

\$\oldsymbol{\textit{shifted}}\$, \$\oldsymbol{\textit{Bebe's College}}\$\$ \text{\$\text{shifted}\$}\$ (UGC-NAAC "A+" Grade Re-Accredited) (College with Potential for Excellence Phone: 0177-2842304, Fax: 0177-2842498 www.stbedescollege.in,E-mail: bedescollege@gnail.com

June 12, 2021

NOTICE

A meeting of the IQAC of a college will be held on June 16, 2021 in the staff room at 10.30 a.m.

Agenda

- 1. Prospectus
- 2. Online Admission
- 3. Timetable
- 4. International Yoga Day

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Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Committee: IQAC Date: 16/6/2021

The IQAC meeting was held on 16th June 2021 in the staff room at 10.30 a.m. The following members were present for the meeting.

Name of the Member	Designation/Department	Signature
Sr. Molly Abraham	Principal	mollyn
Mrs Anuja Sharma	Associate Professor, English	Achama
Dr. Shramja Munjal	Associate Professor, Botany	Drugal
Dr. Sapna Sharma	Associate Professor, Physics	1
Dr. Deepti Pajni	Associate Professor, English	Dagni
Dr. Gitanjali Mahendra	Associate Professor, English	expressed
Ms. Neha Walia	Assistant Professor, Computer Sc.	(malia
	Assistant Professor, Zoology	Shita
Ms. Shweta Thakur	Assistant Professor, Psychology	and
Mr. Mohit Kumar	Coordinator, Associate Professor,	Dage
Dr. Anupama Tandon Tomar	Economics	W

The meeting commenced with a short prayer.

- ✓ Prof. Sr. Molly Abraham, Principal of the college asked the prospectus committee to check various subject combinations and then upload the admission forms and prospectus on the college website. It was decided that the entrance exam and viva voce would also be conducted online.
- ✓ The HoD's of all the departments were asked to hand over their respective workloads to the timetable committee within a week after that the timetables for all streams would be finalised and online classes would begin accordingly.
- ✓ It was decided to celebrate the International Day of Yoga on 21st of June on MS Teams the link of which will be shared in WhatsApp groups.

The meeting came to an end at 11:30 a.m.

Dr. Anupama Tandon Tomar **IQAC** Coordinator

Principal



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June 25, 2021

NOTICE

A meeting of the IQAC of the college will be held on June 28, 2021 in the Principal's office at 10:30 a.m.

Agenda

- 1. Constitution of the Committees
- 2. CCA
- 3. Evaluation
- 4. New Add on Courses

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Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 28/6/2021 Committee: IQAC

The IQAC meeting was held on 28th June 2021 in the Principal's office at 10.30 a.m. The following members were present for the meeting.

Owing	/Department	Signature
Name of the Member	Designation/Department	- 11
Sr. Molly Abraham	Principal	mollyno
Mrs Anuja Sharma	Associate Professor, English	4
Or. Shramja Munjal	Associate Professor, Botany	Anny of
Or. Sapna Sharma	Associate Professor, Physics	- Landy
Dr. Gitanjali Mahendra	Associate Professor, English	egnanendre 11. tre
Ms. Shweta Thakur	Assistant Professor, Zoology	Shits
Mr. Mohit Kumar	Assistant Professor, Psychology	MAL
Dr. Anupama Tandon Tomar	Coordinator, Associate Professor,	Was
Di. Amapan	Economics	

After a short prayer, the minutes of the previous meeting held on 16th June, 2021 were reviewed and confirmed.

- ✓ The principal Prof. Sr. Molly Abraham decided to constitute various committees for the new academic session. It was decided that the committees for both academic and extracurricular activities would have one convener and one member each.
- ✓ It was decided that the CCA for the first year and second-year students should be entered soon and finalised.
- ✓ It was decided that the evaluation for the 3rd year students would be done internally soon after the exams. The faculty members will do evaluation work in the library between 10:00 a.m. and 4:00 p.m.
- ✓ The members decided to introduce more add on courses to equip the students to face the challenges in the global market.

The meeting ended at 11:30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator Sr. Molly Abraham Principal



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July 3, 2021

NOTICE

A meeting of the IQAC of the college will be held on July 5, 2021 at 12:30 p.m. in Principal's Office.

- Agenda

 1. Academic Calendar
- 2. Webinars/Online Workshops.
- 3. PTA Group
- 4. Vaccination

Dr. Anupama Tandon Tomar

Coordinator IQAC



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MINUTES OF THE MEETING

Date: 5/7/2021 Committee: IQAC

The IQAC meeting was held on 5th July 2021 in the Principal's office at 12:30 p.m. The following members were present for the meeting.

Name of the Member	Designation/Department	Signature
Sr. Molly Abraham	Principal	mollym
Dr. Shramja Munjal	Associate Professor, Botany	Anjugat
Dr. Sapna Sharma	Associate Professor, Physics	
Dr. Gitanjali Mahendra	Associate Professor, English	egrahendra
Mr. Manu Mahajan	Assistant Professor, Commerce	Mann
Mrs Unnatti Chauhan	Assistant Professor, Economics	to
Ms. Shweta Thakur	Assistant Professor, Zoology	Shill
Mr. Mohit Kumar	Assistant Professor, Psychology	yout
Dr. Anupama Tandon Tomar	Coordinator, Associate Professor, Economics	Dal

After a short prayer, the minutes of the previous meeting held on 28th June 2021 were reviewed and confirmed.

- ✓ The IQAC coordinator Dr. Anupama Tandon told the faculty members that the academic calendar for the session 2021-2022 had to be uploaded on the college website. For this, the list of upcoming activities for the session was required. The teachers were asked to finalise the list latest by July 20, 2021.
- ✓ The members decided that each department should finalize at least two webinar topics relevant to their disciplines or any other current topic.
- ✓ The members decided to form a PTA group and students will be asked to request either of
 the parents to join the Whats App group.
 - ✓ Last the Principle informed members that it is mandatory for the entire staff to get vaccinated before the final examinations begin.

The meeting ended at 1.30 p.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr.Molly Abraham Principal



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July 19, 2021

NOTICE

A meeting of the IQ AC of the college will be held on July 21, 2021 in the staff room at 10:30 a.m.

Agenda:

- CCA
- Mentoring
- College Website
- AQAR
- Students Satisfaction Survey
- Celebrating/ Commemorating Special Days

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Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 21/7/2021 Committee: IQAC

The IQAC meeting was held on 21st July, 2021 in the Principal's office at 10.30 a.m. The following members were present for the meeting.

Name of the Member	Designation/Department	Signature
Sr. Molly Abraham	Principal	mollym
Mrs. Anuja Sharma	Associate Professor, English	Achamila
Dr. Shramja Munjal	Associate Professor, Botany	Show at
Dr. Sapna Sharma	Associate Professor, Physics	
Ms. Neha Walia	Assistant Professor, Computer Sc.	Divalis
Mrs Unnatti Chauhan	Assistant Professor, Economics	t
Ms. Shweta Thakur	Assistant Professor, Zoology	Shits
Mr. Manu Mahajan	Assistant Professor, Commerce	Many
Dr. Anupama Tandon Tomar	Coordinator, Associate Professor, Economics	Dad

After a short prayer, the minutes of the previous meeting held on 5th July 2021 were reviewed and confirmed.

- ✓ It was decided to fill in the CCA and practical marks for the final year students and submit it in the office for verification by the moderation committee.
- ✓ As mentoring is very significant for the students professional and personal development, it was decided that value education classes should be conducted right from the beginning of this session. The mentor lists should be prepared at the earliest so that the teachers be in touch with their mentees throughout the session.
- ✓ The members of the IQAC decided that the college website should be updated and for this purpose, the society and the cell in charges were asked to give detailed reports with pictures of various activities conducted in 2020- 2021. The faculty members were requested to update their profile for the same.
- ✓ The NAAC coordinator requested the criteria heads to download the revised guidelines from the NAAC portal to fill the data for AQAR 2020-21.
- ✓ It was decided to upload the student satisfaction survey form on college website and teachers would inform the students through WhatsApp groups.



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✓ The members decided that all special days should be celebrated by the departments/
societies/clubs by active involvement of the students.

With this the meeting ended at 11:30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar

IQAC Coordinator

Sr. Molly Abraham Principal



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August 2, 2021

NOTICE

A meeting of the IQAC will be held on August 4, 2021 in the staff room at 12:30 p.m. All HoDs are also requested to attend the meeting.

Agenda

- 1. Admission
- 2. Extension activities
- 3. Women Cell activities

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 4/8/2021

Committee: IQAC

The IQAC meeting was held on 4th August 2021 in the staff room at 12.30 p.m. The following members were present for the meeting.

Name of the Member	Designation/Department	Signature
Sr. Molly Abraham	Principal	mollym
Mrs Anuja Sharma	Associate Professor, Head, English	Helianina
Mr. Mohit Kumar	Assistant Professor, Head, Psychology	a Cishot
Dr. Shramja Munjal	Associate Professor, Head, Botany	my of
Mr. Susheel Kumar	Assistant Professor, Head, Maths	Cush Kun
Ms. Neha Walia	Assistant Professor, Head, Computer Sc.	(Miralio
Ms. Shweta Thakur	Assistant Professor, Head, Zoology	Shite
Dr. Sapna Sharma	Associate Professor, Physics	
Ms Punam Chauhan	Assistant Professor, Head, History	Janhanr.
Ms. Devina	Assistant Professor, Head, Hindi	Bother.
Mrs Sangeeta Sharma	Assistant Professor, Head, Music	dawlert.
Mr. Manu Mahajan	Assistant Professor, Head, Commerce & Management	Many
Mr. Pankaj Aashish	Assistant Professor, Head, Geography	80 ×
Mr. Nishant Sharma	Assistant Professor, Head, Chemistry	I dilat.
Dr. Anupama Tandon Tomar	Coordinator/Associate Professor, Economics	200

The meeting commenced with a short prayer followed by a review and confirmation of the minutes of the previous meeting held on July 21,2021.

✓ The Principal informed the HoDs that the date for depositing fee for second and third year students has been extended till August 14, 2021 and this should be brought to the notice of the students. The admission committee of the college to put up the duty list for new admissions and the teacher on the duty would check the admission forms online. They would check the subject combination, 10th, and 12th class certificates, Aadhar card number, name of the board etc.



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- ✓ The members decided that the various clubs and societies including the NSS and NCC units should organise activities in a phased manner throughout the year.
- ✓ It was decided that the women cell of the college should organise various women centered academic and co-curricular activities /workshops /webinars/seminars focusing on gender sensitisation and equality.

The meeting ended at 1.30 p.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr. Molly Abraham Principal



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August 10, 2021

NOTICE

A meeting of IQAC of the college will be held on August 12, 2021 in the staff room at 10:30 a.m.

Agenda

- 1. Independence Day
- 2. Offline Teaching
- 3. Azadi ka Amrit Mahotsav
- 4. Induction and orientation of the new faculty
- 5. Assigning subjects
- 6. Memorandum of Understanding

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 12/8/2021 Committee: IQAC

The IQAC meeting was held on 12th August 2021 at 10.30 a.m. in the Principal's office. The following members were present for the meeting.

Name of the member	Designation	Signature
Sr. Molly Abraham	Principal	mallem
Mrs Anuja Sharma	Associate Professor, English	Acharma
Dr. Sapna Sharma	Associate Professor, Physics	
Dr. Deepti Pajni	Associate Professor, English	Dlami
Dr. Gitanjali Mahendra	Associate Professor, English	gratinda
Mrs. Unnatti Chauhan	Assistant Professor, Economics	anta
Ms. Shweta Thakur	Assistant Professor, Zoology	Shita
Mr. Mohit Kumar	Assistant Professor, Psychology	CART
Dr. Anupama Tandon Tomar	Coordinator, Associate Prof. Economics	Wad

The meeting as usual started with a short prayer followed by review and confirmation of the previous one held on August 4, 2021.

- ✓ It was decided that the 75thindependence day would be celebrated in an offline mode. The principal would hoist the national flag which would be followed by a short cultural program.
- ✓ It was decided that the teaching for second and third year students would commence from Aug 16,2021. The faculty was asked to take classes in an offline mode with effect from 1stSeptember. But online classes would also continue for those students who cannot join college.
- ✓ It was also decided that each department should conduct activities under Azadi ka Amrit Mahotsava every month.
- ✓ The days for orientation of newly inducted teachers and newly admitted students were
 finalized.



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- ✓ The members decided that the workload of each department should be forwarded to Mr. Bhopinder for assigning subjects to fill academic activities online.
- ✓ The members decided that the college should enter into agreement with national and international institutions and organisations for promotion of academic cooperation and sharing of learning material.

The meeting ended at 11.30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr. Molly Abraham Principal



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October 1, 2021

NOTICE

A meeting of the IQAC of the college will be held on October 4, 2021 in NAAC room at 10:30 a.m.

Agenda

- 1. Finalization of AQAR 2020-21
- 2. Filling of Online Attendance
- 3. Faculty Awareness Program
- 4. Offline Assembly

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 04/10/2021

Committee: IQAC

The IQAC meeting was held on 4th October 2021 at 10.30 a.m. in the staff room. The following members were present for the meeting.

Name of the member	Designation	Signature
Sr. Molly Abraham	Principal	mallen
Mrs. Anuja Sharma	Associate Professor, English	Acharma
Dr. Shramja Munjal	Associate Professor, Botany	show of
Dr. Sapna Sharma	Associate Professor, Physics	
Dr. Deepti Pajni	Associate Professor, English	Plami
Mrs Unnatti Chauhan	Assistant Professor, Economics	ath
Ms. Shweta Thakur	Assistant Professor, Zoology	Shuta
Mr. Manu Mahajan	Assistant Professor, Commerce	Mann
Dr. Maheshwar Thakur	Assistant Professor, Chemistry	Whole
Dr. Anupama Tandon Tomar	Coordinator, Associate Prof. Economics	Das

After a short prayer, the minutes of the previous meeting held on 12th August 2021 were reviewed and confirmed.

- ✓ The coordinator, IQAC asked the members to compile the quantitative and qualitative metrics data and evidence to finalise the AQAR 2020-21.
- ✓ It was decided that the faculty would fill the attendance as well as CCA online regularly. The newly inducted teachers were asked to take their IDs and passwords from the computer department.
- ✓ The members of the IQAC decided to organise faculty development program to facilitate upgradation of knowledge, research, and pedagogical skills.
- ✓ The Principal informed that the practice of having assembly offline on Monday and Thursday at 10.30 a.m. should continue.

The meeting ended at 11.30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr. Molly Abraham Principal



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November 23,2021

NOTICE

A meeting of the college IQAC will be held on November 25th November, 2021 in the staffroom at 2:30 p.m.

Agenda

- 1. Midterm Tests
- 2. Review And Document Verification for AQAR.

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 25/11/2021	Committee: IQAC
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The IQAC meeting was held on 25th November 2021 at 2.30 p.m. in the Principal's office. The following members were present for the meeting.

Name of the member	Designation	Signature
Sr. Molly Abraham	Principal	mellum
Mrs Anuja Sharma	Associate Professor, English	Desquest
Dr. Shramja Munjal	Associate Professor, Botany	Smy of
Dr. Sapna Sharma	Associate Professor, Physics	
Dr. Deepti Pajni	Associate Professor, English	Dlami
Dr. Gitanjali Mahendra	Associate Professor, English	Ignamana
Mrs Unnatti Chauhan	Assistant Professor, Economics	ath
Ms. Shweta Thakur	Assistant Professor, Zoology	Shuts
Dr. Maheshwar Thakur	Assistant Professor, Chemistry	Mythale
Dr. Anupama Tandon Tomar	Coordinator/Associate Professor, Economics	Das

The meeting started with a short prayer.

- ✓ After reviewing and confirming the minutes of the previous meeting it was decided that the Examination Cell of the college would be informed to conduct midterm test from December 5, 2021. It was decided that all the tests would be conducted offline. The students having genuine reasons for not being able to attend the test would be given a chance to take their midterm tests when the college reopens in February 2022. It was decided to submit the question papers for midterm exams to the examination committee by mid-November.
- ✓ The NAAC coordinator fixed a meeting schedule for review and document verification of the 7 criteria of the NAAC. For this purpose, the time slots were finalised by the IQAC.

The meeting ended at 3.00 p.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr. Molly Abraham Principal



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December 4,2021

NOTICE

A meeting of the college IQAC will be held on December 6,2021 in the staff room at 12:00 noon.

Agenda

- 1. Evaluation of mid-term test
- 2. NIRF
- 3. Donation for the adopted village

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 6/12/2021 Committee: IQAC

The IQAC meeting was held on 6th December 2021 in the Principal's office at 12.00 p.m. The following members were present for the meeting.

Name of the member	Designation	Signature
Sr. Molly Abraham	Principal	41
Mrs Anuja Sharma	Associate Professor, English	mollym
Dr. Shramja Munjal	Associate Professor, Botany	a review
Dr. Sapna Sharma	Associate Professor, Physics	String of
Dr. Deepti Pajni	Associate Professor, English	00
Dr. Gitanjali Mahendra	Associate Professor, English	Dram.
Ms. Neha Walia	Assistant Professor, Computer Sc.	Crimina
Ms. Shweta Thakur	Assistant Professor, Zoology	0, #
Mr. Mohit Kumar	Assistant Professor, Psychology	Shelv
Or. Anupama Tandon Tomar	Coordinator/Associate Professor, Economics	Dal

The meeting as usual started with a short prayer followed by review and confirmation of the previous meeting.

- ✓ The members decided that the evaluated answer scripts would be shared and discussed with
 the students so that they can identify their strengths and weaknesses and rectify their
 mistakes.
- ✓ The coordinator informed the members that the college would be applying for NIRF and team would be collecting data under the guidance of the convener of NIRF.
- ✓ The members decided to celebrate Christmas in the adopted village of the college. For this
 purpose, they decided that faculty members should make generous donation towards this
 cause.

The meeting ended at 1.00 p.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Principal



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February 28,2022

NOTICE

A meeting of the IQAC of the college will be held on March 2, 2022 in the staff room at 10:30 a.m.

Agenda

- 1. Retests
- 2. Canteen
- 3. Annual Prize Distribution Function
- 4. Online Alumni Meet

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

Date: 02/03/2022	Committee: 10AC

The IQAC meeting was held on $2^{\rm nd}$ March, 2022 in Principal's office at 10.30 a.m. The following members were present for the meeting.

Name of the member	Designation	Signature
Sr. Molly Abraham	Principal	46
Mrs Anuja Sharma	Associate Professor, English	manufaction of
Dr. Shramja Munjal	Associate Professor, Botany	Aus o
Dr. Sapna Sharma	Associate Professor, Physics	1 mind or
Dr. Deepti Pajni	Associate Professor, English	a Pair
Dr. Gitanjali Mahendra	Associate Professor, English	Hogni
Mrs Unnatti Chauhan	Assistant Professor, Economics	0 11
Mr. Manu Mahajan	Assistant Professor, Commerce	Many
Ms. Shweta Thakur	Assistant Professor, Zoology	P1 15
Dr. Maheshwar Thakur	Assistant Professor, Chemistry	Vide ala
Dr. Anupama Tandon Tomar	Coordinator/Associate Professor, Economics	Das

The meeting started with a short prayer followed by review and confirmation of the previous meeting held on 6^{th} December 2021.

- It was decided that the retests should be conducted for those students who had either failed in the minor test held in December 2021 or had not appeared due to some genuine reason. The names of the students appearing for these tests should be displayed on the notice board along with the dates for the various tests.
- It was decided that the canteen committee members would be asked to look into the food quality standards and hygiene conditions in the college canteen.
- ✓ The date for the annual prize distribution function was finalized and it was decided that the
 convener of clubs/ societies and ships would provide the list of the winners and participants
 to the annual prize distribution committee. The departments would also prepare the list of
 toppers based on previous year results/CCA and hand it over to the prize distribution
 committee.



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✓ The members also decided to organise an annual alumni meet virtually in the month of March.

The meeting ended at 11.30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator Sr. Molly Abraham Principal



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April 26,2022

NOTICE

A meeting of the IQAC will be held on 28 April,2022 in the staff room at 10.30a.m.

Agenda

- 1. CCA
- 2. Feedback on Curriculum
- 3. Academic and Administrative Audit

Dr. Anupama Tandon Tomar Coordinator IQAC



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MINUTES OF THE MEETING

QAC	
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The IQAC meeting was held on 28th April 2022 in the Principal's office at 10.30 a.m. The following members were present for the meeting.

Name of the member	Name of the member Designation	
Sr. Molly Abraham	Principal	a mollym
Dr. Shramja Munjal	Associate Professor, Botany	myster
Dr. Sapna Sharma	Associate Professor, Physics	
Dr. Gitanjali Mahendra	Associate Professor, English	Grahendra
Ms. Unnatti Chauhan	Assistant Professor, Economics	Suntu.
Ms. Shweta Thakur	Assistant Professor, Zoology	Shurty
Mr. Manu Mahajan	Assistant Professor, Commerce	Many.
Mr. Mohit Kumar	Assistant Professor, Psychology	Walt
Dr. Maheshwar Thakur Assistant Professor, Chemistry		Whale
Dr. Anupama Tandon Tomar	a Tandon Tomar Coordinator/Associate Professor, Economics	

The meeting commenced with a short prayer followed by a review and confirmation of the minutes of the previous meeting.

- ✓ It was decided that the CCA of all the classes should be finalised at the earliest and the list should be submitted in the office. It was also decided that after the verification and approval of the moderation committee, the lists would be displayed to the students and after rectification if any would be filled on university portal.
- ✓ The coordinator informed the members that the feedback on curriculum must be collected
 from the stakeholders for the session 2021-22 and the forms have already been uploaded
 on the website. The messages to fill the feedback form would be forwarded in respective
 groups.
- ✓ The members decided to conduct the internal and external academic audits in the month of May for which dates were finalised.

The meeting ended at 11.30 a.m. with thanks to the chair.

Dr. Anupama Tandon Tomar IQAC Coordinator

Sr. Molly Abra Principal



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ACTION TAKEN REPORT

Plan	Action Taken
16/6/2021 ✓ To check the various subject combinations and then upload the admission forms and prospectus on the college website. The entrance exam and viva voce to be conducted online.	✓ The prospectus committee reviewed the prospectus and checked the subject combinations and uploaded the admission forms and prospectus on the college website. It was decided that the entrance exam and viva voce would also be conducted online.
✓ The HoD's to hand over their respective workloads to the timetable committee.	✓ The HODs prepared the workload, departmental calendar, and teaching plans for the academic session 2020-21 by organizing departmental meetings.
✓ It was decided to celebrate the International Day of Yoga on 21 st of June on MS Teams. The link to be shared in WhatsApp groups.	✓ The International Yoga Day was celebrated on 21 st June 2020, and the entire staff and students participated in the programme online as per the instructions from the Government.
28/6/2021	
✓ To constitute committees for the academic year 2020-21.	✓ Various committees were constituted for extra co- curricular and academic activities for the new academic session with one convener and one member each.
✓ The CCA of the students to be	✓ The CCA for the first- and second-year students
finalised. ✓ Evaluation	was finalized by the faculty members. ✓ Answer sheets were evaluated by the faculty
Lvaluation	members in the library.
✓ Add on Courses	New add on courses namely Biodiversity, Self Defence/First Aid and Fire Fighting, German, Communication Skill and Personality Development, Physical Fitness and Yoga and Nutrition and Health Education were introduced in the academic session 2021-22.



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5/7/2021

- ▼ To prepare the academic calendar for the session 2021-2022
- ✓ To conduct webinars and workshops.

The academic calendar was prepared and uploaded on the college website.

The following webinars and workshops were organized in 2021-22:

- On 30th June 2021, Department of Computer science organized a webinar on "Digitization during Covid-19 Pandemic: w.r.t. Cybersecurity"
- ✓ On 2nd July 2021, Department of Microbiology in collaboration with Department of Biotechnology organized a webinar on the topic "Functional Foods: Panacea for Life".
- ✓ On 15th July 2021, Department of English, organized a webinar on "Literature in the Times of the Pandemic".
- ✓ On 15th July 2021, Department of English organized a webinar on social media, quality education and mental health
- ✓ On 25th July 2021, NCC organized a webinar on Kargil Vijay Diwas.
- ✓ On 4th August 2021, NSS organized a webinar on "Effect of NEP 2020 on Sports Empowerment and Sports Development".
- ✓ On 10th August 2021, Department of Commerce organized a webinar on "GST: Basics & Issues".
- ✓ On 14th August 2021, NCC organized an Independence Day Webinar.
- ✓ On 9th September 2021, Department of English organized a webinar on "The Great Healer: Literature in the times of the Pandemic"
- ✓ On 23rd September 2021, Department of Biotechnology, Department of Zoology, Department of Chemistry, Department of Botany, Department of Mathematics and Department of Microbiology collectively organized a webinar on 'Azadi ka Amrit Mahotsav, Science and Technology: India @75' organized by St. Bede's College in collaboration with Indian Science Congress Association (ISCA), Shimla Chapter.



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- ✓ Student Development Program on 'Overview of Stock Market' was organised from 4th to 8th oct 2021.
- ✓ On 5th October 2021, Department of Psychology organized a webinar on "Mental Health and Youth: Grow, Heal and Thrive".
- On 6th October 2021, Department of Psychology, organized a webinar on "Mental Health in an Unequal World".
- ✓ On 22nd October 2021, the Red Ribbon Club organized a seminar on HIV.
- ✓ From 25th October 2021 to 29th October 2021, Department of Commerce and Management organized a workshop on "Research Methodology and Data Analysis Using JAMOVI Software"
- ✓ On 17th November 2021, Department of English conducted a workshop on Creative Writing
- ✓ On 12th December 2021, Department of Zoology conducted a seminar on National Pollution Prevention Day.
- ✓ Online workshop on Digital Marketing was organised from 27th January to 29th January 2022.
- ✓ On 25th February 2022, NSS in collaboration with Physical Education Department organized a webinar on 'Academic Excellence through Physical Activity: Journey or Destination'.
- ✓ On 14th March 2022, Department of Commerce organized a webinar on "How to Plan Professional Aspirations".
- ✓ On 22nd April 2022, Department of Geography conducted a webinar on "The spatial patterns of covid-19 in India: It's Impact on Education, Health and Environment".
- ✓ On 18th September 2022, NCC organized a webinar on 'Ban on Plastics'.
- ✓ On 21st September 2022, NCC organized a webinar on 'Anti- Pollution'
- ✓ The PTA group was formed, and students were asked to request either of the parents to join the WhatsApp group.

✓ To form PTA WhatsApp group



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- ✓ The entire staff to get vaccinated before the final examinations begin.
- ✓ The staff members were vaccinated before the final exams.

21/7/2021

- ✓ To fill in the CCA and practical marks for the final year students and submit it in the office for verification by the moderation committee.
- ✓ To prepare the mentor lists.
- ✓ The college website to be updated.
- ✓ NAAC portal to fill the data for AQAR 2020-21.
- ✓ To fill 'student satisfaction survey'
 form.
- ✓ To observe Special Days.

- ✓ The CCA and practical marks for the final year students were submitted in the office for verification by the moderation committee.
- ✓ The mentor lists were prepared, and teachers were
 in touch with their mentees throughout the
 session.
- ✓ The college website was updated for which society/community cell interchanges provided reports, pictures of activities conducted in 2019-20, proofs of minutes of meetings, composition of committees / society and faculty members updated their profiles.
- ✓ The revised guidelines from the NAAC portal were downloaded and discussed to fill the data for AQAR 20-21.
- ✓ A notice was uploaded by the feedback analysis committee for filling the 'student satisfaction survey' form.
- ✓ Various clubs and societies organized various activities to mark the **Special Days** like National Science Day, Kargil Diwas, Youth Day, Independence Day, Earth Day, Hindi Diwas, World Ozone Day, Teachers' Day, Yoga Day, World Mental Health Day, World Animal Welfare day, World Wildlife Day, Independence Day, International day of the Girl Child, International Disaster Risk Reduction Day, World Sparrow Day, World Mental Health Day, National Education Day, Ozone Day, World forestry Day, World Water Day, Hiroshima Day,



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National Unity Day, NCC Day, International day of Yoga, World Environment Day, NCC Unit Raising Day, Indian Army Day, Indian Navy Day, State National Republic Day Parade, AIDS Day, Gandhi Jayanti, Christmas Day in adopted Day, International Women's village, International Mother Tongue Day, World Music Day, National Pollution Prevention Day, World Fisheries Day, World Food Day, Wildlife Biodiversity Conservation Day, International Macintosh Mountain Day, National National Mathematics Day, World Literacy Day, Rabies Day, AIDS Day, Shahidi Diwas etc.

4/8/2021

To form various sub-committees to carry out the online admission process smoothly.

- ✓ To organize Extension Activities throughout the session.
- ✓ Various sub-committees were formed to carry out the online admission process smoothly. The website committee uploaded the notification, important circulars, and merit lists on college website. Admission forms, entrance test, display of merit list, submission of forms, fees etc. were processed online, and transaction interfaces were provided on website and on Campus Whizz software. Grievance Redressal Cell dealt with the matters pertaining to admissions.

Various clubs and societies organized the following **extension** activities in a phased manner throughout the year.

Extension activities organized by NCC:

- ✓ World Environment Day on June 5,2021. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)
- ✓ An activity on UNICEF young warriors on June 7,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ International Day of Yoga on June 21,2021. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)





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- Painting Competition on the theme 'Say No to Plastic' on July 7,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- Virtual nukkad natak on the theme 'Say No TO Plastic' on July 13,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- ✓ EBSB Phase Viii camp on July 19,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ A virtual thought exchange program on July 25,2021. (Organized by 7 HP (I) Coy NCC Shimla and I HP Naval Unit, NCC Bilaspur)
- ✓ A Fit India Awareness Campaign on August 12,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ Rashtragan Initiative on August 13,2021. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)
- ✓ A virtual thought-provoking session on August 14,2021. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)
- ✓ Essay writing Competition on the theme 'Azadi ka Amrit Mahotsav' on September 18,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ A webinar on 'Ban Use of Single use plastic' on September 18,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- ✓ A webinar on Anti-Pollution "Be a part of the solution, not part of the Pollution" on September 21,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- ✓ Activities of Youth Organization from September 1,2021 - September 30,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- Annual Training camp from October 7,2021 October 14,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- ✓ International Day of Girl Child on the theme 'Women Empowerment' on October 10,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- EBSB Phase XI camp from October 18,2021 October 23,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- Swarnim Vijay Mashal on October 21,2021.
 (Organized by 7 HP (I) Coy NCC Shimla)





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- ✓ A Clean India campaign from October 25,2021-October 29,2021. (Organized by 1 HP Naval Unit, NCC Bilaspur)
- ✓ The Compulsory Annual Training camp from November 15,2021 - November 24,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ A Rally against Drug Abuse on November 20,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ Indian Navy Day and National Pollution prevention day on the theme 'Pollution' on December 2,2022. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur in collaboration with Zoology Department)
- ✓ Anti-Pollution rally on the theme "Anti-Pollution Drive" on December 24,2021. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ National Youth Festival from January 11,2022 January 15,2022. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)
- ✓ Indian Army Day on January 15,2022. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ The National Republic Day parade on January 26,2022. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ The State National Republic Day parade on January 26,2022. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ Directorate level competitions from January 31,2022 February 2,2022. (Organized by 7 HP (I) Coy NCC Shimla and 1 HP Naval Unit, NCC Bilaspur)
- ✓ Nukkad Natak on the theme 'Blood Donation' on March 8,2022. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ Raising Day, NIAP presentation on March 10,2022. (Organized by 7 HP (I) Coy NCC Shimla)
- ✓ Poster making competition on the theme 'Jallianwala Bagh Massacre' on March 13,2022. (Organized by 7 HP (I) Coy NCC Shimla)

Extension activities organized by NSS:





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- ✓ Thought provoking session on "Constitution of Committee for Psychologically Support Service Cell" on 18th June 2021.
- ✓ Environment cleanliness activity from 1st 15th August 2021
- ✓ Effect of NEP 2020 on Youth Empowerment and Sports Development on 4th August 2021
- ✓ Flag hosting: Independence Day on 15th August 2021
- ✓ Tree plantation on 9th August 2021
- ✓ Poster-making and Awareness on Tuberculosis" and "Importance of Personal Hygiene during Covid Pandemic on 18th August 2021
- ✓ Virtual lecture on "Approaches to Lifestyle Management of PCOS" on 25th September 2021.
- ✓ Clean India Campaign on 1st-30th October 2021.
- ✓ Helping the people in need: Village Adoption on 30th October 2021.
- ✓ Gandhi Jayanti on 2nd October 2021
- ✓ National Unity Day Celebration on 31st October 2021.
- ✓ Contribution of Freedom Fighters on 11th November 2021
- ✓ Blood Donation Camp on 25th November 2021.
- ✓ National Integration Camp (NIC) on 18th 24th November 2021
- ✓ Covid Vaccination Drive on 3rd December 2021
- ✓ Helping the people in need: Village Adoption on 22nd December 2021
- ✓ National Youth Festival on 12th January 2022
- ✓ NSS Camp on the theme "Educated Youth and Self-Reliant India" on 3rd-9th March, 2022
- ✓ Webinar on Academic excellence through physical activity on 25th February 2022

Extension activities organized by Red Ribbon Cell:

- ✓ Seminar on HIV on 22nd October,2021
- ✓ Extempore on Blood Donation on 22nd October,2021
- ✓ One Minute Short Video on TB on 22nd October,2021
- ✓ Nukkad Natak (Blood Donation) on 22nd October,2021.





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Extension activities organized by Placement Cell:

- Orientation Programme "Activities at and benefits of financial labs cum incubation at campus" and "Sustainability and Ethics" on 7th October 2021
- ✓ Introduction on skill-based courses to be offered in college on 24th February,2022

Extension activities organized by **Community Outreach Cell:**

- ✓ Self-composed story/poetry session on Dussehra with the students of Government Middle School, Theog on 15th October, 2021
- ✓ Independence Day Celebration with the students of Government Middle School Bagaghat, Theog on 15th August, 2021
- ✓ Tree Plantation on 26th July 2021
- ✓ Nukkad Natak on Disaster Management at Government Model Girls Senior Secondary School Portmore on 12th November 2021
- ✓ Online Lecture on Personality Development on 22nd December 2021
- ✓ Online Career Counseling Session on 11th March 2022

Extension activity organized under EBSB:

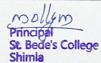
✓ Folk Dances of Himachal Pradesh: Online on 19th March,2022

Extension activities organized by **Environment** Awareness Cell:

- ✓ World Sparrow Day Celebration, World Forestry Day Celebration, World Water Day Celebration on 16th March 2022
- ✓ Inter-College Quiz Competition on topic Environmental Challenges and Management on 30th November 2021

Extension activities organized by **Health Club**:

✓ Exhibition of Traditional Foods and its Health Benefits on 9th March 2022





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✓ Marathon: Nasha Mukt Bharat Abhiyan on 24th April,2022.

Extension activities organized by Miraasa-Heritage Club:

- ✓ Hiroshima Day on 6th August 2021
- ✓ World Heritage Week from 19th -25th November, 2021
- ✓ International Youth Day: Poster Making Competition on "Healthy Body, Healthy Planet" on 12th August 2021

Extension activities organized by **Debates and Dramatics Society:**

- ✓ Model United Nation on 7th June 2021
- ✓ Poetry Writing and Micro fiction Challenge on 23rd August,2021
- ✓ Story Writing and Poetry Writing Competition on 29th March 2022
- ✓ Inter College Debate, Declamation on "Juvenile Justice in India" and Quiz on 30th November,2021

Extension activity organized by Cultural Society:

✓ Skit Competition Theme- "Hamare Swantantrata Senani" on 1st December,2021

Extension activities organized by departments:

- ✓ Tree plantation, garbage collection and disposal and utilization of waste material and Participation in Online Quiz on Environment Day on 5th June 2021 was organized by Department of Botany
- ✓ Excursion to Jakhu hills and educational trip to ICAR-Directorate of Mushroom Research, Chambaghat, Solan on 16th December 2021 was organized by Department of Botany
- ✓ International Mountain Day (Antarrashtriya Paravat Divas) on 11th December 2021 was organized by Department of Botany.
- ✓ Inter-college Science Quiz (Science Week) on 22nd February 2022 was organized by Department of Botany.

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- Cleaning and Maintenance Herbal Garden in the College Campus on 7th September 2021 was organized by Department of Botany.
- ✓ Rally on the theme: The Importance of Shimla's Rivers and Water Reservoirs and the Sustainable Development of the Fish Industry on 20th November 2022 organised by Department of Zoology
- ✓ One-on-one public interaction on various Shimla's river streams on 20th November 2022 organised by Department of Zoology
- ✓ Volunteer Blood Group Database on 4th May 2022 organised by Department of Zoology
- ✓ Online awareness campaign in form of a video representation uploaded on Youtube was organised by Department of Zoology on 21st November 2022
- ✓ International Women's Day on 9th March 2022 was organised by Department of Hindi.
- ✓ Field survey, tour to Renuka from 19th-21st December,2021 was organised by Department of Geography.
- ✓ Inter-College Economics Literary Meet on 22nd March 2022 was organised by Department of Economics.
- ✓ Photography Competition on 2nd March 2022 was organised by Department of Economics
- ✓ Industrial visit to Directorate of Horticulture, Nav Bahar, Shimla on 27th December 2021 was organised by Department of Commerce and Management
- ✓ Inter College Activity: Quiz Competition on GST on 29th November 2021 was organised by Department of Commerce and Management
- ✓ Industrial visit to Directorate of Horticulture, Nav Bahar, Shimla on 4th May 2022 was organised by Department of Commerce and Management
- ✓ Singing Competition Theme: Patriotic Songs" on 12th October 2021 was organised by Department of History and Department of Music
- ✓ Article Writing Competition Theme- "Ek Chatra ki Drishtri Main Azadi ka Mahotav" on 18th October 2021 was organised by Department of Hindi

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√ "Voices of Himachal" on 29th October,2021 was organised by Department of English

- ✓ Poster Making Competition-Theme: Indian Freedom Fighters, Slogan Writing Competition-Theme: Indian Freedom Fighters and Poem Writing Competition-Theme: Democracy from 27th-31st December,2021 was organised by Department of Political Science
- Exhibition Theme- "Advancements in Microbiology on 3rd December 2021 was organised by Department of Microbiology

 Music Workshop on 25th February,2022 was organised by Department of Music

✓ Lecture on "Intellectual Property Rights" on 26th November 2021 was organised by Department of Biotechnology

✓ Video Making Competition Theme- "Science and Technology: India@75 on 19th February,2022 was organised by Department of Physics and Maths

✓ Women Cell to organise activities related to gender issues, women empowerment etc.

Women Cell in collaboration with other societies organized the following activities related to gender issues, women empowerment:

- ✓ On 6th December 2020, the NCC cadets through online activities presented different ways of maintaining good personal hygiene.
- ✓ The NCC cadets of St. Bede's College conducted a webinar on 'Drug abuse and its Preventions' from 12th-13th March 2021.
- ✓ The students of the Women Cell of the college attended an 'All Woman Parade' organized by the Police Department of Himachal Pradesh on 6th April 2021 at the historic Ridge Ground in Shimla. It aimed at increasing the strength of women in the police force.
- ✓ On the 'National Cancer Day', the cadets of St. Bede's college wrote articles on types of cancers explaining their symptoms, precautions, causes,



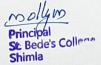
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- prevention, treatment. They also made e-posters and a video on the same.
- ✓ On 21st March 2021, a counsellor Himachal Pradesh, Women State Commission chaired an interactive session with volunteers on women empowerment and domestic violence.
- ✓ On 11th October 2021, NCC celebrated the International Girl Child Day.
- ✓ On 23rd November 2021, a panel discussion was organized on 'Women the Pillars of Life' by the women cell.
- ✓ On 20th December 2021. A painting, poetry, and essay writing competition on "Sheroes" was organized by the women cell.
- ✓ On 4th February 2022, NSS organized a lecture on 'Breast Cancer'.
- ✓ On 11th February 2021, Ms. Archana Mullick represented the college in a live show held on Doordarshan Shimla along with Dr. Sapna Sharma of the Department of Physics. The segment celebrated 'International Day of Women and Girls in Science.
- ✓ On 26th February 2022, the Department of Physics organized an online workshop entitled "Program for Aspiring Women Scientists (PAWS).
- ✓ On 3rd March 2022, members of the Women Cell participated in National Parliament for Women organized by HP State Commission for Women in association with National Commission for Women.
- ✓ On 5th March, 20222, Department of Geography organized a declamation competition under, "Azadi Ka Amrit Mahotsav" on 'Role of women in Higher Education'.
- ✓ On 8th March 2022, role play competition was organized on the theme "Pioneer Women in Indian History".
- ✓ On 8th March 2022, the Women Cell celebrated





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12/9/2021	Women's Day by organizing an event in accordance with the theme provided by UN Women: Gender equality Today for a Sustainable Tomorrow. ✓ On 8 th March 2022, NSS organized a lecture on 'Role of NSS in Women Empowerment'.
12/8/2021 ✓ To celebrate Independence Day.	✓ The 75 th independence day was celebrated in an offline mode. The principal hoisted the national flag which was followed by a short cultural program.
✓ Offline classes.	✓ The teaching for second and 3 rd year students commenced from Aug 16,2021. The faculty started classes in an offline mode with effect from 1 st September. But online classes also continued for those students who were not able to join college.
✓ Azadi ka Amrut Mahotsav	Each department conducted activities under Azadi ka Amrit Mahotsav every month.
	 ✓ The Community Outreach club of St. Bede's college conducted a tree plantation drive in July 2021. ✓ The NCC unit at St. Bede's College under 7 HP (I) Coy NCC Shimla, organized a virtual thought exchange program 'Goonj' to commemorate Kargil Vijay Diwas on July 26,2021. ✓ Miraasa Heritage Club of St. Bede's college organized a Poster making competition on the theme 'Healthy Body, Healthy Planet' on August 12,2021 ✓ The Community Outreach club of St. Bede's College celebrated Independence Day with the students at Government Middle school Bagaghat, Theog on August 15,2021



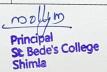




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- ✓ The Botany department of St. Bede's college organized a cleaning and maintenance drive of the Herbal Garden in the college campus on September 7,2021
- ✓ The Hindi department of St. Bede's College organized a Slogan writing competition on the theme 'Hindi Diwas' on September 14,2021.
- ✓ The computer Department of St. Bede's college organized a Poster making competition and PowerPoint competition on the theme 'Technology@75' from October 4,2021-October 9,2021.
- ✓ The NCC unit at St. Bede's College under 7 HP

 (I) Coy NCC Shimla with collaboration with
 the Women Cell of St. Bede's College
 organized Poster making, Poem writing and
 culture representation competitions on the
 theme 'Women Empowerment' on October
 11,2021.
- ✓ History Department and Music Department of St. Bede's College organized a Singing competition on the theme 'Patriotic songs' on October 12,2021.
- ✓ The Community Outreach club organized Self -composed story/poetry session on Dussehra with the students at Government Middle School, Theog on October 15,2021
- ✓ The Hindi department of St Bede's College organized Article Writing Competition on the theme- "Ek Chatra ki Drishti Mein Azadi ka Mahatva" on October 18,2021.
- ✓ The English Department of St. Bede's College organized a presentation on "The Voices of Himachal" on October 29,2021.
- ✓ The Heritage club Miraasa and the Cultural society celebrated National Unity Day on October 31,2021.





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- ✓ The Heritage club Miraasa celebrated World Heritage Week from November 19,2021 -November 25,2021.
- ✓ The Zoology department organized awareness activities on World Fisheries Day on the theme Significance of rivers and water reservoirs of Shimla and Sustainable development of fish industries from November 20-November 21,2021.
- ✓ The Biotechnology Department of St. Bede's College organized a lecture on Intellectual Property Rights on November 26,2021.
- ✓ The Political Science Department of St Bede's college organized a Poster Making Competition on the theme "Indian Freedom Fighters", a slogan writing competition on the theme "Indian Freedom Fighters" and Poem Writing Competition on the theme "Democracy" from December 27-December 31, 2021.
- ✓ An Inter-ship Skit competition on the theme -"Hamare Swatantrata Senani" was organized on December 1,2021.
- ✓ The Microbiology department of St. Bede's college organized an exhibition on the Theme "Advancements in Microbiology" on December 3.2021.
- ✓ The NCC unit at St. Bede's College under 7 HP
 (I) Coy NCC Shimla celebrated Indian Army
 Day on January 5,2022.
- ✓ The Physics and Mathematics department of St. Bede's college organized a Video Making Competition on the theme "Science and Technology India@75" on February 19,2022.
- ✓ The Music Department of St Bede's college organized a Music workshop on February 25,2022.





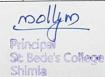
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- ✓ Orientation of the new faculty and students.
- ✓ Assigning of subjects
- ✓ Memorandum of Understanding

- ✓ The Science department organized an Inter-Ship power point presentation and Science quiz competition on the theme "Integrated approach in Science and Technology for a sustainable Future" on February 28,2022.
- ✓ The NCC unit at St. Bede's College under 7 HP
 (I) Coy NCC Shimla organized a poster
 Making competition on the theme 'Jallianwala
 Massacre' on April 13,2022.
- ✓ The Department of Computer and Computer Science showcased PowerPoint presentations on the topics "Pioneer women entrepreneurs in India" and "Introduction to Managerial Accounting" on May 5,2022.
- ✓ The BBA Department of St. Bede's college organized a Role play on the theme "Pioneer Women Indian Entrepreneurs" on May 5,2022.
- ✓ Orientation of newly admitted students and staff was conducted in the month of September 2021.
- ✓ The workload of each department was forwarded to Mr. Bhopinder for assigning subjects for online academic activities

The college has signed following **MOUs** to bridge the gap between academic knowledge and industry needs.

- ✓ St. Bede's College and **Skill Labs** to enhance the employability of graduates by imparting required workforce skills through experiential learning. Skill lab also conducted several placements drives in college through online/offline modes.
- ✓ St. Bede's College and Himachal Pradesh State Biodiversity Board, Shimla to exchange research expertise between the two





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institutions, organize lectures on various biodiversity themes, and establish a Biodiversity Conservation Cell. ✓ The department of Computer Science and Tally Institute of Learning SDPI, Shimla to enhance the Tally skills of the students and the department of Computer Science with NSIC (National Small Industries of India) for Core Jawa and Web Designing courses. ✓ St. Bede's College and Sri Badrika Ashram
Cum Charitable & Social Welfare Society, Sirmour to provide scholarships to bright and needy students so that they can continue their studies.
✓ The NAAC steering committee members compiled the quantitative and qualitative metrics data and evidence to finalise the AQAR 2020-21.
✓ The faculty members filled the attendance as well as CCA online regularly. The newly inducted teachers were given IDs and passwords by the computer department.
✓ Faculty Development Program (online) on "Design and Development of MOOCs" organized by St. Bede's College on January 1 to 5, 2022
FDP on "Revamping Emotional and Professional Paradigms for an Inclusive Approach to Holistic Education" was organised by Department of Commerce & Management in Collaboration with Chitkara University under the aegis of IQAC, St. Bede's College on March 3-7, 2022.
Lecture on NEP- 2020 and directions of change in Higher Education was organised on September 16, 2021.



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✓ Offline Assembly	✓ Development programme for the non-teaching staff was organised on May 28 2022.
	✓ The practice of having assembly offline on Monday and Thursday was put into practice.
25/11/2021 ✓ Mid Term Tests	✓ Mid-term tests were held from 6 th December 2021. Date sheets were prepared well in advance so that students get sufficient time to prepare Student were allowed to take exam online also. Both offline and online exams were conducted simultaneously.
✓ Review and Document Verification of AQAR	✓ The documents of seven criteria of NAAC were reviewed and verified.
6/12/2021	
 ✓ Evaluation of minor test. ✓ NIRF ✓ Donation for the adopted village. 	 ✓ The evaluated answer scripts were discussed with the students so that they can identify their mistakes. ✓ The college applied for NIRF. ✓ Christmas was celebrated in the adopted village of the college. The faculty members made generous donations towards this cause.
20/03/2022	
✓ Canteen	✓ The canteen committee members looked into the food quality standards and hygiene conditions in the college canteen.
✓ Retests	Retests were conducted for those students who had either failed in the minor test held in December 2021 or had not appeared due to some genuine reason. The names of the students appearing for these tests were displayed on the notice board along with the dates for the various tests.

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Y Ai	nnual prize distribution function	~	The annual prize distribution function was organized on 25 th March 2022.
✓ Oi	nline Alumni meet	*	The annual alumni meet was organised virtually on 13th March 2022.
3/04/22	CCA	~	The CCA of all the classes was finalised and the lists were submitted in the office. After the verification and approval of the moderation committee the lists were displayed to the students.
V	Feedback on Curriculum	1	The feedback on curriculum was collected from
•	Academic and Administrative and other Audits	~	the stakeholders for the session 2021-22. The internal and external academic and administrative audits were conducted in the month of May 2022. Green and energy audits were also conducted in 2021-22.