key universities are:

- St. Bede's Girls College, Shimla
- Himachal Pradesh University
- Shoolini University
- Chandigarh University
- Baddi University
- Amity University
- Ansals University
- Guru Nanak Girls College, Yamuna Nagar
- S.D. College, Ambala
- Universal group of College, Ambala
- Delhi University
- T.M.U., Moradabad
- MDS Girls College, Ambala
- AIMT College, Ambala
- Ram Ashram Public School, Amritsar
- Bangalore University
- Amrita Vishwa Vidyapeetham University
- Rajiv Gandhi University
- Calcutta University
- Pune University
- Swami Ramanand Teerth Marathawada University
- Osmania University
- Directorate of Technical Education, Karnataka
- Tamil Nadu Open University (TNOU)

TEPL and St. Bedes College:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal, Tally Education propose to sign a MOU with College for introducing Tally.ERP 9 Program for 1st and 2nd semester students followed by Certification and Placement

assistance. This is the Basic, 1st, 2nd and 3rd level certification in which student can learn how to manage Basic accounting to payroll, Inventory and technical skill.

PROPOSED PROGRAMME & COMMERCIALS:

Sr.No.	Particulars	Duration	Fee
✓ 1	GST using Tally.ERP 9 (Certification + Courseware)	30 Hours	2700/-
✓ 2	TallyACE (Certification+ Courseware)	30 Hours	2700/-
5	Desktop Publishing (DTP)	30 hours	2700/-
✓ 6	Core Java	30 Hours	2700/-
7	Core PHP	30 Hours	3000/-
8	Wordpress (CMS)	30 Hours	3000/-

COURSE CONTENT

1. **GST using Tally.ERP 9 (30 Hours)**
 - Introduction to GST
 - Getting Started with GST (Goods)
 - Recording Advanced Entries
 - GST Adjustment and Return Filing
 - Getting Started with GST (Services)
 - Recording Advanced Entries
 - Migration to Tally.ERP 9
2. **Tally ACE (30 Hours)**
 - Fundamentals of Accounting
 - Maintaining Chart of Accounts in Tally.ERP 9
 - Maintaining Stock Keeping Units(SKU)
 - Recording Day-to-Day Transactions in Tally.ERP 9
 - Accounts Receivable and Payable Management
 - MIS Reports
 - Getting Started with GST
 - Recording Vouchers with TDS(Tax Deducted at Source)
3. **Desktop Publishing (DTP) 30 Hours**
 1. **CoralDraw**
 - Toolbox, Commands & Designing
 2. **Adobe Photoshop**
 - Toolbox, Commands & Designing
 4. **Core Java (30 Hours)**
 - Object Oriented Programming
 - Introduction of Java
 - Overview of Java
 - Constants, Variables & Datatypes
 - Operators & Expression
 - Decision Making & Branching
 - Arrays, Strings
 - OOPs Concept
 - Classes, Objects and Interfaces
 - Packages
 - Multithreading Programming's
 - Applet Programming
 - Graphics Programming
 - Sessions & Cookies
 5. **Core PHP (40 Hours)**
 - Introduction of PHP
 - Constants, Variables & Datatypes
 - Operators & Expression
 - Conditional Statements
 - Arrays, Strings
 - Global Variables

- Date & Time
 - Include/Require
 - MySQL Introduction
 - Database
 - CREATE, ALTER, DELETE, DROP tables
 - INSERT, UPDATE, DELETE table datas
 - Project Work
6. **Word Press CMS (30 Hours)**
- Uploading WordPress to your web server
 - Installing WordPress
 - Database Connectivity
 - Theme Customization
 - Reading and Writing Settings
 - Creating and Managing Posts
 - Setting up post Categories
 - Managing Comments
 - Installing and updating plugins
 - Customising Wordpress themes
 - Wordpress themes Options
 - Project Work

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course.

Terms and Conditions:

1. TIL would be provided with rental multi-user license software for Tally Courses
2. Tally to provide authorized courseware
3. Tally to provide Course Completion Certificate (minimum 70% attendance needed); however, a joint certification with college would be considered for minimum strength of 100 or complete batch whichever is applicable.
4. The Training fee is applicable for a minimum number of 100 students.
5. Payment made in favor of SDPI Shimla. Authorized training institute of tally in Shimla.
6. College may charge additional fee from the students towards lab maintenance & other administration charges.
7. Training shall be imparted at college campus. Using college infrastructure.
8. The schedule of training to be worked out with college.

Please feel free to contact undersigned for any other information or clarification required.

Thanking you,
Yours Sincerely,



Sanjit Kumar Rana
Sai DigiTech Professional Institute
Tally Institute of Learning
Summer Cottage, Near, Chapslee School
Lakkar Bazar, Shimla, Mob: 9418060666

Cc: Gaurav Kaushal
Regional Manager
Tally Education Pvt. Ltd.
Mob -7087976101

TALLY INSTITUTE OF LEARNING (TIL)

Authorized Training Center of Tally

SAI DIGITECH PROFESSIONAL INSTITUTE (SDPI)

Summer Cottage Nr. Chapslee School,

Chapslee Estate, Lakkar Bazar, Shimla 171001

Mob: 94180-60666, (O) 94185-63000, 0177-2816666

Email: tilshimla@gmail.com, www.tallyeducation.com



Memorandum of Understanding

This MOU is executed on 4th day of September 2020 between

Tally institute of learning Shimla, SDPI Shimla is an Authorized Training and Assessment Partner of (Tally Education Private Limited, Bangalore), Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla. And St. Bede's College, Shimla

Date of Contract: 4th day of September 2020

Academic year: 2020-2021

Syllabus: TallyACE and GST Using Tally.ERP 9

Duration of Course: Recommended duration of the all program is 30 hours

Financials: For a minimum of 70 students

Fee: Rs. 2700/- for minimum 70 students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal Tally Education and St. Bede's College would collaborate on the following framework to execute the students training.

Role of Tally Institute of Learning Shimla:

1. To provide the Tally authorized courseware.
2. To provide competent faculty for delivery of training.
3. To provide multi user rental Tally software to St. Bede's college only for student who enrolled.

Head Office:

Tally Education Pvt. Ltd. 23-24, AMR Tech Park -II, Hongasandra, Hosur Main Road, Bengaluru, Karnataka-560088
Ph. +91 (80) 66282559 Fax +91 (80) 66282500 www.tallyeducation.com

4. To provide support for execution of training in terms of technical know.
5. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.
6. To issue Tally Course Completion Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.

Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with Tally Institute of learning (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the Tally Education assessment guidelines.
4. To make payment to SDPI Shimla.

Payment Terms:


The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

For Tally Institute of Learning Shimla (SDPI)

Authorised Signatory

(Sanjiv Kumar Rana)

Witness

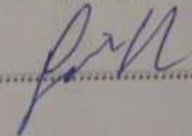

.....

For St Bede's College Shimla

Authorised Signatory

(*Pathania*)

Witness


.....

Ref. No.

Date

Memorandum of Understanding

This MOU is executed on 4th day of September 2020 between

Sai Digitech Professional Institute Pvt. Ltd. Shimla is an Authorized Training cum Incubation center (NSIC-TIC) under Public Private Partnership, of National Small Industries Corporation (NSIC) (A Government of India Enterprise under Ministry of MSME), Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla.

And

St. Bede's College, Shimla

Date of Contract: 4th day of September 2020

Academic year: 2020-2021

Course: Core Java

Duration of Course: Recommended duration of the all program is 30 hours

Financials: For a minimum of 50 students

Fee: Rs. 2700/- for minimum 50 students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal NSIC (SDPI) and St. Bede's College would collaborate on the following framework to execute the students training.

Role of NSIC (SDPI Shimla):

1. To provide the updated courseware to students.
2. To provide competent faculty for delivery of training.
3. To provide support for execution of training in terms of technical know.
4. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.
5. To issue NSIC Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.

Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with NSIC (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the assessment guidelines.
4. To provide compatible software for training of students
5. To make payment to SDPI Shimla.

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

For St Bede's College Shimla

Authorised Signatory

(*Pathania*)

Witness

[Signature]
.....

For (SDPI Shimla)

Authorized Training cum Incubation center (NSIC-TIC)


Authorised Signatory

(Sanjiv Kumar Rana)

Witness

[Signature]
.....



धेनाघ पंजाब PUNJAB

This Memorandum of Understanding (MOU) is entered into and effective as of 07/08/2021 to 06-08-2024

AA 310583

BY AND BETWEEN

M/s SkillLabs Resource Services Pvt. Ltd., a company incorporated under the Companies Act, 1956, bearing registration no. U74999PB2016PTC045492 and having its place of business at 2nd Floor, Sebiz Square, IT C6 Sector, 67, Mohali, Punjab, 160062 (which has signed this MOU through its Authorized Signatory Ms Jyoti Sharma) hereinafter referred to as **SkillLabs**
AND

St Bede's College Shimla, having its campus at Navbahar, Shimla, Himachal Pradesh - 171002, and hereinafter unless the context otherwise requires be referred to as "**St Bede's**", through is authorized signatory Principal SR. Dr Molly K.A.

Whereas:

Financial lab cum Incubation center at campus is created with an aim to nurture practical knowledge and skills among the students that help them to enhance their employability in corporate and social sector, and also nurture self-employment and entrepreneurial mindset.

Campus is willing to participate and have available infrastructure in the form of Home Science lab, Language Lab, Paper Recycle lab, which can be used for creating an Incubation Centre.

Skilllabs will start the below activities immediately upon the signing the MOU:

- Conduct Webinar / Seminar / Workshops on topics like 'Opportunities for students in banking & Finance Sector', 'Entrepreneurship opportunities and support system' for students to run own enterprises, Venture creation for women entrepreneurs.
- Conduct placement drives at campus and off campus.

molly
Principal
St. Bede's College
Shimla - 171002

M/s SkillLabs Resource Services Pvt. Ltd., and St Bede's College

2 of 4



Page

- Provide Projects and Internship opportunities for students.
- General career guidance and counselling.
- FDPs for faculties.
- Expert sessions of various eminent speakers.
- CSR mobilization for college to improve funding gap.
- Alumni connect.
- Marketing & Branding guidance to support admissions and start Add-on programs

SkillLabs with the help of industry-partners will also support in upgrading the existing facilities to creating modern Career Guidance Cum Incubation Centre in the campus, which will promote women empowerment through women centric micro-entrepreneurship. Any such investments in movable equipments done by Skilllabs will remain the property of Skilllabs.

As part of this MOU, both the parties agree to the following respectively:

1. Scope of MOU

- a) This MOU aims at benefiting all the stakeholder about various career enhancement and employment and self-employment opportunities
- b) The stakeholders are College Students, Faculties, Employers, Micro-entrepreneurs and local communities.

2. Benefits to stakeholders

a) Benefits to Students:

- i. Profile themselves by self-assessing their existing skills, acquire new skills and showcase them to prospective employers and job market.
- ii. Explore and attract career opportunities by opting right courses, certifications, add-on skills, internships, projects, part time jobs, self-employment, micro-entrepreneurship and full-time job opportunities in corporate and social sector.

b) Benefits to Institutes:

- i. Increase industry interface, update and understand new skill matrix in view of ever evolving business practice landscape.
- ii. Plan Training & Development initiatives activities based on reports & insights
- iii. Score better in rating and accreditation parameters

c) Benefits to Companies

- i. Reach-out to better candidates for required skills quickly & easily across geographies
- ii. Advertise projects, internships and job opportunities on the platform
- iii. Understand what additional skill training might be required for candidates

molly
Principal
St. Bede's College
Shimla - 171 002

Justi Sharma
SkillLabs Resource Services Pvt. Ltd.

d) Benefits of Local Communities

- i. Enhance lively hood and better quality of life
- ii. Promote self-employment and business competitiveness for small businesses

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their representatives in duplicate, each party retaining one copy thereof respectively

For and on behalf of Skilllabs Resource Services Pvt Ltd.

Sign & Stamp:

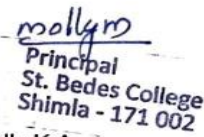


Name: Jyoti Sharma
Status: Director, M/s SkillLabs Resource Services Pvt. Ltd., Mohali (Punjab)

Date:

For and on behalf of St Bede's College

Sign & Stamp:



Name: SR Dr Molly K A
Status: Principal – St. Bede's College Shimla

Date:

TALLY SUPPORT CONTRACT (TSC)

This TALLY SUPPORT CONTRACT ("TSC") is made and entered into this on 01-10-2021 at Delhi.

BY AND BETWEEN

Satnam ERP Solutions Pvt. Ltd. a company incorporated under the (Indian) Companies Act, 1956, having its office at 109, Ghalib Apartments, Pitampura, New Delhi-110034 (hereinafter referred to as **HBS**, which expression shall, unless repugnant to the context or meaning thereof, mean and include its successors and assigns) of the **FIRST PART**;

AND

ST. BEDES COLLEGE, having its office at SHIMLA, HIMACHAL PRADESH (hereinafter referred to as **CLIENT**, which expression shall, unless repugnant to the context or meaning thereof, mean and include its successors and assigns) of the **SECOND PART**.

(HBS and Client are hereinafter collectively referred to as "the parties" and severally as "Party")

WHEREAS HBS is inter alia in the business of support (i.e. smooth and flawless functioning) of accounting software named **TALLY**

WHEREAS Client is in the business and is desirous of taking TALLY software support on the terms agreed and contained herein;

NOW, THEREFORE, IN CONSIDERATION OF THE PROMISES AND THE MUTUAL CONVENANTS, AGREEMENT HERINAFTER SET FORTH, THE PARTIES INTENDING TO BE BOUND, HEREBY AGREE AS FOLLOWS:

The client has agreed to take TSC for twelve months, commencing from 01-Oct-2021 to 30-Sep-2022 as per details below:-

Client Name	ST. BEDES COLLEGE
TSC Price	3000/- (Three Thousand Only)
Start Date	01-10-2021
End Date	30-09-2022
No. of Licenses	1
No. of Locations	1
Telephonic support	Unlimited
Email support	Unlimited
Payment Mode	Cheque/Cash
Serial No.	725083515

Sr. Magdaleny
St. Bede's College
Shimla - 171 002

Regd. Off: D-1/16, Third Floor, Sector-15, Rohini, New Delhi-110029
CIN: U72900DL2004PTC126952 Email: sp@satnam.com

SATNAM SOLUTIONS

- Certificate related to Tax Deducted at Source (if any) from payments made has to be issued after financial year end or execution of the contract, whichever is earlier.
- The agreement can be terminated by giving 30 days prior notice by either of the party on commission of breach of terms.

SIGNED ON BEHALF OF THE CLIENT	SIGNED ON BEHALF OF HBS
NAME: Sr. Magdalene Machado	NAME: Hardik Kathpalia
Title/Designation:	Designation: Director
COMPANY: St. Bedes College	COMPANY: Satnam ERP Solutions Pvt. Ltd.
ADDRESS: Shimla Himachal Pradesh	ADDRESS: 109, Ghalib Apartments, Pitam Pura, New Delhi
CITY & PIN CODE:	CITY & PINCODE: 110034
EMAIL: bedescommunity@rediffmail.com	EMAIL: tally@hbmail.in
PHONE: 0-9816017135	PHONE: 47100300(100 Lines)
SIGNATURE: <i>Sr. Magdalene</i> St. Bedes College Shimla - 171 002	SIGNATURE:

Kindly affix rubber stamp on every page of the contract with the signatures of the authorized signatory. Return one copy with original signatures & rubber stamp.



Memorandum of Understanding

This MOU is executed on 2nd day of September 2021 between

Tally institute of learning Shimla, SDPI Shimla is an Authorized Training and Assessment Partner of (Tally Education Private Limited, Bangalore), Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla. And St. Bede's College, Shimla

Date of Contract: 2nd day of September 2021

Academic year: 2021-2022

Syllabus: Tally Essential with Tally Prime Level-II and Tally Essential (GST) Level-III

Duration of Course: Recommended duration of the all program is 30 hours

Financials: For a minimum of 70 students

Fee: Rs. 2700/- for minimum 70 students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal Tally Education and St. Bede's College would collaborate on the following framework to execute the students training.

Role of Tally Institute of Learning Shimla:

1. To provide the Tally authorized courseware.
2. To provide competent faculty for delivery of training.
3. To provide multi user rental Tally software to St. Bede's college only for student who enrolled.
4. To provide support for execution of training in terms of technical know.
5. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.

Head Office:

Tally Education Pvt. Ltd. 23-24 AMR Tech Park -II, Hongsandra, Hosur Main Road, Bengaluru, Karnataka-560068
Ph: +91 (80) 66282559 Fax: +91 (80) 66282500 www.tallyeducation.com

6. To issue Tally Course Completion Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.

Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with Tally Institute of learning (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the Tally Education assessment guidelines.
4. To make payment to SDPI Shimla.

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

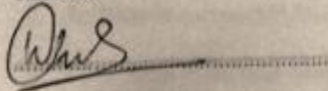
For Tally Institute of Learning Shimla (SDPI)



Authorised Signatory

(Sanjiv Kumar Rana)

Witness



For St Bede's College Shimla



Authorised Signatory
Principal
St. Bede's College
Shimla 171002

Witness

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Ref No _____

Date _____

Memorandum of UnderstandingThis MOU is executed on 2nd day of September 2021 between

Sai Digitech Professional Institute Pvt. Ltd. Shimla is an Authorized Training cum Incubation center (NSIC-TIC) under Public Private Partnership, of National Small Industries Corporation (NSIC) (A Government of India Enterprise under Ministry of MSME), Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla.

And

St. Bede's College, Shimla**Date of Contract: 2nd day of September 2021****Academic year: 2021-2022**

Courses:

1. Core Java
2. Internet and Web Designing

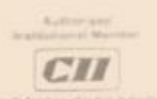
Duration of Course: Recommended duration of the all program is 30 hours**Financials:** For a minimum of 50 students**Fee:** Rs. 2700/- for minimum 50 students**Services:**

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal NSIC (SDPI) and St. Bede's College would collaborate on the following framework to execute the students training.

Role of NSIC (SDPI Shimla):

1. To provide the updated courseware to students.
2. To provide competent faculty for delivery of training.
3. To provide support for execution of training in terms of technical know.
4. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.
5. To issue NSIC Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.



Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with NSIC (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the assessment guidelines.
4. To provide compatible software for training of students
5. To make payment to SDPI Shimla.

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

For St Bede's College Shimla

molly
Authorized Signatory
St. Bede's College
Shimla 171002
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Witness

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For (SDPI Shimla)

Authorized Training cum Incubation center (NSIC-TIC)


Authorized Signatory

(Sanjiv Kumar Rana)

Witness

W.S.
.....



हिमाचल प्रदेश HIMACHAL PRADESH

C 817936

MEMORANDUM OF UNDERSTANDING

For initiating add on course at St. Bede's College, Shimla

This Memorandum of Understanding (MoU) is entered into this 26 day of Oct., 2021.

BETWEEN

Himachal Pradesh State Biodiversity Board (HPSBB), constituted by Govt. of Himachal Pradesh vide notification no. STE-A(3)-1/2004, dated 14-02-2005, under Section 22 of the Biological Diversity Act, 2002, for conservation of biodiversity, sustainable use of its components and fair and equitable sharing of the benefits arising out of the use of biological resources, knowledge and for matters connected herewith and incidental thereto in the State.

HPSBB, a statutory-regulatory body under the Biological Diversity Act 2002, advises the State Government, subject to any guidelines issued by the Ministry of Environment & Forest and Climate Change, GoI, New Delhi, on matters relating to the conservation of biodiversity, sustainable use of its components and equitable sharing of the benefits arising out of the utilization of biological resources. It regulates by granting of approvals or otherwise requests for commercial utilization of bio-survey and bio-utilization of any biological resources by Indians (hereinafter referred to as **HPSBB, Shimla**) of the **one part**.

AND

St. Bede's College, Shimla is a pioneer in the field of women's education. It is a minority institute of great repute in Himachal Pradesh. The college presents a series of orchestrated efforts on the academic and co-curricular fronts. It is the only college in Himachal Pradesh to be *Re-Accredited 'A+' Grade* by UGC NAAC. The college has


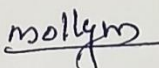
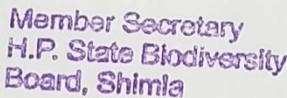
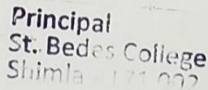
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- This MoU may only be amended or modified by a written agreement signed by the representatives of each Party.

DURATION AND TERMINATION OF MoU

- This MoU shall become effective on the date that it is signed by both parties and shall be valid for a period of three years, but may be renewed or extended by mutual consent expressed in writing.
- Any changes in this MoU shall be subject to the written consent of both Parties.
- This MoU may be terminated by either Party at any time provided that the terminating Party gives written notice of its intention at least six months prior to termination.
- In the event of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to Arbitration Committee comprising of a member nominated by two organisation and one member will be jointly nominated by two organisations.

IN WITNESS WHEREOF, the authorized representative of both the organisations herein set their respective hands on the day, month and year first above written in the presence of following witnesses:

For and on behalf of: Himachal Pradesh State Biodiversity Board	For and on behalf of: St. Bede's College
Signature 	Signature 
Name: Sudesh Kumar Mokhta, IAS	Name: Dr. Sr. Molly Abraham
Designation: Member Secretary, HPSBB Shimla	Designation: Principal, SBC, Shimla
DATE: <u>26/10/2021</u>	DATE: <u>26/10/2021</u>
Seal: 	Seal: 
Witnesses:(Name and Address)	Witnesses:(Name and Address)
1. Dr. ML Thakur, HPSBB Board	1. Dr. Anubhame Tandan St. Bede's College, Shimla
2. Dr. Pankaj Sharma, HPSBB Board	2. Dr. Shweta Thakur St. Bede's College.



हिमाचल प्रदेश HIMACHAL PRADESH

17AA 537872

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING entered into on this Saturday of September, 2021, at Shimla between Sri Badrika Ashram Cum Charitable & Social Welfare Society, a Society having registered office at Village Shalamu, Post Kargaanu, Distt. Sirmour, Himachal Pradesh 173223 represented by its Chief Administrator Shri Rajiv Mittal (hereinafter referred to as "The Society" which expression shall mean and include, wherever the context so requires or admits, its successors-in-interest, administrators and executors) of the First Part.

AND: St. Bede's College Shimla having its campus at Nav Bahar Shimla Himachal Pradesh, India (hereinafter referred to as "St. Bede's College" which expression shall mean and include, wherever the context so requires or admits, its successors-in-interest, administrators and executors) of the Second Part.

AND WHEREAS the Sri Badrika Ashram Cum Charitable & Social Welfare Society is desirous of recording a Memorandum of Understanding with the College, whereas the Society is intended to provide "Sri Badrika Ashram Emerging Youth Scholarship (पढ़े और बढ़े)" to reward a student's academic achievement and educational progression and help deserving students who want to graduate with their degree and give back to society. Also Society believes and promotes the importance of education and what role it plays in shaping the future of students.

NOW, THEREFORE, this Memorandum of Understanding witnesseth as follows:

1. That the Sri Badrika Ashram Charitable and Social Welfare Society is desirous of awarding "Sri Badrika Ashram Emerging Youth Scholarship (पढ़ते और बढ़ते)" to bright and needy students to support the aspirations of students who hope to build on their achievements in college and to make significant contributions to society.

2. That the Sri Badrika Ashram Emerging Youth Scholarship (पढ़ते और बढ़ते) provides for tuition fee which may vary from 50 % to 100% of the tuition fee to the maximum of Rs.2.00 lacs or as may be decided by the Society from time to time.

3. That the Sri Badrika Ashram Emerging Youth Scholarship (पढ़ते और बढ़ते) will be provided to the students who are enrolled as students of St. Bede's College.

4. That the eligibility to receive the award, the candidate must fulfill the following requisites which are as follows:

a) That the candidate must be enrolled as full time student in any undergraduate degree/ diploma in the college.

b) That the candidate must be a Himachal Pradesh resident holding a Himachal domicile.

c) That the candidate must be meritorious and scored 60% (For BPL Category) and 75% (For other category) and above in 12th standard to avail the benefit of scholarship of which Xerox documents be submitted, signed and attested by St. Bede's College.

d) The criteria for selection of student to avail the scholarship shall be one or more of them :

- i) Students from below poverty line (BPL) families (BPL Card is required)
- ii) Student belonging to a family with an annual income below Rs.3.00 lacs (Income proof such as certificate from tehsildar/SDM is required)
- iii) Single parent households – mother or father are separated, expired
- iv) Families with multiple daughters
- v) Girl Student
- vi) Families with cases of chronic/terminal illness in the family such as cancer, etc.
- vii) Background of parents such as those who are engaged in manual jobs, is daily wage labourers, ex-servicemen from the Indian Armed forces.
- viii) A student with merit in previous class – Obtained above 90% marks in preceding degree
- ix) Orphaned students

e) That the candidate must bear good conduct.

f) That St. Bede's College Shimla must submit following documents along with an application in enclosed jofform:

- i. Aadhar card
- ii. Student identity card
- iii. Mark sheets of previous semesters in case of 2nd year onwards
- iv. Family income proof/BPL Card
- v. Any other document required by the Society

g) That the candidate must belong to BPL family.

5. That to continue to receive the award from 2nd year onward the college will be required to submit the following documents:

- i. Certificate that the candidate has maintained 75% or above attendance during the preceding semesters of year.
- ii. Marksheet for the previous year semesters showing minimum of 75% marks.
- iii. Undertaking that the student is not getting scholarship from any other private or government organization.

iv. Undertaking that the student bears good conduct and behavior

6. That the scholarship amount shall be transferred to designated account of St. Bede's College Shimla directly

7. That the Scholarship is non transferable

8. That it is agreed between the parties that St. Bede's College Shimla will recognize and appreciate the Donor and make appropriate arrangements through internal and external publications and to the media. It shall be the responsibility of College to make appropriate measures to announce the presence of Sri Badrika Ashram Emerging Youth Scholarship (श्री बद्रीक अश्रम) in College Brochure and on College website and also acknowledge the Contribution made by the Society in various print and electronic media and also to give recognition in the Annual Report published by St. Bede's College Shimla.

9. That college has authorized St. Dr. Molly Abraham (Principal St. Bede's College Shimla) & Dr. Pankaj Aashish (Assistant Professor & Head Deptt. of Geography St. Bede's College Shimla) to be the main contact persons for all correspondence and handling of this scholarship scheme.

10. That St. Bede's College Shimla will send the profiles of eligible candidates after Verification to the Society and the Society reserves its right to decide Candidates to be awarded with the Scholarship and decision will be final and will be informed to the college.

11. That the Society reserves the right to terminate the Scholarship of any student or all of them at any time and the college has no recourse to bind the Society in any manner.

12. That the Scholarships shall be awarded to the students in successive years until graduation provided the recipient maintains eligibility.

13. That the MOU shall be effective from the date of signing and shall remain in force for a period of 5(five) years. It shall automatically be renewed for next 2 years until & unless discontinued by either party.

14. That the Sri Badrika Ashram Cum Charitable and Social Welfare Society has the sole authority to terminate the MOU and same shall be communicated to the college six months in advance.

15. That all notices or other communications under or in connection with this MOU shall be given in writing and shall be deemed to be sufficiently given if they are forwarded by registered post A.D./ hand delivery with acknowledgment to the Chief Administrator, Shri Rajiv Mittal.

That in the event of dispute between the Society and the college arising out of, or relating to this MOU, its interpretation or performance hereunder, the parties shall exert best efforts to resolve the dispute through negotiations.

IN WITNESS WHEREOF, the Parties hereto have executed this indenture the day the year First hereinabove written.

Place:

Date:

[Authorized Signatory of SOCIETY]

[Authorized Signatory of St. Bede's

College Shimla]

St. Bede's College

Shimla - 171 002

In Presence of Witness

Name & Address of Witness

Signature: Molly

1. Deepak Pathak
Sri Badrika Ashram
8/9/21

1) Dr. Pankaj Aashish
St. Bede's College Shimla

2. Amit Dandeti
Sri Badrika Ashram
8/9/21

2) Anuja & Sharat
St. Bede's College, Shimla



ACADEMIC AGREEMENT

Harrisburg University of Science and Technology, USA and St. Bede's College, Himchal Pradesh, India

This Academic Affiliation Agreement (Agreement) is entered as of 29 April 2022, (Effective Date), by and between Harrisburg University of Science and Technology (HU) and St. Bede's College, India (SBC), India. HU and SBC collectively shall be referred to as the "Parties"

WHEREAS, HU is a private, non-profit university formed under the laws of the Commonwealth of Pennsylvania that focuses its educational mission in the areas of science, technology, engineering, and math (STEM); and

WHEREAS, HU is accredited by the Middle States Commission on Higher Education; and offers both undergraduate and graduate degrees; and

WHEREAS, SBC is an affiliated 95% Grant in Aid college of Himachal Pradesh University, State of Himachal Pradesh in India. St. Bede's College Shimla is a premier college, training of young women irrespective of race, creed, caste, or class; and

WHEREAS, it is the intent of the parties to enter into an Agreement where SBC's students will benefit academically by the opportunity to achieve a HU graduate degree program

NOW THEREFORE, the parties do intend to be legally bound by entering into this formal and final written agreement under the terms as defined below.

- 1. Overview.** HU agrees to offer to qualified SBC students a graduate of a /M.S. Biotechnology, or a M.S. in Cybersecurity Operations and Control Management (Program/s) subject to the provisions of this Agreement and HU's academic catalog at the time of a student's enrollment.

Students shall enroll as part of a cohort at HU as graduate students after successfully completing a 3-year Indian bachelor's degree. The Indian degree requires evaluation by the World Education System (WES) prior to students' admission and again whenever there are changes to the curriculum already evaluated. Student's transcripts would also be evaluated by the HU registrar individually prior to and as a condition of acceptance. The decision to admit is solely that of HU.

Based on the WES report, SBC students may be required to supplement their courses for any gaps that might remain in their academic background.

Cohorts are defined as a group of students that originate from the same institution and program.

Courses will be offered to SBC students the same as any other enrolled HU student and may be delivered in a synchronous, asynchronous, or a combination thereof at the discretion of HU. Upon acceptance and enrollment, SBC students will be HU students.

2. **Coursework.** The Program requires attendance for consecutive semesters.
3. **Housing and Transportation.** HU will assist, but not guarantee or warrant, SBC students in seeking housing and agrees to provide the same level of support to SBC students that is provided to all other HU students who are seeking housing. However, housing is the sole and exclusive responsibility of SBC students upon arrival in Harrisburg. SBC students are also responsible for transportation to and from HU campus if required. HU will assist SBC students in securing transportation and agrees to provide the same level of support to SBC students that is provided to HU students who are seeking transportation.
4. **Degree Requirements.** When program requirements change at HU, SBC students who are accepted or currently enrolled will have the option of satisfying the previous program requirements in the same manner as native HU students. However, this “grandfathering” is limited to two years from HU’s implementation date of any changes, except for when changes are required by an accrediting agency. Accrediting agency requirements must be met and are not negotiable. Students will be governed by the HU degree requirements in effect at the time of admission if the student maintains continuous enrollment.

HU and SBC will develop Advising Sheets that will include recommended courses prior to applying at HU for each HU major, The advising sheets will outline the course sequence a student should take at SBC to maximize their success at HU. These sheets will aid in advising and directing the student through their academic years at SBC. The Advising Sheets will be reviewed annually by both institutions.

5. **Immigration Issues.** HU agrees that SBC students must make their own arrangements to achieve appropriate immigration paperwork to obtain a visa that permits matriculation in the United States, provided they meet HU’s admission standards.
6. **Student Support Services**
 - A. HU agrees to provide information about student support services to SBC (e.g., library resources, counselling, tutorial services, etc.). HU agrees to provide SBC students the same access to student support services that is provided to HU students to foster SBC students’ success.
 - B. SBC students are obligated to have their own laptops for online courses and coursework.
 - C. HU agrees to provide SBC students with the same level of technology support and training for classroom technology that it provides HU students.
 - D. HU agrees to provide SBC students with the same level of support to obtain OPT (Optional Practical Training) in relevant industries that it provides to HU students.
7. **Marketing**
 - A. HU agrees to provide necessary marketing materials to assist SBC in promoting the Program/s to SBC students and parents.
 - B. HU will identify on its website, in an appropriate place and manner, its relationship and program with SBC, as well as work with SBC to market joint programs.

- C. Neither party will use any name, trademark, logo, or other indicia of the other party without, in each instance, prior written approval from such other party.

8. Administrative Support

- A. Each Party agrees to identify a point of contact to provide oversight for the Program. HU will provide one contact person with full contact credentials in the event parents or students would like to connect with HU directly (subject to any limitations under the Family Educational Rights and Privacy Act (FERPA)), and SBC will have these details along with the SBC contact person on all marketing materials.
- B. HU will make available the list of required and recommended books for SBC students as it does for the HU student community.

9. Finances

Tuition and fees for SBC students will be \$550 per credit unless notified prior to student enrollment. However, tuition fees will automatically increase 3% per year over the lifetime of the Agreement effective with the annual fall semester.

10. Academic Control

HU exclusively controls its respective academic programs. Nothing contained in this Agreement, or any subsequent formal agreement is, or intended to be, delegation of that control. HU has sole authority over all final decisions regarding its program structure, delivery method, and course content; selection, retention, supervision, credentialing, evaluation, and termination of faculty; its admission, registration, discipline, termination, and assessment of students; its calculation and award of prior learning credit; evaluation of student progress; and the awarding and recording has exclusive control over its respective educational and training programs.

SBC exclusively controls its respective academic programs. Nothing contained in this Agreement, or any subsequent formal agreement is, or intended to be, delegation of that control. SBC has sole authority over all final decisions regarding its program structure, delivery method, and course content; selection, retention, supervision, credentialing, evaluation, and termination of faculty; its admission, registration, discipline, termination, and assessment of students; its calculation and award of prior learning credit; evaluation of student progress; and the awarding and recording has exclusive control over its respective educational and training programs.

11. Obligations of SBC Students for Admission into HU

- A. SBC students will be guaranteed admissions into HU on the condition that they:
- Graduate or transfer from SBC in good standing with a minimum GPA of 2.0 and satisfy all other regular HU admissions requirements. Students must apply for admission to include providing official transcripts and goal statement;
 - Do not attend another institution of higher education between the time they graduate or transfer from SBC and enroll at HU;
 - Satisfy all other HU requirements including any admission requirements for the major; and
 - Students must transfer while an active SBC student or begin attending HU's graduate program within five years of SBC graduation.

- B. Students who previously matriculated at HU are not eligible for this program. Students applying to HU must provide written consent for release of information from SBC to HU necessary to facilitate the admissions process and to ensure the requirements of the program are met. All students must be in good standing according to HU policy at time of admission.
- C. The Parties agree that there is a five-year time limit from graduation day at SBC to applying to HU's graduate program.
- D. Upon enrollment, SBC students will become students of HU and subject to all HU's policies and procedures including but not limited to those concerning academics and student behavior. Upon enrollment SBC students will receive equal opportunity to pre-register for classes and have access to other student services on the same basis as native HU students of equal class standing.
- E. Should a student suspend his or her studies for any period, HU cannot guarantee completion of the academic program within a certain timespan. This includes, but is not limited to, interruptions caused for medical, personal, disciplinary, academic, immigration, or any other reason where a student cannot remain continuously matriculating.
- F. However, the following standards for admission must be met to enter in the program:
 - completion of at least 75 semester hours toward the Bachelor of Science degree with a minimum cumulative grade point average of 3.25 a minimum grade point average of 3.50 in all computer and information sciences and mathematics courses attempted; and
 - completion of all computer and information sciences Core requirements for the bachelor of science degree.
- G. The student should complete and submit the Graduate Education Application for Admission when 75 semester hours have been earned. Required supporting documents include current academic transcript and a recommendation from the student's academic advisor.

12. Mutual Terms and Requirements

- A. Term and Termination. This Agreement shall become effective as of the last signatory and shall continue in effect until August 31, 2027, unless amended, extended, renewed, or terminated as provided within this Agreement. This Agreement is subject to change or modification by mutual written consent between the parties. Any provisions of this Agreement which remain to be performed or by their nature would be intended to be applicable following the expiration or termination of this Agreement shall survive the expiration/termination of this Agreement. Either party may terminate this Agreement with 90 days written notice. All students accepted by HU or currently matriculating at the time a notice of termination is delivered, or upon expiration of this Agreement, will continue to receive the benefits of this Agreement.

- B. Liability. Neither of the parties shall assume any liabilities to each other than those contained within this Agreement. Regarding liability to each other, including but not limited to death to persons and/or damages to property, the parties do not waive any causes of actions or defenses by signing this Agreement. However, SBC agrees to indemnify and hold harmless HU for any costs of defense (including legal fees) and any judgements because of any action or the alleged conduct of SBC. This paragraph shall survive the termination or expiration of this Agreement.
- C. Non-Exclusivity. This Agreement is not exclusive, and the parties are free to contract with other institutions in a similar manner.
- D. Choice of Law. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its choice of law doctrine. Any legal action shall be brought either in the Court of Common Pleas of Dauphin County, Pennsylvania or in Middle District Court of Pennsylvania in Harrisburg, Pennsylvania depending on appropriate jurisdiction.
- E. Discrimination. Neither party shall discriminate in the performance of this Agreement because of race, color, sex, sexual orientation, gender identity, age, religion, handicap, marital status, or national origin in violation of any applicable federal, state, or local law or regulation.
- F. Compliance. SBC and HU shall always under this Agreement comply with all Federal, State, and local laws and respective institutional policies.
- G. Modification. This Agreement shall only be modified in writing with the same formality as the original Agreement.
- H. Assignment. Neither party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other party. Any assignment is expressly prohibited and shall be deemed null and void.
- I. Severability. If any provision of this Agreement shall be declared by a court of competent jurisdiction to be invalid, or the parties determine any provision to conflict with any applicable federal, state or local law or regulation, then the remaining provisions of this Agreement shall be unaffected and shall remain in full force and effect.
- J. Waiver. The waiver of a breach of any of the terms of this Agreement shall not be deemed a waiver of any subsequent breach or default whether of the same or similar nature and shall not in any way affect the other terms. No waiver shall be valid or binding unless in writing and signed by the parties.
- K. Notice. Any notice provided for or permitted under this Agreement shall be treated as having been given the next business day after being sent by nationally recognized commercial overnight courier or three business days after being postage prepaid by certified or registered mail, return receipt requested, to the party to be notified or upon receipt if delivered in person. Notices will be sent to the addresses set forth in this Agreement or such other address as may be provided from time to time.

SBC:
St. Bede's College
Navbahar, Shimla – 171002
Himchacl Pradesh, India
ATTN: Sr. (Prof.) Molly Abraham

HU:
Harrisburg University of Science and Technology
326 Market Street
Harrisburg, PA 17110
ATTN: Robert Furey, Ph.D.
CC: Office of General Counsel

- L. Independent Contractor. The relationship between SBC and HU is that of independent contractors. The relationship to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
- M. Press Releases. The parties will cooperate to create all appropriate public, promotional announcements or press releases relating to this collaboration and will not make any independent announcements except as necessary to conduct the business contemplated by the agreement and activities necessarily related to it.
- N. Force Majeure. In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. In addition, no Party shall be relieved of liability for failure of performance to the extent such failure shall be caused by it, due to causes arising out of its negligence or due to normal or remedial causes which it fails to remove to remedy within a reasonable period of time. Any Party rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure can resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event or circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, pandemic, or other acts of God, fire or explosions, transportation accidents, epidemic, sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by court order or other governmental authority.
- O. Confidentiality/NonDisclosure. Confidential Information, including the terms and existence of this Agreement, means any and all academic, technical, strategic,

testing, pricing, and commercial information and research at HU and SBC including but not limited to all data, interpretation and conclusions of such data, long and short term plans, proposals, employee and student information, financial information, samples, specifications, product information, legal filings, audits, formulae, know-how, manufacturing processes, trade secrets, records, intellectual property, and any other proprietary or non-public information, including meeting agendas and discussions, whether written or oral, and whether or not marked as "Confidential," as well as any information that is developed based on that information.

Confidential Information does not include information that is: (a) public, so long as it did not become public due to a breach of this Agreement; (b) known by a party before the other party discloses it; (c) independently developed by the other party; or (d) disclosed by a source who does not have an obligation to treat the information as confidential.

Each Party shall keep the other's Confidential Information in strict confidence, and shall not disclose any Confidential Information, except as expressly permitted by this Agreement. Each Party will not: (a) disclose the other's Confidential Information to any person or entity other than our directors, officers, employees, attorneys, agents, and representatives who need to know the Confidential Information for the purpose of discussing a business transaction between us; (b) sell, use, publish or distribute the other Party's Confidential Information for any reason; or (c) allow the use of the other Party's Confidential Information for any purpose.

Each Party shall not disclose the other Party's trade secrets and this provision will survive the expiration or termination of the Agreement and continue in perpetuity.

Each Party will notify the other at the address above immediately if any disclosure or unauthorized use of the other Party's Confidential Information is discovered and will promptly take reasonable steps to prevent any further disclosure or unauthorized use.

Each Party may disclose the other Party's Confidential Information to the extent required to by law, regulation, or court or governmental order; but first, the disclosing Party is required to: (a) give prompt and reasonable prior written notice of the disclosure; (b) use reasonable efforts to resist disclosing the Confidential Information; (c) cooperate with the other Party to obtain a protective order or limit the disclosure of the Confidential Information; and (d) certify that the Confidential Information is required to be disclosed before disclosing it.

Each Party owns their Confidential Information, including any materials derived from it. No transfer or license of intellectual property is made under this Agreement.

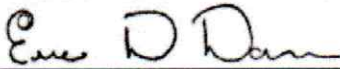
Destruction of Information. Upon either Party's request, its Confidential Information will be promptly destroyed (in all forms) with certification in writing to that it has destroyed everything or returned.

Either Party shall be entitled to seek an injunction (without posting any bond) and specific performance. This remedy is in addition to all other remedies available at law or equity.

This paragraph shall survive the termination or expiration of this Agreement.

By signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of his/her organization to all the terms and conditions of this Agreement. This Agreement constitutes the full and complete understanding of the parties with respect to this subject matter and supersedes all prior negotiations, understandings, and agreements between the parties related to this subject matter.

**HARRISBURG UNIVERSITY OF
SCIENCE AND TECHNOLOGY**



Eric D. Darr, Ph.D.
President

Date: 29 April, 2022

SAINT BEDE'S COLLEGE



Sr. (Prof.) Molly Abraham
Principal

Date: 29 April, 2022



हिमाचल प्रदेश HIMACHAL PRADESH

D 041845

Memorandum of Understanding

This MOU is executed on 20th day of August 2022 between

Sai Digitech Professional Institute (SDPI) Pvt. Ltd. Shimla is an Authorized Training cum Incubation center (NSIC-TIC) under Public Private Partnership, of National Small Industries Corporation (NSIC) (A Government of India Enterprise under Ministry of MSME), Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla and St. Bede's College, Shimla

Date of Contract: 20th day of August 2022

Academic year: 2022-2023

Courses: 1. Core Java
2. Internet and Web Designing

Duration of Course: Recommended duration of the all program is 30 hours

Financials: For a minimum of 50 students

Fee: Rs. 2700/- for minimum 50 students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

No. 3142600

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Himachal Government Judicial Paper

To achieve our common goal NSIC (SDPI) and St. Bede's College would collaborate on the following framework to execute the students training.

Role of NSIC (SDPI Shimla):

1. To provide the updated courseware to students.
2. To provide competent faculty for delivery of training.
3. To provide support for execution of training in terms of technical know.
4. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.
5. To issue NSIC Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.

Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with NSIC (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the assessment guidelines.
4. To provide compatible software for training of students
5. To make payment to SDPI Shimla.

Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

For (SDPI Shimla)

For St Bede's College Shimla

Authorized Training cum Incubation center (NSIC-TIC)

Authorized Signatory

(Sanjiv Kumar Rana)



Witness

(Urmila Verma)

Authorized Signatory

Principal
St Bede's College
Shimla 171002

Witness

(Signature)



हिमाचल प्रदेश HIMACHAL PRADESH

D 041846

Memorandum of Understanding

This MOU is executed on 20th day of August 2022 between

Tally Institute of learning Shimla, SDPI Shimla is an Authorized Training and Assessment Partner of (Tally Education Private Limited, Bangalore),

Summer Cottage Chapslee Estate, Lakkar Bazar, Shimla. And St. Bede's College, Shimla

Date of Contract: 20th day of August 2022

Academic year: 2022-2023

Syllabus: Tally Essential with Tally Prime Level-II and Tally Essential (GST) Level-III

Duration of Course: Recommended duration of the all program is 30 hours

Financials: For a minimum of 70 students

Fee: Rs. 2700/- for minimum 70 students

Services:

We share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal Tally Education and St. Bede's College would collaborate on the following framework to execute the students training.

Role of Tally Institute of Learning Shimla:

1. To provide the Tally authorized courseware.

No. 3142599 ²₀²₂⁰ Himachal Government Judicial Paper

2. To provide competent faculty for delivery of training.
3. To provide multi user rental Tally software to St. Bede's college only for student who enrolled.
4. To provide support for execution of training in terms of technical known.
5. To conduct online assessments for the students enrolled in the training as per the details shared by St. Bede's college.
6. To issue Tally Course Completion Certificate (minimum 70% attendance needed) for all students who successfully qualify the online assessments.

Role of St. Bede's College Shimla:

1. The schedule and details of training to be shared with Tally Institute of learning (SDPI Shimla).
2. To provide the required infrastructure for conducting in campus training.
3. To provide infrastructure for online assessments as per the Tally Education assessment guidelines.
4. To make payment to SDPI Shimla.

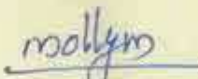
Payment Terms:

The payment will have to make in two equal installments 1st at the time of providing the student list and, 2nd on completion of course in favor of SDPI Shimla through NEFT/Cheque/DD.

For Tally Institute of Learning Shimla (SDPI)

For St Bede's College Shimla

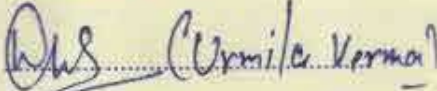

Authorised Signatory


Authorised Signatory




Principal
(St Bede's College)
Shimla 171002

Witness



Witness



(India) Limited House No. 18-A, Sector 16- A , NOIDA-201301 (UP), which expression shall unless repugnant to the Contract, shall deem to include its successors/ subsidiary/ ventures and assigns, hereinafter referred to as "EdCIL (India) Limited" on the other part.

1. BACKGROUND OF STUDY IN INDIA PROGRAMME:

To have a rapid increase in the number of inbound overseas students into India in the next five years, "Study In India" programme has been approved by SFC, MOE on 14th December 2021. EdCIL (India) Limited has been nominated by the Ministry of Education to be the Implementation partner for its execution. The programme aims to increase the inflow of inbound international students through systematic brand-building, marketing, social media and digital marketing campaigns.

Participation in "Study In India" programme is a voluntary exercise wherein the "Partnering Institutes" are required to commit seats (out of their total seats) and fee waivers for overseas students in the portal being created by EdCIL on behalf of Ministry of Education.

2. DEFINITIONS

- (i) "Partnering Institute" means the Institute shortlisted by EdCIL on the basis of NIRF (National Institute Ranking Framework-2021) top 100 in any category except medical or NAAC (National Assessment and Accreditation Council) grading of 3.26 and above or Institute of National Importance or Institute of Eminence or any other criteria as approved by MOE.
- (ii) "EdCIL (INDIA) Limited" means "Study In India" team of EdCIL (INDIA) Ltd.
- (iii) "SII" means the Study In India Programme of the MOE, Government of India.

3. OBLIGATIONS OF "PARTNERING INSTITUTES"

- a. SII will run the counseling for all the students and would upload the result on the Institute dashboard. Final admission would be subject to document verification from the Institute. In addition to this, in any rare circumstance, if another round of "virtual interview" is required, the same would have to be intimated in advance to EdCIL.
- b. Partnering Institute would be required to offer admission based on the selection of overseas candidates made through the counseling process on central admission portal and should not deny admission with or without committed fee waivers to the students fulfilling the eligibility criteria of the institution.
- c. Partnering Institute should provide an international hostel and a dedicated fully functional international student affairs office for the foreign students and should have supporting facilities for on-boarding of students and their engagement throughout the stay. They would also be open to introducing any overseas student friendly facilities as may be mutually agreed with EdCIL.

Sr. Reem Kurian
Manager
St. Bede's College
Shimla - 171 002

[Signature]



- d. The institute should provide the fee waivers as committed by them on the central portal www.studyinindia.gov.in
- e. Institutes should arrange the "mentorship programme" like assigning buddies to each of the student admitted through the central portal.
- f. If in case the FRRO (Foreigner Regional Registration Offices) verification is delegated to the institutes, partnering institutes should be willing to act as a local FRRO office for the foreign students.
- g. All the responsibilities of verification of certificates/marksheets etc. of the prospective student would lie with the institution. Marks conversion/Equivalence criteria/Mutual recognition of courses would also be a responsibility of the partnering institute.
- h. Institute should provide updated information to EdCIL (India) Limited regarding students' final admission through the portal as and when the facility is provided on the portal.
- i. Data transferred/ collected by the institute is their responsibility.

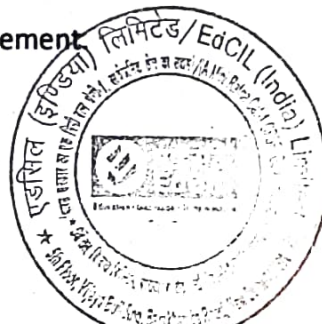
4. OBLIGATIONS OF EdCIL (India) LIMITED

- a. EdCIL shall on behalf of MOE provide a fully functional/operational central portal www.studyinindia.gov.in
- b. EdCIL shall ensure proper allocation/merit-based allocation on the basis of the academic performance and choice filling of the student on the central portal.
- c. EdCIL shall take care of the aggregated branding, social media and other media for the programme which may/may not include the details of the Partnering institute.
- d. EdCIL shall organize periodical fairs/seminar/workshops/participation in events which may/may not have a subsidy element. A fair chance of participation may be given to each of the partnering institute on the basis of decided parameter.
- e. Set up of Domestic/International facilitation center as may be deemed fit.
- f. EdCIL would undertake any other activity (as approved by MOE) and which aims to increase the number of foreign students in India.

5. VALIDITY OF THIS AGREEMENT

This Agreement shall deem to be effective from 1st January 2023 and shall be valid for a period of 03 years i.e up to 31st December 2025. Upon termination of this MOU, each Party agrees to return all intellectual properties including Confidential Information shared with it by the other Party under the terms of this Agreement.

Sr. Reena Kurian
Manager
St. Bede's College
Shimla - 171 002



6. ARBITRATION

All disputes arising between the parties to the contract as to the interpretation, operation, or effect of any clause in this deed or any other difference arising between the parties, which cannot be mutually resolved, shall be referred to the office of the Secretary HE, Ministry of Education for resolving of dispute by way of Arbitration. The Secretary HE, Ministry of Education, GOI shall act as the Sole Arbitrator. The decision of the arbitrator as defined above shall be binding on the parties.

7. NON-EXCLUSIVITY

The relationship of the parties under this MOU shall be nonexclusive and both parties, including their affiliates, subsidiaries and divisions, if any are free to pursue other agreements or collaborations of any kind.

8. RELATIONSHIP

Nothing in this MOU shall be construed to make either party a partner, an agent or legal representative of the other for any purpose.

9. COSTS OF THE MOU

Each Party shall bear the respective costs of carrying out the obligations under this MOU.

10. CONFIDENTIAL INFORMATION

The Parties acknowledge that, in the course of their negotiations under this MOU, it may be necessary for one Party to provide documentation, technical and business information and/or intellectual property, in whatever form recorded (collectively, "Confidential Information"), to the other Party. All Confidential Information provided or disclosed by either Party hereunder shall remain the property of the furnishing party, and shall be held in strict confidence by the receiving Party, unless the furnishing Party otherwise consents in writing or unless disclosure of such Confidential Information is required by the applicable laws. Confidential Information furnished by any Party hereunder

- i. shall not be reproduced or copied, in whole or in part, by the receiving Party except for use as specifically authorized by this MOU;

S. Anandkumar
Manager
St. Bede's College
Shimla - 171 002

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- ii. shall, together with any copies thereof, be returned to the disclosing Party, or at the request of the disclosing Party, destroyed, when no longer needed for purposes of this MOU; and
- iii. Shall only be disclosed by the receiving Party to its employees who have a need to know such Confidential Information in connection with the performance of this MOU; and who have agreed to comply with the confidentiality obligations set forth herein.

11. NON-DISCRIMINATION

St Bedes College and EdCIL agree not to discriminate against any person because of age, sex, national origin, race, ancestry, color, religious creed disability or handicap, and sexual orientation.

For and on behalf of the Partnering Institute:

St Bedes College

Signature: *SR. REENA KURIAN*
 Name: SR. REENA KURIAN
 Designation: MANAGER
 Date: 03/03/2023
SR. REENA KURIAN
 Manager
 St. Bede's College
 Shimla - 171 002

Witnessed by

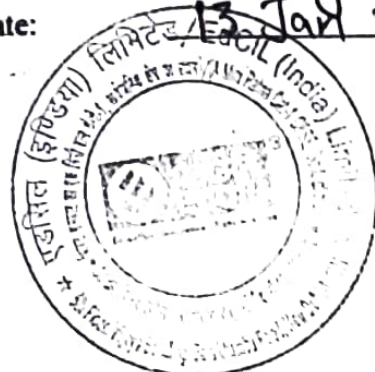
Signature: *Guneet Kaur*
 Name: Mrs. Guneet Kaur
 Designation: Director, Foreign Studies
 Date: 03/03/2023

For and on behalf of EdCIL (India) Limited:

Signature: *Sandeep Goel*
 Name: Shri. Sandeep Goel
 Designation: Chief Financial Officer, CGM-SII
 Date: _____

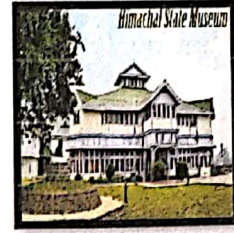
Witnessed by

Signature: *Amit Ahlawat*
 Name: Amit Ahlawat
 Designation: Manager (SII)
 Date: 13 Jan 2023





St. Bede's College (Heritage Status)
NAAC Re-Accredited A+ Grade
Navbahar, Shimla-171002
Himachal Pradesh
Phone no.: 0177-2842304



Himachal State Museum
Chaura Maidan, Shimla
Himachal Pradesh-171004
Phone/Fax no.: 0177-2659943

MEMORANDUM OF UNDERSTANDING
(MoU)

Between

Department of History

St Bede's College
Navbahar, Shimla-171002
Himachal Pradesh

And

Himachal State Museum,
Shimla-171004
Himachal Pradesh

December 1,2022

This Memorandum of Understanding ("MoU") is entered into on **01 day of December 2022** ("Effective") by and between **Himachal State Museum**, Shimla, Himachal Pradesh, 171004 (hereinafter referred to as "**HSMS**"), and **Department of History, St. Bede's College**, Navbahar, Shimla, Himachal Pradesh, 171002. St Bede's Shimla and HSMS hereby enter this Memorandum of Understanding (MoU) to promote joint educational and research collaboration. According, the both parties agree as follows:

ARTICLE 1: The Scope of Collaboration

- 1.1 Areas of collaboration may be proposed by the either institution. It may include, but are not limited to:
- Joint and collaborative studies and research projects;
 - Research mobility of faculty, scholars, and students between the collaborating institutions;
 - Staff professional development;
 - Sharing or creation of educational materials and resources;
- 1.2 Any specific activity developed under this MoU shall be detailed in the subsequent agreements that may be duly signed by the authorized signatories of the collaborating institutions, which will describe the scope of proposed activities, intended outcome, and the inclusion of responsible departments or individuals.
- 1.3 All activities shall be subject to the availability of funds and the approval of each institution's authorized representatives.

ARTICLE 2: Duration and Evaluation

- 2.1 This MoU shall be in effect for a period of five years (5) years from the last date of signature. Either party may request termination of this agreement in writing, ninety (90) days prior to the proposed termination date. Any activities in progress at the time of termination shall be permitted to conclude as planned unless otherwise agreed in writing.
- 2.2 The designated representatives shall initiate a joint evaluation of the MoU six (6) months before the expiration date. Following the evaluation, the MoU may be renewed and signed for five (5) years.
- 2.3 Amendments to this MoU may be solicited in writing by the either party and approved by the authorized signatories,

ARTICLE 3: Non-Discrimination

The parties agree not to differentiate or discriminate on the basis of religion, race, creed, national or ethnic origin, sex, age, physical disability, political affiliation, sexual orientation or status as a veteran.

ARTICLE 4: Compliance with Law

Both the parties specifically agree to comply with the all applicable laws, rules and regulations and their subsequent amendments. If any part of this agreement is found to violate the Central, State or local laws, rules or regulations, the parties shall negotiate in good faith for the amendment or revisions of such provisions. If the parties fail to agree to revise or amend within a reasonable time, either party may terminate this agreement within thirty (30) days through a written notice to the other party.

ARTICLE 5: Force Majeure

In case the student or students are unable to complete the assigned programme due to causes beyond the control of St Bede's College, (including, but not limited to: acts of God; war; acts of the government; fires; floods; epidemics; quarantine restrictions; strikes, labour disputes or work stoppages; transportation contingency; and freight embargoes; other catastrophes or any similar occurrences beyond St Bede's reasonable control, St Bede's will assist the affected students in finding an alternate site to complete the assigned Programme.

ARTICLE 6: Data Protection

The parties acknowledge that information (if any) received from St Bede's College Shimla or HSMS regarding students and faculty may be protected by the relevant data protection acts of the Government of India, and agrees to use such information only for which it was disclosed and not to make it available to any third party without first obtaining the scholar's written consent. For the purposes of this agreement, Home Institution shall be deemed to be a "college official".

ARTICLE 7: Use of Name

None of the parties shall use the name, logo, likeness, trademarks, image, or other intellectual property of either of the other parties for any other parties for any advertising, marketing, endorsement or any other purposes without the specific prior written consent of an authorized representative of the other party as to each such use. HSMS, may refer to the affiliation with St Bede's College Shimla in public information materials regarding the relevant Programme. St Bede's College Shimla reserves the right to review and request the modification of the Home Institution's reference to St Bede's Shimla as necessary. HSMS may refer to the affiliation with St Bede's College Shimla in its brochures and other public information materials having to do with the Programme.

ARTICLE 8: Independent Contractors

Each party is separate and independent institution, and this agreement shall not be deemed to create a relationship of agency, employment, or partnership between or among them. Each party understands and agrees that this agreement establishes an independent contractor relationship and that the agents or employees of each respective party are not employees or agents of any other party. The sole moto of this MoU is educational and skill enrichment of the students.

ARTICLE 9: Severability

If the provision(s) of this agreement are found severable, and if any of provision of this agreement is found to be invalid, void, or unenforceable. However, the remaining provisions shall remain in full force and effect.

ARTICLE 10: Waiver

The waiver of any breach of any term or provision of this agreement does not waive or breach of that or other term(s) of this agreement.

ARTICLE 11: Assignment

No party may assign this agreement or any rights or obligations under this agreement to any person or entity without the prior written consent of the other parties. Any assignment in violation of this provision shall be null and void.

ARTICLE 12: Governing Law

This agreement shall be construed and enforced solely pursuant to laws of the Government of India, without giving effect to the principles of conflicts of laws thereof and the parties agree that this agreement shall be subject to the sole and exclusive jurisdiction of the state and high courts located in the State of Himachal Pradesh. The parties agree that the foregoing governing law, jurisdiction, and forum selections have been concluded as a result of arms-length negotiations and are not overly onerous to either party. Notwithstanding the foregoing, any court with competent jurisdiction may enforce the judgment and ruling of the state and High courts located in the State of Himachal Pradesh.

ARTICLE 13: Entire Agreement

This Agreement constitutes the entire agreement and understanding between the parties as to the subject matter hereof and supersedes all prior discussion, agreements, and undertakings of every kind and nature between them, whether written or oral, with respect to such subject matter. This agreement may subsequently be modified only by a written document executed by both parties.

ARTICLE 14: Notice

Any consent, waiver, notice, demand, request, or other instrument required or permitted to be given under this agreement or any related agreements shall be in writing and shall be delivered by hand or sent via prepaid telex, cable or facsimile transmission, or sent postage prepaid by the registered, certified or express mail or reputable overnight courier service and shall be deemed given when so delivered by hand, telexed, cabled or transmitted, or if mailed, five (5) days after the notice is delivered to the courier service, addressed to the addresses set forth herein, or to such other address as may later be specified in writing by either party.

ARTICLE 15: Obligation

Both the participating parties – **Department of History, St Bede's College, Shimla or HSMS** – shall ensure that the educational or research workshops or studies or seminars or lectures proposed or undertaken within the scope and provision of this Memorandum of Understanding (MoU) shall be formulated collectively by both the parties or by the authorized representatives of the participating parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be made in English and executed by their respective duly authorized representatives on the day and the year first above written.

For Department of History
St. Bede's College, Shimla
(First Party)

For and on behalf of
Himachal State Museum, Shimla
(Second Party)

Mollym
Name: Prof. (Sr.) Molly Abraham
Designation: Principal
Date: St Bede's College
Shimla 171002
In the presence of:

Hanika
Name: Dr. HARI CHAUHAN
Designation:

Date: Curator
Himachal State Museum
Shimla-4

Signature: *Punam Chauhan*
Name: Ms. Punam Chauhan
Assistant Professor
Department of History

Signature: *Punam Chauhan*
Name: PUNAM CHAUHAN
1/12/2022

Address: St. Bede's College
Shimla-171002 (H.P.)
St. Bede's College
History Department

Address: Himachal State Museum,
Shimla-171004 (H.P.)

Signature: *Sr. Reena Murthy*
Name: SR. REENA MURTHY

Signature: *N. Thakur*
Name: NEERAJ THAKUR

Address: St. Bede's College
Shimla-171002 (H.P.)

Address: Himachal State Museum,
Shimla-171004 (H.P.)





MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is entered into this September 27, day of 2022.

BETWEEN

Government College, Sanjauli, Shimla College enjoys the distinct position of being the first Degree College to have been set up in Shimla on July 1, 1969. In a pilot project of the HP State government to establish Centres of Excellence in some of the districts, this was the first and only college to be given the status/title with effect from 12th January, 2006. Incidentally, this structure has been declared a “heritage building” by the Archeological Survey of India. The college has been making rapid strides in the field of education which is implicit from the fact that it now offers ten programmes; B.A., B.Com., B.Sc. (life sciences), B.Sc.(physical sciences), BCA, BBA, BVoc, PGDCA, PG English and PG Hindi. The college has undergone two cycles of assessment by the NAAC and is currently graded as a B+ institution. (hereinafter referred to as **COE Department of Zoology Govt. Degree College, Shimla**) of the one part.

AND

St. Bede’s College is a pioneer in the field of women’s education. It is a minority institute of great repute in Himachal Pradesh. The college presents a series of orchestrated efforts on the academic and co- curricular fronts. It is the only college in Himachal Pradesh to be *Re-Accredited ‘A+’ Grade by UGC NAAC. The college has also been selected as the Centre with Potential for Excellence, was selected for Star College status in life sciences by UGC and recently given the Heritage Status by UGC.* St. Bede’s started as Training Institute for Teachers in 1904.

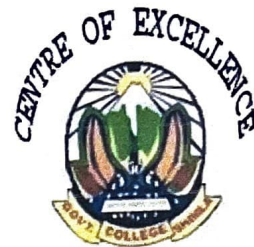
It is a college which is entirely for women and has carved a niche for itself. The college aims at higher education and training of young women to fit them to fulfil their obligation in their homes and society irrespective of caste and creed. *The college stands for academic excellence, development of skills and character formation.* St. Bede’s



College, the oldest institution of its kind in the state of Himachal Pradesh, celebrated its 100 years of fruitful existence in 2003.

St. Bede's welcomes students of all religions. We live, work and pray together as a family. We know that it is possible to work together for common goals and we are enriched by such an experience. Together we strive to work for change in society, translating our vision into reality (hereinafter referred to as **SBC, Department of Zoology, Shimla**) of the other part

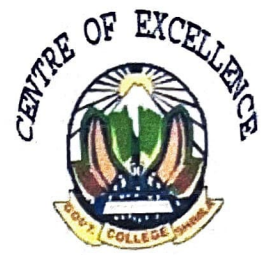
Whereas COE Department of Zoology Govt. Degree College, Sanjauli- The Department of Zoology was established in the year 1970. The Department of Zoology is a constituent entity of faculty of science of Govt college Sanjauli. Since its inception in 1970 it has been foremost centre for learning in all aspects of animal sciences. Department of Zoology organises zoological excursions and study tours at different places for studying living animals, their behaviour. All faculty members have excellent academic credentials with teaching and research experience. The faculty is always available to guide and council the students and remain friendly and accessible. Special coaching is given to the students for different entrance examinations they are supposed to appear after graduation. Departmental library is also available with reference books. Department of Zoology has one well equipped library and a museum with preserved animals belonging to all the invertebrate and vertebrate phyla. Department has its own interactive board with the help of which teachers are able to show live demonstrations of many experiments to the students in better way. Students of Department of Zoology have done Faunal Survey in and around the campus of Govt. College Sanjauli and showed interest in identifying the animals and classify them. Objectives of Department of Zoology aims to achieve excellence in teaching, research and extension education in the field of Zoology, to offer modular course of associated seminars, research projects and practical classes, supported by supervision of the faculty, to promote training in practical and conceptual skills in sub disciplines like apiculture, sericulture, aquaculture, pisciculture, to promote students for self-employment through biofertilisers and Vermiculture. Different facilities available in department are Oven, microscopes, electronic balances, models, charts, permanent slides, autoclave, calorimeter. The department is equipped with the advanced technical aids like interactive board, two



desktop computers with internet facility. Department has organised one day syllabus workshop. Support staff includes two Lab assistants and a peon. Many brain storming sessions are organised for the students after regular classes ,department has introduced a Learning by teaching method for the students where we allow learners to prepare ppts and teach the lessons to their fellow students, here the role of the teacher is that of a facilitator, Students are assigned different topics from the syllabus and they present in front of the class and being marked by the teacher. Occasionally the zoology students organise health camps for the teaching and nonteaching staff and as well as for the students and check their blood groups, blood pressure, sugar ,weight, BMI and counsel them about the diabetes and other life style diseases.

Whereas SBC Department of Zoology, Shimla – Innovation in science education runs in the Department of Zoology. The department of zoology was established in the year 1975. The Department has established a club named “*Zoo Quest*” to satisfy and elevate the need of scientific inquiry among the students. *Zoo Quest* organizes several academic activities such as lectures by esteemed scientists, debates, quizzes and visits to various institutions. Department also publishes its annual newsletter “*Zoology Buzz*” which incorporates creatively written articles from students and teachers. The department helps to train students to respond to the global challenges and the needs of the Indian society in particular, through education in the areas of General Biology, Invertebrate and Vertebrate Zoology; Animal Developmental Biology, Genetics, Evolutionary biology, Reproductive Biology and General Physiology. Recognizing the essential roles of science and biology in the lives of citizens today and tomorrow, we emphasize biological literacy in our teaching and outreach programs.

Integrated teaching learning process is the heart of the department. Versatility in teaching-learning strategies is always adopted with free hands with the aim of shaping up valued personalities. Active learning strategies such as tutorial classes, group discussions, book reviews, e-assignments, presentations and seminars are emphasized. Learning in the field is accomplished through regular educational excursions specially for the skill enhancement courses in zoology like apiculture, sericulture and aquaculture



which gives an insight to students regarding various career options through zoology. Scientific talks with eminent scientists are organized for reinforcement of students.

The college has both residential as well as day scholars. For jointly undertaking this type of co-operation between the two colleges will focus on areas of common interest with the following terms and conditions as applicable to both **COE Department of Zoology, Govt. Degree College Sanjauli** and **SBC Department of Zoology, Shimla** are agreed upon.

Now this Memorandum of Understanding witness that:

1. SBC Department of Zoology, Shimla shall request HOD, COE Department of Zoology, Sanjauli, Shimla for

Student Exchange Programmes

- a. Month and Date shall be decided as per as the availability of students and faculty members.
- b. Activities to be conducted shall be decided by the faculty members of both the colleges.
- c. Establish student exchange programs that allow undergraduate students from both colleges to study and conduct research in the partner institution. This will provide students with exposure to different academic environments, fieldwork opportunities, and diverse perspectives in zoology.

Faculty Exchange Programmes:

- a. Facilitate the exchange of faculty members between the two colleges. This can involve short-term visits and collaborative research projects. The exchange will promote knowledge sharing, expertise development, and collaboration in zoological research.

Joint Research Projects:

- a. Collaborate on joint research projects that align with the research interests and expertise of both departments. This can include areas such as biodiversity conservation, animal behavior, ecology, genetics, or any other relevant subfield of zoology. Encourage faculty members and



students to collaborate on these projects and share resources and findings.

Workshops and Seminars:

- a. Organize joint workshops, seminars, and conferences on zoological topics of mutual interest. These events can feature presentations by faculty members, and invited experts from both institutions. Encourage participation from students as well to foster learning, networking, and collaboration.

Sharing of Facilities and Resources:

- a. Explore the possibility of sharing specialized facilities, laboratories, and equipment available in the zoology departments of both colleges. Sharing resources can enhance research capabilities and provide cost-effective solutions for both institutions.

Publication and Knowledge Sharing:

- a. Encourage joint publication of research findings in reputable scientific journals. Foster a culture of knowledge sharing by promoting collaboration in writing research papers, reviews, and book chapters. This will contribute to the scientific community and raise the profile of both institutions.

Outreach and Conservation Initiatives:

- a. Collaborate on outreach/ extension programs and conservation initiatives to raise awareness about zoology-related issues among the general public. This can involve organizing public lectures, awareness campaigns, and community engagement projects aimed at promoting environmental management and wildlife conservation.

Regular Communication and Evaluation:

- a. Establish regular communication channels between the zoology departments of both colleges to monitor progress, share updates, and evaluate the outcomes of the MOU. This can involve periodic meetings,



progress reports, and feedback sessions to ensure the effective implementation of the agreed-upon initiatives.

2. Similarly, Extension activities shall be conducted by SBC Department of Zoology, Shimla in accordance with COE Department of Zoology Govt. Degree College, Sanjauli

- a. Lectures of different scientists shall be delivered to the students; the topic can be decided by the faculty members according to their new discoveries and invention.
- b. Hands-on-experience for students through workshop on various themes
- c. Visit to various research divisions and laboratories by the students of St. Bede's, Department of Zoology and COE, Department of Zoology, Govt. Degree College Sanjauli.

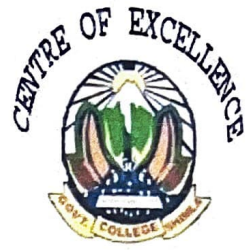
3. Any other collaborative programme between two organisations shall be coordinated

- a. Conferences can be organized in collaboration with the two parties.

4. IMPLEMENTATION

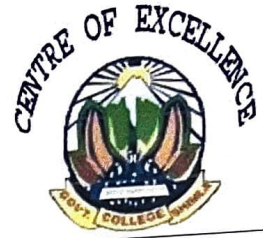
- a. To carry out and fulfil the aims of this MoU, both **COE Department of Zoology, Govt. Degree College Sanjauli** and **SBC Department of Zoology, Shimla** shall each designate a MoU Coordinator who shall manage the development and conduct of joint initiatives.
- b. Either Party may initiate proposals for activities under this MoU.
- c. The HOD's shall be responsible for the evaluation of activities under this MoU according to the practices of their respective institutions.

5. DURATION AND TERMINATION OF MoU



- a. This MoU shall become effective on the date that it is signed by both parties and shall be valid for a period of one year, but may be renewed or extended by mutual consent expressed in writing.
- b. Any changes to this MoU shall be subject to the written consent of both Parties.
- c. This MoU may be terminated by either Party at any time provided that the terminating Party gives written notice of its intention at least six months prior to termination.
- d. In the event of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to Arbitration Committee comprising of a member nominated by two organisation and one member will be jointly nominated by two colleges.

IN WITNESS WHEREOF, the authorized representative of both the organisations herein set their respective hands on the day, month and year first above written in the presence of following witnesses



For and on behalf of:
COE, Department of Zoology Govt.
College Sanjauli

Signature *Minakshi*
Name: **Dr. Minakshi Sharma**
Designation: HOD COE, Department of Zoology
Govt. College Sanjauli

Signature *Shweta*
Name: **Dr. Shweta Sharma**
Designation: Assistant Professor COE, Department
of Zoology Govt. College Sanjauli

DATE: September 27, 2022

Seal: **H.O.D.**
Deptt. of Zoology
G.C. Sanjauli

Witnesses: (Name and Address)
1. **Vikas Nathar, A.P., Dept. of Chemistry,**
G.C. Sanjauli
2. **Shubham Choudhary, Asst. Prof.**
Geology, G.C. Sanjauli-6

For and on behalf of:
Department of Zoology St. Bede's College

Signature *Shweta*
Name: **Dr. Shweta Thakur**
Designation: HOD, Department of Zoology St.
Bede's College

Signature *Jyotika*
Name: **Dr. Jyotika Brari**
Designation: Assistant Professor, Department of
Zoology St. Bede's College

DATE: September 27, 2022

Seal: **St. Bede's College**
Zoology Department

Witnesses: (Name and Address)
1. **Madhu Bala, Assistant Professor**
Deptt. of Chemistry, St. Bede's College, Shimla
2. **Mannu Mahajan, HOD, Deptt. of Zoology**
St. Bede's College, Shimla

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Salesian College
Siliguri & Sonada
West Bengal


St Bede's College
Shimla
Himachal Pradesh

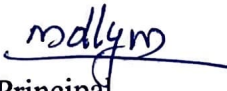
MEMORANDUM OF UNDERSTANDING (MoU)

Between
Salesian College, Siliguri & Sonada, West Bengal, India
And
St Bede's College, Shimla, Himachal Pradesh

This Agreement is made on the 11 day of June, 2022, between St Bede's College, Shimla, Himachal Pradesh, India represented by its Principal, Sr. (Prof.) Molly Abraham (hereinafter referred to as "SBC") as the first party and Salesian College, Siliguri & Sonada, West Bengal India represented by its Principal, Dr. Fr. George Thadathil sdb, (herein after referred to as "SC") as the second party.

Page 1 of 4


Principal Secretary
Salesian College, Siliguri & Sonada,
West Bengal India
Sonada & Siliguri Campus


Principal
St Bede's College, Shimla,
Himachal Pradesh, India
Shimla 171002

PURPOSE

Whereas

- a) Salesian College, hereinafter referred to as SC, founded in 1938, accredited by NAAC with A grade in the 3rd Cycle, is a government recognized, minority educational institution of the Catholic Church, run by Salesians of Don Bosco, Kolkata Province, where over 2200 students do their Arts/Humanities, Commerce, Science and Professional Courses (UG & PG) under the North Bengal University (NBU).
- b) SC is desirous to associate with SBC on various areas as discussed in the purview of this MoU, which will be mutually beneficial to both institutions.

Whereas

- a) St. Bede's College, Shimla, established in 1904, is much more than a cluster of lifeless concrete blocks and specter-thin boughs of pine trees in the midst of winding hills of Himachal Pradesh. It is a great academic community formed as a part of a precious catholic heritage, sustained by the ardent love of knowledge. St. Bede's, a historical and educational landmark of Northern India, aims at formation and training of young women. It has been imparting higher education in the fields of Arts, Science, Commerce and the training of Teachers. It was recognized by the University Grants Commission under 2(f) and 12(b), and is the only college in HP State accredited 'A +'Grade by UGC-NAAC.
- b) SBC College (herein referred to as "SBC") desirous to associate with SC on various areas as discussed in the purview of this MoU, which will be mutually beneficial to both organizations.

That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfillment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

- a) The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

2. METHOD FOR ACHIEVING THE OBJECTIVES:

- a) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

- a) Whereas, SC and SBC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

1. Sharing of human resources (faculty) in scholarly pursuits
2. Student Development Programmes
3. Value Education
4. Collaborations for Seminars/Webinars/Workshops
5. Extension Activities
6. Joint Research Projects and Publications

7. Best Practices
8. Collaboration in the area of Education and Teacher Training
9. Social action (community development)

4. FUNDING:

- a) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration and for courses or professional practices at their home institution, so that they can be recognized afterwards.
- b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the host institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors /researchers remain in their positions at their home institution, which will continue to pay their salaries.

5. NO EMPLOYMENT RELATIONSHIP:

- a) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

- a) Grades shall be awarded in accordance with the academic achievement policies in force at the Institution. However, the Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- b) The Institution shall issue a certification recognizing the grades obtained, as well as the hours invested on projects/papers completed by the students.

7. RIGHTS AND DUTIES:

- a) The Host Institution is committed to counseling and supporting students on exchange through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.
- c) The students / participants shall enjoy the same rights and privileges as regular students/ faculty, and shall observe the norms and rules of the Host Institution and the Host State. Any violation of the laws of the receiving State and / or the rules of the Host Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:

- a) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

- a) This MOU shall be effective for a period of five (5) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

10. CONFLICT RESOLUTION:

- a) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and **common agreement** by the persons delegated

to such end by each Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

11. ACTION PLANS:

- a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:
- i) Sharing of human resources (faculty) in scholarly pursuits
 - ii) Student Development Programmes
 - iii) Value Education
 - iv) Collaborations for Seminars/Webinars/Workshops
 - v) Extension Activities
 - vi) Joint Research Projects and Publications
 - vii) Best Practices
 - viii) Collaboration in the area of Education and Teacher Training
 - ix) Social action (community development)

12. CONFIDENTIALITY:

- a) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

- a) The parties may amend or amplify this Agreement through agreements in writing to that

Georgina Adhikari

Principal
Salesian College, Siliguri & Sonada,
Governing Body
West Bengal
Sonada & Siliguri Campus

Page 6 of 7

Mollym

Principal
St Bede's College, Shimla,
Himachal Pradesh, India
Principal,
St. Bede's College
Shimla 171002

effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.



Secretary
Dr. Fr. George Thadathil
Principal Salesian College
Sonada & Siliguri Campus
Salesian College, Siliguri & Sonada, West Bengal



Sr. (Prof.) Molly Abraham
Principal
Principal
St Bede's College, Shimla
Himachal Pradesh India

Witnesses

Representative of the Xavier Board (National/Board Member)
Name of the Representative
Designation
Institution Name



Br. Jose Puthenpurackel
Co-ordinator
Vice Principal
Salesian College, Sonada


Representative of XB Region (Region Name)
Name of the Representative
Designation
Institution Name



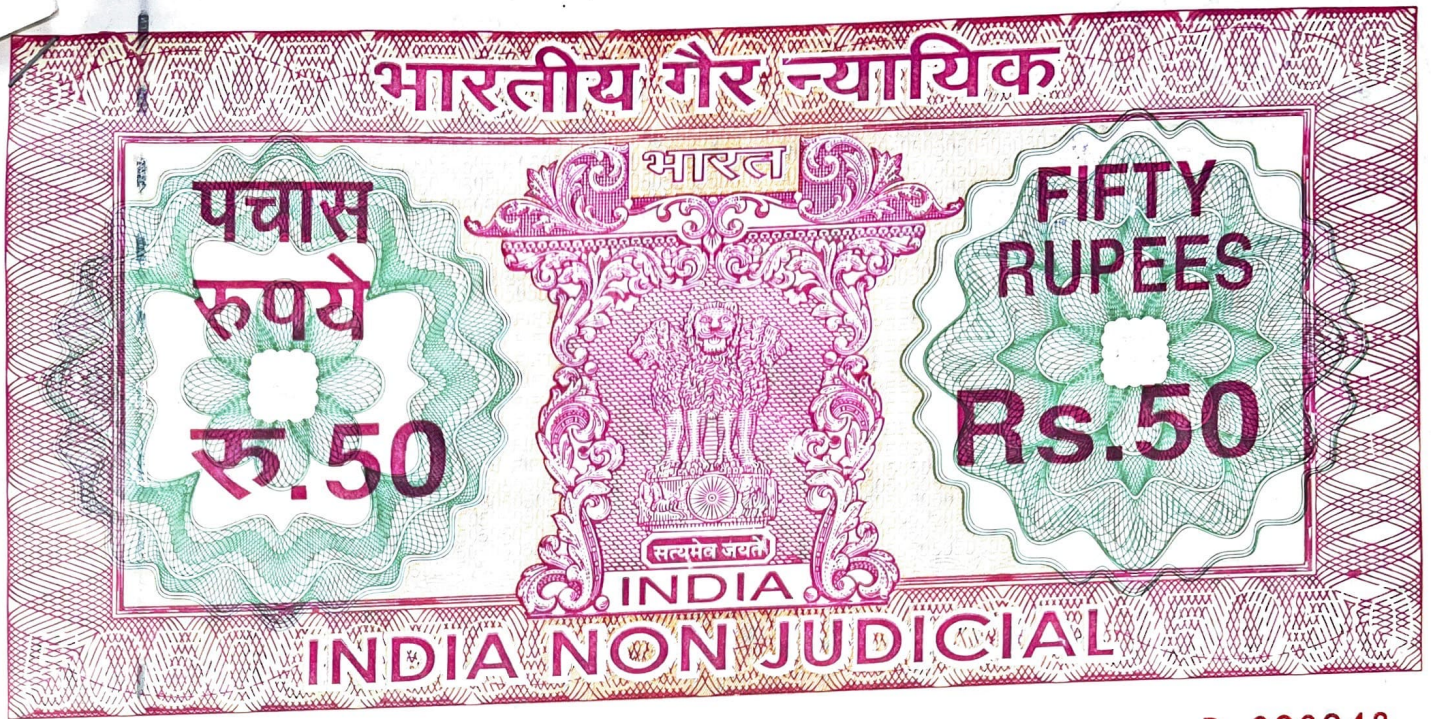
Dr. Anupama Tandon
Co-ordinator,
St. Bede's College, Shimla



Principal **Secretary**
Salesian College, Siliguri & Sonada,
West Bengal
Sonada & Siliguri Campus



Principal **Principal**
St Bede's College, Shimla
Himachal Pradesh India



हिमाचल प्रदेश HIMACHAL PRADESH

D 808048

Service Offer Agreement (SOA))

Between

Newlimits Learning, INDIA

And

St Bede's College (SBC)

1. Purpose

New limits Learning and SBC will partner to offer English language training to the students of SBC to improve their English Proficiency. Under this SOA, The Parties agree that any activity initiated under this SOA shall be contingent upon the execution of appropriate written agreements containing mutually agreeable terms and conditions specific to each activity.

2. About Parties

2.1. LSI

New limits learning represent LSI Portsmouth in India. LSI Portsmouth: English Language Specialists since 1985. LSI Portsmouth is a friendly, large, year-round English language school for motivated adults aged 18 and over. We offer a wide range of courses to suit many abilities, different needs and ambitions. We work hard to create and deliver the

Very best English Language courses. AS a result, we are proud to say that we have been recognized by the EL Gazette, which has ranked us as the joint number 1 English Language Training Organization in the UK!

2.2. About St Bede's College

St. Bede's College is a premier institute for girls located in the hills of Himachal Pradesh. Ever since its inception in 1904, the college has grown from strength to strength in its academic culture. St. Bede's enjoys the distinct position of not only being the first college to have been established in Shimla in 1904, but also being the first college in Himachal Pradesh to have been given an A+ grade by National Assessment and Accreditation Council. Our institution has produced many distinguished alumnae whose great achievements in various spheres are most inspirational. In recent years it has become a premier institute of academic excellence, having many post graduate departments as well.

3. Program Offering Details

3.1. Course Content

Includes a comprehensive course with online delivery and full pre-course, during and post course package working with LSI and its Online English k Provider Partner, i.e., Sensations English.

3.2. Duration and Intensity

- Adaptable according to students' requirements.
- Start date: December 5, 2022
- Duration: 1-year license
- End date: December 5, 2023
- Hours per week: n/a
- Total Face to Face Time: Interactive sessions of 60-90 minutes with a group of 50 students once every quarter

Time difference: India + 5.5 hrs (Summer 4.5 hours)

3.3. Student Numbers

69 Students.

3.4. Reporting systems

- Attendance tracking, Monitoring, Progress Reports, Warning/
Disciplinary Procedures - To be set up by SBC

3.5. Location and Technical

- Classes via web or mobile platform of LSI/ Sensations English
- Digital systems used

4. Pricing

- Per Participant: INR 2300+18% GST= INR 2714(final price to be negotiated and agreed based on actual numbers)
- Payment Term shall be 100% advance

5. Rights

SBC will be allowed to upsell at a higher price to non-SBC students who may like to register via SBC for this program.

6. Use of Logo

New limits and LSI shall allow usage of its logo in the marketing campaign of SBC as its preferred English Language partner to deliver online training to its students.

7. Additional activities

New limits will enable LSI with its instructors to offer support services to the registered students of SBC related to:

- Training for CELTA
- Training of CLIL

Training of English Courses for Overseas Teachers

Based on the interest, we can offer the training program to the students and become trained specialists in various areas of English Language Training. This helps them with their future career prospects

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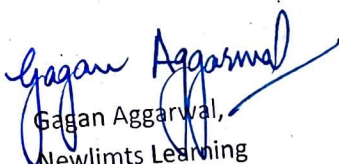
Himachal Government Judicial Paper


8. Validity

The present agreement will be considered in force from the date of signing by both parties involved. It will be valid for a period of 18 months from the date of signing. The present contract may be extended after the said period providing both parties agree to it.

9. Terms and conditions

The signatories agree to the terms set in this agreement by signing this document as below.


Gagan Aggarwal,
Newlimts Learning
Dated: 28th November 2022


Prof. (Sr.) Molly Abraham
Principal, SBC
Dated: 28th November 2022



Elizabethtown College



St. Bede's College

NAAC Re-Accredited A+ Grade

AGREEMENT

Elizabethtown College USA

and

St. Bede's College, Shimla, India

This Agreement, entered as of June 21, 2022, is by and between Elizabethtown College and the St. Bede's College, Shimla, India. Institute and College hereinafter shall be referred to as the "Parties."

WHEREAS, the Parties intend to collaborate to provide opportunities for Indian students to complete coursework and/or degree programs at Elizabethtown, the Parties enter this Agreement as the first initiative of the Elizabethtown- St. Bede's College Collaboration.

Terms of Agreement

NOW THEREFORE, in consideration of their mutual covenants and promises, the parties intending to be legally bound hereby agree as follows:

1. Overview. Elizabethtown agrees to offer to qualified COLLEGE students the Masters of Business Administration Degree Program (the "Program") through Elizabethtown, subject to the provisions hereinafter. [See Appendix 1 for Curriculum Scope and Sequence for the Program.] The program consists of 12 courses; 3 (three) courses will be offered online by INSTITUTE during Part 1, and 9 (Nine) courses will be offered on-campus by INSTITUTE during Part 2.
2. Coursework. The Program will be offered in 2 parts. The timeline for the Program is based on INSTITUTE semester scheduling and will proceed as follows:
 - a) Part 1 (January, 2023). During Part 1, only students who are in their final year of study of undergraduate program shall take three online courses along with their Bachelors for Business Administration (BBA) coursework. COLLEGE will be responsible for recruiting qualified students to participate in the Program.
 - 1) COLLEGE students must complete their 3-years bachelor's degree from COLLEGE and 3 (three) online courses from INSTITUTE before they can take the on-campus Part 2 of the program.
 - 2) No COLLEGE student who fails to complete their 3-year bachelor's degree program in India and achieve a final cumulative grade point average of 2.0 (equivalent to a letter grade of C) in the 3 online courses of Part 1, will be permitted to enroll in coursework for Part 2.
 - b) Part 2 (January, 2024). During Part 2, all remaining 9 (nine) courses for the MBA will be offered on-site at INSTITUTE.
 - 1) Each COLLEGE student must complete all Part 1 & 2 coursework with a final cumulative grade point average of 3.0 (equivalent to a letter grade of B) or higher in order to earn an MBA Degree.
 - 2) Housing. INSTITUTE will assist COLLEGE students to obtain housing and agrees to provide the same level of support to COLLEGE students that is provided to INSTITUTE students who are seeking housing.
 - 3) Transportation. COLLEGE students will be responsible for transportation to and from INSTITUTE campus. INSTITUTE will assist COLLEGE students in securing transportation and agrees to provide

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the same level of support to COLLEGE students that is provided to INSTITUTE students who are seeking transportation.

4) Campus. On-site courses for the Programs may be offered at INSTITUTE campus in Elizabethtown, Pennsylvania.

5) Modality. Part 2 coursework shall be offered in on-site, online, and/or hybrid modalities to qualified students.

i. INSTITUTE agrees that COLLEGE students who obtain a visa will be offered course in on-site mode.

ii. INSTITUTE agrees that any COLLEGE student who is eligible for enrollment in Part 2 coursework, but unable to obtain an F-1 visa, will be permitted to complete the coursework online.

c) Preliminary Preparation. Students who possess undergraduate degrees in a non-business field, and who do not have significant business-related work experience, are required to take BA 500 MBA Fundamentals in preparation for MBA coursework. BA 500 is a 5-module, online, self-paced, 1 credit course that provides students with foundational knowledge and skills in a range of business education topic areas. Students must achieve a post-test score of 70% or better in each module to successfully complete the course. Students will be required to retake any modules in which they achieve a post-test score lower than 70%. BA 500 must be successfully completed before students can register for additional MBA coursework. This course should be taken at any time prior to enrolling in Part 1 courses.

3. Student Support Services

a) INSTITUTE agrees to provide information about student support services to COLLEGE (e.g., library resources, tutorial services). INSTITUTE agrees to provide COLLEGE students the same access to student support services that is provided to INSTITUTE students to foster COLLEGE students' success.

b) COLLEGE students must have access to technology with remote capability that aligns with INSTITUTE guidelines and standards. As these guidelines are subject to change, COLLEGE students are responsible for consulting course syllabi and/or the INSTITUTE website for the applicable guidelines and standards at the commencement of their coursework.

c) INSTITUTE agrees to provide COLLEGE students with the same level of technology support and training for classroom technology that is provided to INSTITUTE students.

d) INSTITUTE agrees to provide COLLEGE students with the same level of support to obtain up to one year of OPT (Optional Practical Training) in relevant industry that is provided to INSTITUTE students.

4. Marketing

a) INSTITUTE agrees to provide necessary marketing materials to assist COLLEGE in promoting the Program and courses to COLLEGE students and parents.

b) Neither party will use any name, trademark, logo or other indicia of the other party without, in each instance, prior written approval from such other party. Such approval shall not be unreasonably withheld.

5. Administrative Support

a) Contact. Each Party agrees to identify a point of contact to provide oversight for the Program. INSTITUTE will provide one contact person with full contact credentials in the event parents or students would like to connect with INSTITUTE directly, and COLLEGE will have these details along with the COLLEGE contact person on all marketing collateral.

b) Textbooks and Supplies. INSTITUTE will make available the list of books recommended for the students of COLLEGE to enable them to purchase them before start of the program.

6. Finances

a) COLLEGE students participating under this Agreement will be billed and payments made in accordance with INSTITUTE's procedures for international students as further outlined in Appendix 2. Tuition and

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fees are as follows for COLLEGE students participating in the MBA program at INSTITUTE: 1) The tuition fees for coursework are*.

Sl.	Cohort Size	Tuition Fees Der Credit	Total MBA Cost
1	01-15 Students Per Cohort	\$521	\$18 756
2	16-29 Students Per Cohort	\$493	\$17,748
3	30+ Students Per Cohort	\$466	\$16,776

Note: The Cohort shall be established at the beginning of the academic year and will include new students qualified and enrolled each academic year.

b) One campus housing option are available through the community living office. The budgetary costs for housing and other costs are given below*.

	Cost Heads	Cost Der Year
1	Housing (Room Rent) Fall 2022-23 Academic Year*	\$5,708
2	Meal Plan Fall 2022-23 Academic Year*	\$5,682

*Costs noted above are anticipated rates for the upcoming year. Tuition, Housing and Meal Plan costs are set in April of the incoming year by the Board of Trustees., 3% is the average increase per year. Further, students who wish to live in apartment style housing rather than residential dorm style rooms will be charged a higher rate.

7. Term and Termination

a) This Agreement shall become effective as of the Effective Date and shall continue in effect until:

- 1) August 31, 2025; or
- 2) Both INSTITUTE and COLLEGE agree to extend or amend this agreement or 3) Sooner terminated as hereinafter provided.

b) Either Party may terminate this Agreement for any reason by providing the other Party with (90) day's written notice of its intention to terminate.

c) If this Agreement is terminated as described above, and only if COLLEGE students are not in default as defined below, INSTITUTE will take all reasonable steps to assure completion of any courses in-progress. INSTITUTE may ensure the completion of in-progress courses by providing such courses in on-site, online, and/or hybrid modalities. If this Agreement is terminated as described above, HIJ will not offer or begin any new courses with COLLEGE.

8. Default. The following events shall be considered "events of default":

- a) The failure of COLLEGE students to pay tuition or any other sum payable to INSTITUTE within thirty (30) days after the same shall become due and payable; or
- b) The failure to perform, violation, or breach by either Party of any of the terms or conditions hereof.

9. Effect of Event of Default. In the event of an "event of default" as defined above, the Party may elect to give the defaulting Party written notice of such default and, if the defaulting Party does not cure any such default within ten working (10) days after the giving of such notice (or if such default is of such a nature that it cannot be completely cured within the ten working (10) day period and the defaulting Party does not commence such curing within five (5) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then the Party may terminate this Agreement on an additional five working (5) days written notice to the defaulting Party.

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10. **Indemnification.** COLLEGE agrees to indemnify and hold harmless INSTITUTE for any costs of defense (including legal fees) and any judgements as a result of any action or the alleged conduct of COLLEGE or in the instance its students participating under this Agreement bring a cause of action against INSTITUTE.
11. **Force Majeure.** In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. In addition, no Party shall be relieved of liability for failure of performance to the extent such failure shall be caused by it, due to causes arising out of its negligence or due to normal or remedial causes which it fails to remove to remedy within a reasonable period of time. Any Party rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure is able to resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event or circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, or other acts of God, fire or explosions, transportation accidents, epidemic, sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by court order or other governmental authority.
12. **Notice.** Except as otherwise provided in this Agreement, all notices and other communications, which are to be given under this Agreement, shall be in writing and shall be sent by hand delivery, courier (including overnight delivery service such as FedEx or UPS), registered or certified mail, in all cases fees and postage prepaid, addressed to the Party to receive the notice or communication at the address identified above for such Party or such other address as such Party shall designate by notice to the other. All notices to INSTITUTE shall be sent to the contact person listed below. All notices to COLLEGE shall be sent to John F. Champoli at the address listed below. It is the responsibility of the Party changing its address to notify the other Party of any change of address.
13. **Choice of Law and Venue.** This Agreement shall be governed by, adjudicated, construed and interpreted in accordance with the laws of the State of Maine, USA, irrespective of any conflict of law provisions.
14. **General Provisions**
 - a) INSTITUTE represents that it is an Educational Member of the Accreditation Council for Business Schools and Program (ACBSP) and has affirmed its commitment to excellence in business education.
 - b) All COLLEGE students enrolled and participating in this program are expected to comply with INSTITUTE's policies and procedures that apply to all of its students. Any COLLEGE student dismissed from the MBA program for academic or other reasons will be responsible for returning to India according to SEVP regulations. INSTITUTE will not be responsible for any costs incurred as a result of dismissal.
 - c) During Part 1 taking place in the final year of the 3-year undergraduate studies, COLLEGE will be responsible for and have sole authority over all matters pertaining to the administration of the coursework including — but not limited to — admission, course scheduling, enrollment, curriculum requirements, course content, and grades. INSTITUTE will be responsible for and have sole authority over all matters pertaining to INSTITUTE Online Coursework.

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- d) During Parts 2, INSTITUTE will be responsible for and have sole authority over all matters pertaining to the administration coursework including — but not limited to — admission, course scheduling, enrollment, curriculum requirements, course content, grades, and graduation.
- e) Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party.
- f) This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.
- g) Unless otherwise specified in a separate writing, this agreement will not result in any form of cost sharing or cause one party to incur expenses on behalf of the other. Each party is liable for its own costs and expenses in relation to any undertakings arising from this memorandum. COLLEGE students participating in this program are expected to have sufficient financial resources to cover the costs of travel, tuition, room, board, and other miscellaneous expenses as well as the cost of travel for emergency purposes or as a result of dismissal from the program.
- h) Nothing in this document shall be implied to create a joint venture, partnership, or agency relationship between the party institutions. Nor does this memorandum give rise to any legal relationship between the parties.
- i) Each Party represents and warrants to the other Party that the person signing this Agreement has the full authority to do so.

Institute: Elizabethtown College
One Alpha Drive
Elizabethtown College Shimla -
Elizabethtown, PA 17022
United States of America
Attn: John F. Champoli
Title: Vice President for Enrollment
Management

COLLEGE: St. Bede's College
Navbahar
Shimla – 171002
Himachal Pradesh
India
Attn: Sr. Prof. Molly Abraham
Title: Principal

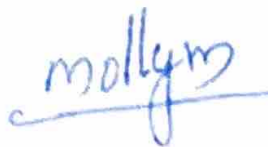
IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed as of the effective date set forth above.

Elizabethtown College



June 21, 2022.

St. Bede's College, Shimla.

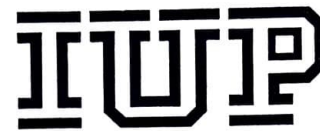


June 21, 2022.



St. Bede's College

NAAC Re-Accredited A+ Grade



**Academic Agreement
between
Indiana University of Pennsylvania
and
St. Bede's College
Spring 2023**

INTRODUCTION

This agreement is written in the spirit of promoting international friendship by supporting intercultural activities and projects between the United States and India.

Indiana University of Pennsylvania (hereinafter IUP) and St. Bede's College (hereinafter St. Bede's) enter into this agreement beginning with Spring 2023. The purpose of this agreement is to formalize the cooperative activities that exist between IUP and ST. BEDE'S in the areas of reciprocal welcome of students, faculty, and scholars.

This agreement supersedes all and any Agreements previously entered by both IUP and ST. BEDE'S; including Memorandums of Understanding, Addendums to Memorandums of Understanding, 2+2 Undergraduate Program Agreements, and Exchange Agreements.

Either party to this agreement can terminate the agreement with a 90-day written notification. In such case, the programs in progress at the time of termination would continue until the end of the academic year.

The program will be financed on the basis of reciprocity, with each of the parties to the agreement responsible for the expenses incurred outlined in *Article 3* below. Fluctuations in the rate of exchange will not change the reciprocal obligations of either party to this agreement.

ARTICLES

Student Exchanges

Article 1: IUP and ST. BEDE'S agree to base their exchanges on the principle of reciprocity. The contributions of each of the parties may be periodically reviewed by IUP and ST. BEDE'S on the basis of both feasibility and past experience. Changes based on the findings of this review must be agreed upon by both parties in writing and may be appended to the original agreement.

Exchanges will take place on a one-for-one basis (one semester for one semester). The length of student exchanges may be one semester (fall or spring) or two semesters (fall and spring). Should students wish to remain at either institution for the duration of their studies, and not just for the terms of their original exchange, they may do so. However, it will be at the individual student's expense and will **not** be part of the one-for-one arrangement. For example, a ST. BEDE'S student wishing to remain at IUP for any semesters beyond the initial exchange period will do so at his/her own expense for tuition, fees, and living expenses. Likewise, an IUP student wishing to remain at ST. BEDE'S for longer than two semesters will be responsible for any and all expenses, charges and fees.

The maximum "banked" semesters owed to either participating university is three (3) semesters. For example, if IUP sends 3 students (6 semesters) to ST. BEDE'S, and ST. BEDE'S sends 6 students (12 semesters) to IUP, there is a 6 semester bank owed to IUP. In this case, no further students will be accepted from ST. BEDE'S until IUP sends at least 2 students (4 semesters) to ST. BEDE'S, resulting in a 2 semester bank owed by IUP. However, it would be below the 3 semester limit and 1 additional student from ST. BEDE'S could attend IUP.

IUP and ST. BEDE'S exchange students will have an appointed advisor at the exchange institution to assist the students during the exchange.

Article 2: The exchange of students will be university-wide with the following restrictions:

IUP Restrictions

- a) One semester exchange maximum per graduate student.
- b) Payment of any associated tuition and fees at normal non-resident rate if total credit hour registration in any academic term exceeds the maximum full-time credit hour total for IUP undergraduate or graduate enrollment.
- c) No winter, summer, or inter-semesters will be covered under this agreement.

Article 3: Financial terms of exchange of students between IUP and ST. BEDE'S:

IUP exchange students will be responsible to pay:

- a) Exchange fee as set and collected by IUP;
- b) Any housing and meal fee options elected by the student;
- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending ST. BEDE'S will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from IUP attending ST. BEDE'S.

ST. BEDE'S exchange students will be responsible to pay:

- a) Exchange fee as set and collected by ST. BEDE'S;
- b) Any housing and meal fee options elected by the student;
- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending IUP will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from ST. BEDE'S attending IUP.

Article 4: ST. BEDE'S exchange students will be accepted at IUP provided the exchange students meet existing admissions requirements. Further, ST. BEDE'S exchange students will be accepted by IUP at the level of their qualifications. ST. BEDE'S students will take IUP courses and appropriate exams, which will be evaluated for the degree of quality. ST. BEDE'S students satisfactorily completing IUP coursework will be issued official transcripts. Similarly, IUP students will be accepted by ST. BEDE'S at the level of the student's qualifications. IUP students will take ST. BEDE'S courses and appropriate exams, which will be evaluated for the degree of quality. IUP students satisfactorily completing ST. BEDE'S coursework will be issued official transcripts.

Article 5: Parties of this agreement may consult about issues arising under this agreement, and understandings reached through these consultations may be appended to this agreement.

Article 6: Additional ST. BEDE'S exchange students are welcome to attend IUP at a reduced tuition rate (110%). All applicable fees will be paid by these additional ST. BEDE'S students. These ST. BEDE'S students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

Degree-Seeking Students

Article 7: ST. BEDE'S students seeking academic degrees (undergraduate or graduate) from IUP are welcome to attend IUP for a degree at a reduced tuition rate (110%).

All applicable fees will be paid by these ST. BEDE'S students. These ST. BEDE'S students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

ST. BEDE'S will work with IUP in the recruitment of qualified students. ST. BEDE'S accepts responsibility for onsite promotional efforts. ST. BEDE'S agrees that all promotional materials will be consistent with degree requirements spelled out in current IUP catalogs and websites with the provisions in this agreement related to coursework timing and delivery. ST. BEDE'S agrees to send IUP's Office of International Education copies of all printed and electronic promotional materials associated with this agreement.

Based solely on this agreement, each ST. BEDE'S student seeking a degree from IUP will be responsible for payment to IUP for the following:

- a) Reduced tuition rate;
- b) All required IUP fees;
- c) Any housing and meal fee options elected by the student;
- d) Any optional or penalty fees incurred by action of the student (e.g. damages, key fees, infirmary fees, late fees, etc.).

Faculty and Staff Exchanges

Article 8: The exchange of faculty and professional staff will be based on the principle of reciprocity.

- a) Exchange professors at either institution shall be provided an appropriate office.
- b) Teaching courseloads and working hours and conditions shall be in accordance with established rules and practices of the host institution, although courseloads and working hours may be modified downward at the discretion of the host institution.
- c) Each exchange faculty is responsible for his/her own transportation, housing, living expenses, hospital and medical expenses (health insurance), as well as all personal expenses; unless otherwise supported by special funding. The host university may help the exchange faculty in finding housing, but the expenses thereof shall be totally borne by him/her.
- d) Nothing in the above listed articles shall be construed to imply a prior financial obligation by either party. Any financial commitment by either party to this agreement must result from, in each case, a specific written accord detailing such commitments.

Article 9: The host institution will approve, in writing, 90 days prior to the exchange the responsibilities of the exchange participant, the period of the exchange, and any other conditions governing the term of the exchange.

Article 10: Financial arrangements will be as follows:

- a) The home university or the participant will cover the cost of travel to and from the host university.
- b) The home university will pay the participant his/her usual salary during the period of the exchange.

Article 11: All participants will be required to meet language skills as prescribed by the host institution.

APPROVALS

M. D. D. D. *Dec 22, 2022*
IUP PRESIDENT DATE

Molly M *25th Aug, 2022*
ST. BEDE'S CHANCELLOR DATE
Principal
St. Bede's College
Shimla-171002

P. S. S. S. *Dec. 21, 2022*
IUP PROVOST AND DATE
VICE PRESIDENT: ACADEMIC AFFAIRS

S. K. S. S. *25th Aug, 2022*
ST. BEDE'S VICE-CHANCELLOR DATE

[Signature] *11/2/2022*
IUP ASSOCIATE VICE PRESIDENT: DATE
INTERNATIONAL EDUCATION AND
GLOBAL ENGAGEMENT

Gunech Kaur *25th Aug, 2022*
ST. BEDE'S DIRECTOR: DATE
INTERNATIONAL EDUCATION





St. Bede's College

NAAC Re-Accredited A+ Grade

AGREEMENT

**Kutztown University, USA
and
St. Bede's College, Shimla, India**

This Agreement, entered as of 25 June, 2022, is by and between Kutztown University of Pennsylvania, an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania ("University"), and the St. Bede's College, Shimla, India ("College"). Institute and College hereinafter shall be referred to as the "Parties."

WHEREAS, the Parties intend to collaborate to provide opportunities for Indian students to complete coursework and/or degree programs at University, the Parties enter this Agreement as the first initiative of the University-College Collaboration.

Terms of Agreement

NOW THEREFORE, in consideration of their mutual covenants and promises, the parties intending to be legally bound hereby agree as follows:

1. **Overview.** UNIVERSITY agrees to offer to qualified COLLEGE cohort students the Masters of Business Administration (MBA) Degree Program and Masters of Science in Computer Science (the "Programs") through UNIVERSITY, subject to the provisions hereinafter. [See Appendix 1 for Curriculum Scopes and Sequences for the Program.] Each program consists of 10 courses.
2. **Coursework.** The timeline for the programs is based on UNIVERSITY semester scheduling and will proceed as follows:
 - a) **In a one calendar year period:** Ten (10) courses for the programs will be offered at UNIVERSITY.
 - 1) Each COLLEGE student must complete all coursework with a final cumulative grade point average of 3.0 (equivalent to a letter grade of B) or higher to earn an MBA/MS Degree.
 - 2) **Housing.** UNIVERSITY will assist COLLEGE students to obtain housing and agrees to provide the same level of support to COLLEGE students that is provided to UNIVERSITY students who are seeking housing.
 - 3) **Transportation.** COLLEGE students will be responsible for transportation to and from UNIVERSITY campus. UNIVERSITY will assist COLLEGE students in securing transportation and agrees to provide the same level of support to COLLEGE students that is provided to UNIVERSITY students who are seeking transportation.
 - 4) **Campus.** On-site courses for the Program may be offered at UNIVERSITY campus in Kutztown, Pennsylvania.
 - 5) **Modality.** Coursework shall be offered in on-site, online, and/or hybrid modalities to qualified students.

i. UNIVERSITY agrees that COLLEGE students who obtain a visa will be offered courses in on-site, hybrid or online mode.

ii. For the MBA program only, UNIVERSITY will attempt to provide online options for any CONSORTIUM student who is eligible for enrollment in coursework, but unable to obtain an F-1 visa, on a space-available basis. Students who complete the program on an online-only basis will pay standard rates for fully online students, which are comparable to the adjusted in-person tuition rates offered for other students in this program.

b) Preliminary Preparation. For the MBA program, students who possess undergraduate degrees in a non-business field, and who do not have significant business-related work experience, are required to successfully complete BUS 501 Introduction to Quantitative Decision-making in Business, a 3 credit online course that provides students with foundational knowledge and skills in a range of business education topic areas, in preparation for MBA coursework. This course should be taken during June/July prior to enrolling in MBA coursework.

3. Student Support Services

a) UNIVERSITY agrees to provide information about student support services to COLLEGE (e.g., library resources, tutorial services). UNIVERSITY agrees to provide COLLEGE students the same access to student support services that is provided to UNIVERSITY students to foster COLLEGE students' success.

b) COLLEGE students must have access to technology with remote capability that aligns with UNIVERSITY guidelines and standards. As these guidelines are subject to change, COLLEGE students are responsible for consulting course syllabi and/or the UNIVERSITY website for the applicable guidelines and standards at the commencement of their coursework.

c) UNIVERSITY agrees to provide COLLEGE students with the same level of technology support and training for classroom technology that is provided to UNIVERSITY students.

d) UNIVERSITY agrees to provide COLLEGE students with the same level of support to obtain up to one year of OPT (Optional Practical Training) in relevant industry that is provided to UNIVERSITY students.

4. Marketing

a) UNIVERSITY agrees to provide necessary marketing materials to assist COLLEGE in promoting the Program and courses to COLLEGE students and parents.

b) Neither party will use any name, trademark, logo or other indicia of the other party without, in each instance, prior written approval from such other Party.

5. Administrative Support

a) Contact for Students/Families. Each Party agrees to identify a point of contact to provide oversight for the Program. UNIVERSITY will provide one contact person with full contact credentials in the event parents or students would like to connect with UNIVERSITY directly, and COLLEGE will have these details along with the COLLEGE contact person on all marketing collateral.

b) Textbooks and Supplies. UNIVERSITY will make available the list of books recommended for the students of COLLEGE to enable them to purchase them before the start of the program.

6. Finances

- a) COLLEGE students participating under this Agreement will be billed and payments made in accordance with UNIVERSITY's procedures for international students as further outlined in Appendix 2. Tuition and fees are as follows for COLLEGE students participating in the programs at UNIVERSITY: 1) The tuition fees for coursework are*:

1-5 Students Per Cohort	\$932*	\$27,953
6-10 Students Per Cohort	\$875*	\$26,250
11-18 Students Per Cohort	\$800*	\$24,000
19-24 Students Per Cohort	\$700*	\$21,000
25+ Students Per Cohort	\$647	\$19,410

Note: The Cohort shall be established at the beginning of the academic year and will include new students qualified and enrolled each academic year.

- b) On campus housing options are available through the residence life office. The budgetary costs for housing and other costs are given below*.

	Cost Heads	Cost Per Year
1	Housing (furnished apartment) – Two semesters plus one summer session	\$11,348
2	Meal Plan – Two semesters*	\$4,290

*Costs noted above are anticipated rates for the upcoming year. Tuition, Housing and Meal Plan costs are set in April of the incoming year by the Board of Trustees. Updated rates will be provided by June of each year for the following academic year. 3% is the average increase per year. Students in this program will participate in the same housing selection process as other UNIVERSITY students. Students who wish to live in residential dorm-style rooms rather than apartment housing, or where availability requires this option, will be charged a lower rate. Students residing in the apartment housing are not required to purchase a meal plan. Meal plans are offered only during the academic year.

7. Additional Program Opportunities

- a) UNIVERSITY agrees to provide the opportunity for accepted students in other Masters level programs to receive reduced tuition costs as reflected in Appendix 4.
- b) Students electing to pursue these options will receive the same support services and housing options that are provided to other UNIVERSITY students.

8. Term and Termination

- a) This Agreement shall become effective as of the Effective Date and shall continue in effect until the earliest of the following dates:
- 1) May 31, 2026; or

- 2) The agreement is terminated as hereinafter provided.
 - b) Either Party may terminate this Agreement for any reason by providing the other Party with (90) day's written notice of its intention to terminate.
 - c) If this Agreement is terminated as described above, and only if COLLEGE students are not in default as defined below, UNIVERSITY will take all reasonable steps to assure completion of any courses in-progress. UNIVERSITY may ensure the completion of in-progress courses by providing such courses in on-site, online, and/or hybrid modalities. If this Agreement is terminated as described above, UNIVERSITY will not offer or begin any new courses with COLLEGE.
 - d) Prior to the end of the term, the Parties may amend or otherwise modify the terms of this Agreement through a formal written amendment letter signed by both of the Parties with the same formality as the original Agreement.
9. Default. The following events shall be considered "events of default":
- a) The failure of COLLEGE students to pay tuition or any other sum payable to UNIVERSITY within thirty (30) days after the same shall become due and payable; or
 - b) The failure to perform, violation, or breach by either Party of any of the terms or conditions hereof.
10. Effect of Event of Default. In the event of an "event of default" as defined above, the Party may elect to give the defaulting Party written notice of such default and, if the defaulting Party does not cure any such default within ten (10) working days after the giving of such notice (or if such default is of such a nature that it cannot be completely cured within the ten (10) working day period and the defaulting Party does not commence such curing within five (5) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then the Party may terminate this Agreement on an additional five (5) working days written notice to the defaulting Party.
11. Indemnification. COLLEGE agrees to indemnify and hold harmless UNIVERSITY for any costs of defense (including legal fees) and any judgements as a result of any action or the alleged conduct of COLLEGE or in the instance its students participating under this Agreement bring a cause of action against UNIVERSITY.
12. Force Majeure. Neither party shall be liable for any delays or failures in performance due to circumstances beyond the Party's reasonable control. In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. Any Party rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure is able to resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event of circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, or other acts of God, fire or explosions, transportation accidents, epidemic, sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by courts order or other governmental authority.

12. **Notice.** Except as otherwise provided in this Agreement, all notices and other communications, which are to be given under this Agreement, shall be in writing and shall be sent by hand delivery, courier (including overnight delivery service such as FedEx or UPS), registered or certified mail, in all cases fees and postage prepaid, addressed to the Party to receive the notice or communication at the address identified below for such Party or such other address as such Party shall designate by notice to the other. All notices to UNIVERSITY shall be sent to Lorin Basden Arnold, Office of the Provost, Kutztown University, 15200 Kutztown Road, Kutztown, PA 19530 USA. It is the responsibility of the Party changing its address to notify the other Party of any change of address.

13. **Choice of Law.** This Agreement shall be governed by, adjudicated, construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, USA, irrespective of any conflict of law provisions.

14. General Provisions

- a) UNIVERSITY represents that it is an AACSB Business Education Alliance Member, and has affirmed its commitment to excellence in business education. [See Appendix 3 for Accreditation Certification.]
- b) All COLLEGE students enrolled and participating in this program are expected to comply with UNIVERSITY 's policies and procedures that apply to all its students. Any COLLEGE student dismissed from the MBA program for academic or other reasons will be responsible for returning to India according to SEVP regulations. UNIVERSITY will not be responsible for any costs incurred by the student or COLLEGE as a result of dismissal.
- c) During preparatory courses COLLEGE will be responsible for and have sole authority over all matters pertaining to the administration of the coursework including — but not limited to — admission, course scheduling, enrollment, curriculum requirements, course content, and grades. UNIVERSITY will be responsible for and have sole authority over all matters pertaining to UNIVERSITY Online Coursework.
- d) For the MBA/MS coursework, UNIVERSITY will be responsible for and have sole authority over all matters pertaining to the administration coursework including — but not limited to — admission, course scheduling, enrollment, curriculum requirements, course content, grades, and graduation.
- e) This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.
- f) In the event that any provision or section of this Agreement shall be held to be invalid by any court, such holding shall not affect in any respect whatsoever the validity of the remainder of the Agreement unless the invalid provision affects the rights of the parties.
- g) Unless otherwise specified in a separate writing, this Agreement will not result in any form of cost sharing or cause one party to incur expenses on behalf of the other. Each Party is liable for its own costs and expenses in relation to any undertakings arising from this Agreement. COLLEGE students participating in this program are expected to have sufficient financial resources to cover the costs of travel, tuition, room, board, and other miscellaneous expenses as well as the cost of travel for emergency purposes or as a result of dismissal from the program.
- h) Nothing in this document shall be implied to create a joint venture, partnership, or agency relationship between the party institutions. Nor does this memorandum give rise to any legal relationship between the parties.

j) Each Party represents and warrants to the other Party that the person signing this Agreement has the full authority to do so.

IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed as of the effective date set forth above.

UNIVERSITY

Kenneth S. Hawkinson, President
Kutztown University
15200 Kutztown Road
Kutztown, PA 19530 USA

COLLEGE

Prof. Sr. Molly Abraham, Principal
St. Bede's College, Shimla
Shimla – 171002
Himachal Pradesh
India

DocuSigned by:

Kenneth Hawkinson

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Kenneth S. Hawkinson, Ph.D.

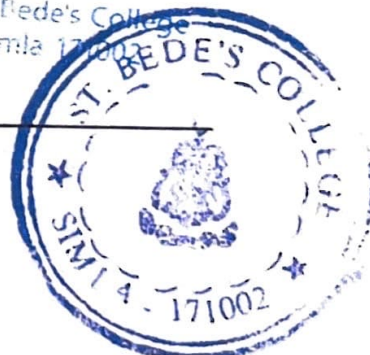
Date: June 25, 2022

mollym

Prof. Sr. Molly Abraham

Principal
St. Bede's College
Shimla 171002

Date: June 25, 2022



APPROVED AS TO FORM & LEGALITY:

DocuSigned by:

Natalie G. Emery

FD1AA1E3B45941D...

PASSHE Legal Counsel

APPENDIX 1: PROGRAMS Curriculum Scope & Sample Sequences

NOTE: Final sequencing for each cohort will be provided at admission to a program.

MBA

For students holding an undergraduate business degree (BBA or US equivalent) with a **fall start cohort**:

1. Fall semester
 - a. LDR 525 - Managing and Leading People
 - b. LDR 545 - Persuasive Communication
 - c. DSC 510 - Data Driven Decision-making
 - d. DSC 530 - Managing the Value Chain
2. Spring semester
 - a. LDR 515 - Ethics and Social Responsibility
 - b. LDR 535 - Managing Programs and Projects
 - c. DSC 520 - Business Intelligence Analytics & Data Visualization
 - d. DSC 540 - Strategic Decision-making
3. Summer semester
 - a. BUS 592 - Capstone simulation
 - b. BUS 581 – Digital Marketing & Business Strategy

For students holding an undergraduate business degree (BBA or US equivalent) with a **spring start cohort**:

1. Spring semester
 - a. LDR 515 - Ethics and Social Responsibility
 - b. LDR 535 - Managing Programs and Projects
 - c. CSC 458 - Data Mining and Predictive Analytics I
2. Summer semester
 - a. BUS 592 - Capstone simulation
 - b. CSC 570 - Independent Study or Projects in Computer Science
 - c. CSC 459 - Introduction to Big Data
3. Fall semester
 - a. LDR 525 - Managing and Leading People
 - b. LDR 545 - Persuasive Communication
 - c. BUS 591 - Applied Capstone
 - d. CSC 558 – Data Mining and Predictive Analytics II

For students not holding an undergraduate business degree (BBA or US equivalent) with a **fall start cohort**:

1. Summer semester (prior to arrival in the United States)
 - a. BUS 501 - Introduction to Quantitative Decision-making in Business
2. Fall semester
 - a. LDR 525 - Managing and Leading People
 - b. LDR 545 - Persuasive Communication
 - c. DSC 510 - Data Driven Decision-making
 - d. DSC 530 - Managing the Value Chain
3. Spring semester
 - a. LDR 515 - Ethics and Social Responsibility
 - b. LDR 535 - Managing Programs and Projects
 - c. DSC 520 – Business Intelligence Analytics & Data Visualization
 - d. DSC 540 - Strategic Decision-making
4. Summer semester
 - a. BUS 592 - Capstone simulation

MS in Computer Science

For students holding an undergraduate business degree (BBA or US equivalent) with a **fall start cohort** focusing on Decision Making for their inter-disciplinary courses.:

1. Fall semester
 - a. CSC558 – Data Mining and Predictive Analytics II
 - b. CSC 554 – Project Management
 - c. DSC 510 - Data Driven Decision-making
 - d. LDR 525 - Managing and Leading People OR LDR 545 - Persuasive Communication
2. Spring semester
 - a. CSC 459 – Introduction to Big Data
 - b. CSC 523 – Advanced Scripting for Data Manipulation, Analysis, and Machine Learning
 - c. DSC 520 – Business Intelligence Analytics & Data Visualization
 - d. DSC 540 - Strategic Decision-making
3. Summer semester
 - a. CSC458 – Data Mining and Predictive Analytics I
 - b. CSC 570 – Independent Study or Projects in Computer Science

For students holding an undergraduate business degree (BBA or US equivalent) with a **fall start cohort** focusing on Leadership for their inter-disciplinary courses.:

1. Fall semester
 - a. CSC558 – Data Mining and Predictive Analytics II
 - b. CSC 554 – Project Management
 - c. LDR 525 - Managing and Leading People
 - d. LDR 545 - Persuasive Communication
2. Spring semester
 - a. CSC 459 – Introduction to Big Data
 - b. CSC 523 – Advanced Scripting for Data Manipulation, Analysis, and Machine Learning
 - c. LDR 515 - Ethics and Social Responsibility
 - d. LDR 535 - Managing Programs and Projects
3. Summer semester
 - a. CSC458 – Data Mining and Predictive Analytics I
 - b. CSC 570 – Independent Study or Projects in Computer Science

For students holding an undergraduate business degree (BBA or US equivalent) with a **spring start cohort**:

1. Spring semester
 - a. LDR 515 – Ethics and Social Responsibility
 - b. LDR 535 – Managing Programs and Projects
 - c. CSC 458 – Data Mining and Predictive Analytics I
2. Summer semester
 - a. BUS 592 – Capstone Simulation
 - b. CSC 570 – Independent Study or Projects in Computer Science
 - c. CSC 459 – Introduction to Big Data
3. Fall semester
 - a. LDR 525 – Managing and Leading People
 - b. CSC 558 – Data Mining and Predictive Analytics II
 - c. CSC 523 – Advanced Scripting for Data Manipulation, Analysis, and Machine Learning
 - d. CSC 554 – Project Management

APPENDIX 2: Finances

International wire transfer information:

Payment Processing Steps and Options in MyKU:

Students will log into MyKU (the student information system) > select the KU Financial Account tile > select the Payment Dashboard option and then click on Make a Payment.

Students will be given 3 options for payment:

1. New credit or debit card – US banks only
2. New bank account – US banks only
3. International payment – this selection will use a third party called Flywire (<https://www.flywire.com/>)
 - a. Student may use foreign currency from the students bank
 - b. Student may use a foreign credit card

Payment Plans with Flywire:

International students may also choose to participate in any of our payment plan offerings using Flywire as their payment method – this selection will also be on the Payment Dashboard.

Direct Flywire Payments:

Alternatively, the student can go directly to Flywire's site to process a payment, but the posting to MyKU will incur a slight delay.

APPENDIX 3: Accreditation Credentials

Kutztown University of Pennsylvania is accredited by the Middle States Commission on Higher Education, with initial accreditation in 1944 and accreditation reaffirmed in 2019. The institution's Statement of Accreditation Status (SAS) is available at <https://www.msche.org/institution/0515/>.

Kutztown University's MBA program is accredited by the [Association to Advance Collegiate Schools of Business](#) (AACSB).

APPENDIX 4: Individual Students in Alternate Programs

Individual students, not in MBA or MS in Computer Science cohorts, from any partner institution, may be eligible for reduced tuition rates upon admission to the following approved graduate programs:

MA in Counseling, Addictions Counseling

MA in Clinical Mental Health Counseling

MA in Marriage, Couple & Family Counseling

MS in School Counseling

M.Ed. in Secondary Education – Biology; English; Mathematics; Social Studies; or Curriculum & Instruction

M.Ed. in Student Affairs in Higher Education – Administration

Master in Public Administration

Master in Public Administration – Criminal Justice

Master of Social Work

Reduced Tuition Programs

Masters Programs: \$800* per credit hour

*Costs noted above are anticipated rates for the upcoming year. Updated rates will be provided by June for the following academic year. Tuition, Housing and Meal Plan costs are set in April of the incoming year by the Board of Trustees. 3% is the average increase per year.

AGREEMENT

**Olivet College, USA
and
St. Bede's College, India**

This Agreement, entered as of November 15, 2022, ("Effective Date"), is by and between Olivet College and St. Bede's College, India. Olivet College and St. Bede's College hereinafter shall be referred to as the "Parties."

WHEREAS, the Parties intend to collaborate to provide opportunities for Indian students to complete coursework and/or degree programs at Olivet College, the Parties enter this Agreement as the first initiative of the Olivet College-St. Bede's College Collaboration.

Terms of Agreement

NOW THEREFORE, in consideration of their mutual covenants and promises, the parties agree as follows:

1. Overview. Olivet College agrees to offer to qualified St. Bede's College students the Masters of Business Administration Degree Program including concentrations in Insurance and Enterprise Risk Management (the "Program") through Olivet College, subject to the provisions herein. [See Appendix 1 for Curriculum Scope and Sequence for the Program.] Part 1, the academic Program will be completed and the Master of Business Administration degree will be earned upon successful completion of 11 online courses of three-hours each. An optional 14-day immersion program will be offered on-campus that includes conversations and networking with executives that relate to the content of the curriculum by Olivet College is Part 2 of the Program.
2. Coursework. The Program will be offered in 2 parts. The timeline for the Program is based on OLIVET COLLEGE term scheduling and will proceed as follows:
 - a) Part 1 (beginning January, 2023). Prior to Part 1, students would need to complete the application for admission to the MBA graduate program and be admitted. In some cases, students would be direct entry, some may receive prior experience credit, and some may need foundational business course preparation for admittance.
 - 1) For convenience, students may gain entry into the MBA program in any of the five term sessions (each are 8 week sessions: Fall 1, Fall 2, Spring 1, Spring 2, and Summer).
 - 2) To graduate successfully, students must earn at least a 3.0 cumulative GPA in courses taken at Olivet College.
 - b) Olivet College and St. Bede's College will work collaboratively on the preparation coursework needed for entry into the MBA program, and St. Bede's College will be responsible for recruiting qualified students to participate in the Program.
 - c) Part 2 (Summer, optional). Olivet College and St. Bede's College will work collaboratively on the student cohort specifications. During Part 2, students would have

OLIVET COLLEGE AND ST. BEDE'S COLLEGE AGREEMENT

the opportunity to travel to the United States and participate in a 14-day immersion program that results in a certificate of participation from Olivet College. The cost of the program will be all-inclusive once a student arrives in Michigan for the duration of this program, covering scheduled meals, on-campus housing, program transportation, instruction, and activities (personal expenses and flights not included). Students would arrive on a tourist VISA and participate in education sessions that complement the MBA curriculum, including field studies and visits to major corporations including insurance, risk management and other companies, as well as gaining an American cultural experience. Students also have access to international companies and have the opportunity to network with executives and professionals. [See Appendix 2 for sample program description.]

3. Student Support Services

- a) Olivet College agrees to provide information about student support services to St. Bede's College (e.g., library resources...). Olivet College agrees to provide St. Bede's College students the same access to student support services that is provided to Olivet College graduate students to foster St. Bede's College students' success.
- b) St. Bede's College students must have access to technology with remote capability that aligns with Olivet College guidelines and standards. As these guidelines are subject to change, St. Bede's College students are responsible for consulting course syllabi and/or the Olivet College website for the applicable guidelines and standards at the commencement of their coursework.
- c) Olivet College agrees to provide St. Bede's College students with the same level of technology support and training for classroom technology that is provided to Olivet College students.
- d) Olivet College agrees to provide St. Bede's College students with the same level of support and access to faculty members and relevant industry partners that are provided to Olivet College students.

4. Marketing

- a) Olivet College agrees to provide marketing materials to assist St. Bede's College in promoting the Program and courses to St. Bede's College students and parents.
- b) Neither party will use any name, trademark, logo or other indicia of the other party without, in each instance, prior written approval from such other party. Such approval shall not be unreasonably withheld.

5. Administrative Support

- a) Contact. Each Party agrees to identify a point of contact to provide oversight for the Program. Olivet College will provide one contact person with full contact credentials in the event parents or students would like to connect with Olivet College directly, and St. Bede's College will have these details along with the St. Bede's College contact person on all marketing collateral.

OLIVET COLLEGE AND ST. BEDE'S COLLEGE AGREEMENT

- b) Textbooks and Supplies. Olivet College will make available the list of books and materials recommended for the students of St. Bede's College to enable them to purchase them before start of the program.

6. Finances

- a) St. Bede's College students participating under this Agreement will be billed and payments made in accordance with Olivet College's procedures for all online students.
- b) Tuition and fees are as follows for St. Bede's College students participating in the MBA program at Olivet College. Students are responsible for any tuition increases that are accorded to all students and set by the Olivet College Board of Trustees.
 - 1) For the 2023-24 Academic year, the tuition fees for coursework are \$904 per credit, along with a per term technology fee of \$115. While the program can be completed in 18 months (one course per term) or accelerated with more courses per term, students in the program must finish their MBA program in seven years or less.
 - 2) In accordance with this agreement with St. Bede's College, students will receive a scholarship entering the MBA program:
 - 1) Cohort size: 1-3 students entering in the same term – \$225 scholarship per credit (25%), and will be charged \$679 per credit for the 2023-24 academic year, in addition to the technology fee of \$115 that is assessed per term.
 - 2) Cohort size: more than 3 students entering in the same term – \$300 scholarship per credit (33%), and will be charged \$604 per credit for the 2023-24 academic year, in addition to the technology fee of \$115 that is assessed per term.
 - 3) The summer immersion program will be priced reasonably to cover the costs of the program including meals, on-campus housing, program transportation, instruction, insurance, and activities (personal expenses and flights not included). We estimate the cost to be in the range of \$3,000-\$4,000 per participant.

7. Term and Termination

- a) This Agreement shall become effective as of the Effective Date and shall continue in effect until:
 - 1) December 31, 2026; or
 - 2) Both Olivet College and St. Bede's College agree to extend or amend this agreement; or
 - 3) Terminated sooner as hereinafter provided.
- b) Either Party may terminate this Agreement for any reason by providing the other Party with (90) day's written notice of its intention to terminate.
- c) If this Agreement is terminated as described above, and only if St. Bede's College students are not in default as defined below, Olivet College will take all reasonable steps to assure completion of any courses in-progress. Olivet College may ensure the completion of in-progress courses by providing such online courses. If this Agreement

OLIVET COLLEGE AND ST. BEDE'S COLLEGE AGREEMENT

is terminated as described above, Olivet College will not offer or begin any new courses with St. Bede's College.

8. Default. The following events shall be considered "events of default":
 - a) The failure of any St. Bede's College students to pay tuition or any other sum payable to Olivet College within thirty (30) days after the same shall become due and payable; or
 - b) The failure to perform, violation, or breach by either Party of any of the terms or conditions hereof.
9. Effect of Event of Default. In the event of an "event of default" as defined above, the Party may elect to give the defaulting Party written notice of such default and, if the defaulting Party does not cure any such default within ten working (10) days after the giving of such notice (or if such default is of such a nature that it cannot be completely cured within the ten working (10) day period and the defaulting Party does not commence such curing within five (5) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then the Party may terminate this Agreement on an additional five working (5) days written notice to the defaulting Party. Olivet College will seek assistance from St. Bede's College to ensure that St. Bede's College students remain in good standing, financially, academically, and socially.
10. Indemnification. St. Bede's College agrees to indemnify and hold harmless Olivet College for any costs of defense (including legal fees) and any judgements as a result of any action or the alleged conduct of St. Bede's College or in the instance its students participating under this Agreement bring a cause of action against Olivet College.
11. Force Majeure. In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. In addition, no Party shall be relieved of liability for failure of performance to the extent such failure shall be caused by it, due to causes arising out of its negligence or due to normal or remedial causes which it fails to remove to remedy within a reasonable period of time. Any Party rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure is able to resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event or circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, or other acts of God, fire or explosions, transportation accidents, epidemic,

OLIVET COLLEGE AND ST. BEDE'S COLLEGE AGREEMENT

sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by court order or other governmental authority.

12. Notice. Except as otherwise provided in this Agreement, all notices and other communications, which are to be given under this Agreement, shall be in writing and shall be sent by hand delivery, courier (including overnight delivery service such as FedEx or UPS), registered or certified mail, in all cases fees and postage prepaid, addressed to the Party to receive the notice or communication at the address identified above for such Party or such other address as such Party shall designate by notice to the other. All notices to Olivet College shall be sent to the designated contact person. All notices to St. Bede's College shall be sent to the designated contact person. It is the responsibility of the Party changing its address to notify the other Party of any change of address.
13. Choice of Law and Venue. This Agreement shall be governed by, adjudicated, construed and interpreted in accordance with the laws of the State of Michigan, USA, irrespective of any conflict of law provisions.
14. General Provisions
 - a) Olivet College represents that it is fully accredited by The Higher Learning Commission (HLC) and has affirmed its commitment to excellence in business education.
 - b) All St. Bede's College students enrolled and participating in this program are expected to comply with Olivet College's policies and procedures that apply to all its students. Any St. Bede's College student dismissed from the MBA program for academic or other reasons will be responsible for any costs incurred as a result of dismissal.
 - c) St. Bede's College will be responsible for and have sole authority over all matters pertaining to the recruitment and assistance needed by the students for applying and being admitted to the online MBA program.
 - d) Olivet College will be responsible for and have sole ownership of and authority over all matters pertaining to Olivet College Online Coursework and intellectual property including, but not limited to admission, course scheduling, enrollment, curriculum requirements, course content, grades, and graduation
 - e) For the summer program in Michigan, St. Bede's College students will be responsible for obtaining the appropriate Tourist Visa for visiting the United States, for airline costs to designated Michigan cities during pick-up times, and for personal expenses while in the United States. Olivet College will be responsible for and have sole authority over all matters pertaining to the administration and curriculum offered.
 - f) Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party.

OLIVET COLLEGE AND ST. BEDE'S COLLEGE AGREEMENT

- g) This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.
- h) Unless otherwise specified in a separate writing, this agreement will not result in any form of cost sharing or cause one party to incur expenses on behalf of the other. Each party is liable for its own costs and expenses in relation to any undertakings arising from this memorandum. St. Bede's College students participating in this program are expected to have sufficient financial resources to cover the costs of tuition, books, and other curricular expenses for the online coursework, and like all Olivet College students, payments must be received prior to each term.
- i) Nothing in this document shall be implied to create a joint venture, partnership, or agency relationship between the party institutions. Nor does this memorandum give rise to any legal relationship between the parties.
- j) Each Party represents and warrants to the other Party that the person signing this Agreement has the full authority to do so.

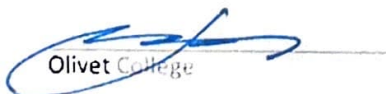
OLIVET COLLEGE •
320 S. Main Street
Olivet, MI 49076
www.olivetcollege.edu

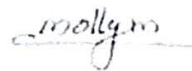

Attn: Steven M. Corey, Ph.D.
Title: President

ST. BEDE'S COLLEGE
Navbahar, Shimla-171002
Himachal Pradesh, India
www.stbedescollege.in

Attn: Sister Molly Abraham
Title: Principal

IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed as of the effective date set forth above.


Olivet College


St. Bede's College
Principal
St. Bede's College
Shimla-171002


APPENDIX ONE: Curriculum Sheet and Course Descriptions

OLIVET COLLEGE
MBA
GRADUATE BUSINESS PROGRAMS
Master of Business Administration
Advising Summary Sheets

Master of Business Administration (MBA) Degree Requirements

- 33 credits (at least 21 credits earned at Olivet College*)
- At least a 3.0 cumulative grade point average in courses taken at Olivet College
- MBA must be completed within 7 years

**The Olivet College MBA program recognizes that MBA students may demonstrate mastery of select course content through graduate coursework or through professional designations such as CPCU®, CPA®, CFA®, or FRM®. As many as twelve credits may be waived or transferred. Applications for course waivers and transfer credits are accepted following admittance into the MBA program.*

MBA Degree with a Concentration in Insurance

The Olivet College MBA – Insurance requires 33 graduate level course credits and accepts up to 12 course credits from plus 12 credits of additional courses as detailed in this section or from graduate level professional designations (such as CPCU) as course equivalencies.

Required MBA Core Courses. Complete the following seven courses (each course below is 3 credits).

- MBA 808 Management and Organizational Behavior with a Diverse Workforce
- MBA 809 Strategic Marketing
- MBA 810 Managerial Economics
- MBA 811 Corporate Accounting and Finance
- MBA 820 Quantitative Analysis and Decision Making for Management
- MBA 830 Ethics and Leadership
- MBA 891 Strategic Management and Leadership (capstone)

Insurance Concentration Courses. Complete at least three courses (9 credits) from the following insurance courses (each course below is 3 credits).

- MBA 800 Insurance and Risk Management
- MBA 803 Global insurance and Risk Management
- MBA 812 Business and Insurance Law
- MBA 835 Property-Casualty Insurance Contracts
- MBA 840 Financial Management of Property Casualty Insurers
- MBA 844 Reinsurance Principles and Practices
- MBA 851 Commercial Property Risk Management and Insurance
- MBA 852 Commercial Liability Risk Management and Insurance
- MBA 859 Personal Risk Management and Property-Casualty Insurance
- MBA 863 Surplus Lines Insurance Operations
- MBA 882 Variable Topics (when course addresses an insurance-related topic)

General Elective Course. Complete a fourth course (3 credits) from among the list of Insurance concentration courses above, from the Enterprise Risk Management concentration, or from the general MBA elective courses listed below (each course below is 3 credits).

- MBA 854 Risk Assessment
- MBA 855 Risk Control
- MBA 856 Risk Finance
- MBA 857 Enterprise Risk Management
- MBA 802 Personal Financial Planning
- MBA 806 Operations Management
- MBA 813 Project Management
- MBA 814 Financial Management
- MBA 831 Negotiations
- MBA 832 Alternative Dispute Resolution
- MBA 853 Employee Benefits
- MBA 882 Variable Topics

Master of Business Administration (MBA) Degree Requirements

- 33 credits (at least 21 credits earned at Olivet College*)
- At least a 3.0 cumulative grade point average in courses taken at Olivet College
- MBA must be completed within 7 years

*The Olivet College MBA program recognizes that MBA students may demonstrate mastery of select course content through graduate coursework or through professional designations such as CPCU®, CPA®, CFA®, or FRM®. As many as twelve credits may be waived or transferred. Applications for course waivers and transfer credits are accepted following admittance into the MBA program.

MBA Degree with a Concentration in Enterprise Risk Management

The Olivet College MBA – Insurance requires 33 graduate level course credits and accepts up to 12 course credits from plus 12 credits of additional courses as detailed in this section or from graduate level professional designations (such as CPCU or ARM) as course equivalencies.

Required MBA Core Courses. Complete the following seven courses (each course below is 3 credits).

- MBA 808 Management and Organizational Behavior with a Diverse Workforce
- MBA 809 Strategic Marketing
- MBA 810 Managerial Economics
- MBA 811 Corporate Accounting and Finance
- MBA 820 Quantitative Analysis and Decision Making for Management
- MBA 830 Ethics and Leadership
- MBA 891 Strategic Management and Leadership (capstone)

Enterprise Risk Management Concentration Courses. Complete at least three courses (9 credits) from the following enterprise risk management courses (each course below is 3 credits).

- MBA 854 Risk Assessment
- MBA 856 Risk Finance
- MBA 857 Enterprise Risk Management
- MBA 855 Risk Control
- MBA 892 Variable Topics (when course addresses a risk management-related topic)

General Elective Course. Complete a fourth course (3 credits) from among the list of Enterprise Risk Management concentration courses above, from the Insurance concentration, or from the general MBA elective courses listed below (each course below is 3 credits).

- MBA 806 Operations Management Business and Insurance Law Project
- MBA 812 Management
- MBA 813 Financial Management
- MBA 831 Negotiations
- MBA 832 Alternative Dispute Resolution
- MBA 853 Employee Benefits
- MBA 882 Variable Topics
- MBA 800 Insurance and Risk Management
- MBA 803 Global Insurance and Risk Management
- MBA 812 Business and Insurance Law
- MBA 835 Property-Casualty Insurance Contracts
- MBA 840 Financial Management of Property Casualty Insurers
- MBA 844 Reinsurance Principles and Practices
- MBA 851 Commercial Property Risk Management and Insurance
- MBA 852 Commercial Liability Risk Management and Insurance
- MBA 859 Personal Risk Management and Property-Casualty Insurance
- MBA 863 Surplus Lines Insurance Operation



MBA Course Descriptions

Concentration/Elective Courses:

MBA 800 Insurance & Risk Management

3 semester hours.

An introduction to the concept of risk, the process of risk management, and the field of insurance, including fundamental doctrines, historical background, social value, economic influence, loss exposures and protection, insurance regulation, insurance carriers, and overview of insurance operations such as reinsurance, marketing, underwriting, and claims adjusting.

MBA 802 Personal Financial Planning

3 semester hours.

This course provides a solid framework for understanding six major areas of personal financial planning: fundamentals of financial planning, investment planning, insurance planning, taxation, retirement planning and estate planning. Students will be able to complete a comprehensive financial plan which integrates the six major areas of personal financial planning.

MBA 803 Global Insurance & Risk Management

3 semester hours.

The study of the major challenges and cross functional issues facing managers in insurance and risk management businesses with activities and interests around the world. Topics include risk management considerations for both the U.S. business with overseas expansion and Global organizations, corporate structures and politics, international coordination and communication, compulsory vs. non-compulsory coverage, regulatory compliance, loss control considerations, agent/broker considerations, and specialty coverages for global risks.

MBA 806 Operations Management

3 semester hours.

An introduction to the concepts and applications of effective operations management with an emphasis on strategic, conceptual, and contemporary approaches. Topics include supply chain management, the balanced scorecard, and yield management.

MBA 812 Business & Insurance Law

3 semester hours.

A study of the legal framework for business decision making, principles of general business law, contracts and agency, application to insurance and risk management, historical legal development in the insurance industry.

MBA 813 Project Management

3 semester hours.

Core concepts and best practices for effective project management in the business setting. Involves extensive application of case studies to promote transferable skill development.

MBA 814 Financial Management

3 semester hours.

The application of theories and methodologies in financial management of large companies. Analysis of financial statements and application of financial data to evaluate and improve financial performance.

MBA 831 Negotiations

3 semester hours.

Understanding and application of effective negotiation strategies in the business setting. Exploration of foundational theories and research findings with an emphasis on case study applications for achieving successful negotiations.

MBA 832 Alternative Dispute Resolution

3 semester hours.

Conflict management and resolution leadership for the business sector with a focus on alternative resolution process and procedures.

MBA 835 Property-Casualty Insurance Contracts

3 semester hours.

The examination and analysis of common property casualty insurance contracts, underwriting considerations, and application to loss scenarios.

MBA 840 Financial Management of Property Casualty Insurers

3 semester hours.

The application of theories and methodologies acquired in financial management of the specific needs of property-casualty insurance companies. Students analyze insurer financial statements, learn how to use financial data to evaluate the performance of property-casualty insurance companies, construct strategies designed to avoid insolvency, ensure adequate reserving, and meet the future capital needs of the insurance company.

MBA 844 Reinsurance Principles and Practices

3 semester hours.

An introduction to reinsurance, and an examination of the types of reinsurance and reinsurance program design, reinsurance placement process, common reinsurance treaty clauses, quota share treaties, surplus share treaties, property per risk excess of loss treaties, casualty excess of loss treaties, catastrophe reinsurance, aggregate excess of loss treaties, reinsurance audits, reinsurance regulation, reinsurance aspects of the NAIC annual statement, and reserves.

MBA 851 Commercial Property Risk Management and Insurance

3 semester hours.

Commercial Property risk analysis and financial implications of loss. Risk management techniques specific to property including insurance risk transfer. Property insurance policy analysis and variations between industry standard and manuscript policy language.

MBA 852 Commercial Liability Risk Management and Insurance

3 semester hours.

Commercial Liability risk analysis and financial implications of loss. Risk management techniques specific to liability including insurance risk transfer. Liability insurance policy analysis and variations between industry standard and manuscript policy language.

MBA 853 Employee Benefits

3 semester hours.

An in-depth study of employee benefit plans such as group insurance and pensions with special consideration given to financing and current issues.

MBA 854 Risk Assessment

3 semester hours.

The examination of the process of risk management for a private firm, in-depth, with a focus on the identification and analysis of loss exposures, examination of alternatives to traditional insurance, and the use of forecasting and cash flow analysis to make the risk management decision.

MBA 855 Risk Control

3 semester hours.

Risk management has been defined as merely eliminating or reducing risk exposure. Companies are learning that this is far too narrow and constraining definition, risk is central to business success. Risk has traditionally been viewed as a negative for investors and companies, this class will encompass both risk hedging and strategic risk, both sides of the risk equation will be look at in a complete framework for maximizing profit by limiting some risks and exploiting others.

MBA 856 Risk Financing

3 semester hours.

A study of insurance as a risk financing technique, excess and umbrella liability, reinsurance and risk financing, captives, self-insurance, retrospectively rated plans, finite and integrated risk insurance plans, and capital market products.

MBA 857 Enterprise Risk Management

3 semester hours.

Comprehensive overview of concepts and techniques for holistically managing risk in the business enterprise. Implications of managing credit, market, and operational risk and the evolving requirements of the rating agencies and their importance to the overall risk management in a corporate setting are discussed. Methods for identifying risk tolerances, creating and quantifying risk profiles and designing effective strategies for managing risk in the corporate setting are explore.

MBA 859 Personal Risk Management and Property/Casualty Insurance

3 semester hours.

Risk management overview from a holistic personal perspective. Application of risk retention and risk transfer through various personal insurance products including auto, home, umbrella, watercraft and recreational vehicle insurance policies. Profitability and pricing of a portfolio of personal insurance products.

MBA 863 Surplus Lines Insurance Operations

3 semester hours.

The examination of the fundamentals of surplus lines insurance operations, insurance regulation, surplus lines insurance marketing, new product and program development, underwriting, ratemaking, claims functions, reinsurance, financial analysis of insurers and intermediaries, and insurance cycles and the surplus lines market.

MBA 882 Variable Topics

3 semester hours.

The examination of selected areas of concern or interest not intensively covered in other courses. The focus will be substantive as well as analytical. Topics may include such areas as further investigation into reinsurance, claims, commercial underwriting, surplus lines insurance, employee benefits, estate planning, ethics, financial analysis and management of insurance companies, risk management alternatives - financing or control, international risk management, or any other topics where there is student interest in or business community need. May be repeated for credit with a different topic.

**Olivet College
320 South Main Street
Olivet, MI 49076**

APPENDIX TWO: Summer Immersion Program Experience at Olivet College

The Program: An opportunity for MBA students from India along with domestic students to participate in fully-integrated workshops in insurance and enterprise risk management disciplines, visit economic industry zones in the US, and gain cultural experiences in the United States.

Overview: The program will include workshops conducted by professors at Olivet College and industry leaders over a 14 day period. Housing will take place on the Olivet College campus as the home base with travel between Detroit, Michigan, and Chicago, Illinois.

Topics may include –

- Risk Management, What every leader must know
 - Preparation for the uncontrollable
 - Global reliance and connections
 - Learning from others; “after action” assessments
 - Investment versus expense of risk minimization
- InsureTech program, projects, successes, and failures
- Information Technology priorities and process
- Enterprise Risk Management “client side” priorities
- Cyber Security and Risk
- Analytics in action – Actuarial and data driven trends
- Innovation leadership. Autonomous environment risk management

Sample Field Visits -

- Amerisure Insurance Company
- Deloitte
- Ford Motor Company
- InsureTech Sponsors
- Networking events
- Michigan state government agencies and officials