



St. Bede's College
Shimla-171002
(UGC-NAAC "A-" Grade Re-Accredited)
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Minutes of Meeting Examination Committee

A meeting of Examination Committee was held on 04.12.2023 in the Physics Lab at 1:45 P.M. Agenda of the meeting was scheduling of midterm examination dates & date sheet.

In the meeting, the matter of organizing mid-term examinations across all disciplines was extensively deliberated, leading to the resolution to hold them from December 21, 2023 onwards.

The committee also agreed on a format of conducting two tests per day to streamline the examination process efficiently. The responsibility for making and finalizing the examination date sheet was assigned to the timetable committee, with an expectation to release the date sheet by December 10, 2023, at the latest.

With this the meeting concluded. The following committee members were present in the meeting.

1. Dr. Sapna Sharma

2. Dr. Anupama Tomar

3. Ms. Preeti Kaundal

4. Mr. Mohit Kumar

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04/12/23
Principal
St. Bede's College
Shimla



Minutes of Meeting Examination Committee

A meeting of the Examination Committee and Department Heads was convened on March 12, 2024, at 10:40 A.M. in the Principal's Office. The primary agenda was focused on student attendance and the completion of Continuous Comprehensive Assessment (CCA) records.

The committee members discussed the issue of student attendance falling below the requisite 75% threshold, which could possibly hinder the generation of their roll numbers and admit cards, thereby barring them from taking exams.

In response to this, the Principal proposed that the committee should first scrutinize medical certificates in the office for students exhibiting low attendance. Dr. Anupama Tomar suggested that each department should compile a list of students with low attendance percentages. And subsequently, in the next meeting, appropriate actions for such students would be deliberated upon. All department heads present agreed to this proposal.

With this the meeting concluded. The following committee members were present in the meeting.

1. Prof. Sr. Molly Abraham (Principal) *Molly*
2. Dr. Sapna Sharma *Sapna*
3. Dr. Anupama Tomar *Anupama Tomar*
4. Dr. Deepti Pajni *Deepti*
5. Dr. Preeti Kaundal *Preeti*
6. Dr. Shweta Thakur *Shweta*
7. Dr. M.S.Thakur *M.S.*
8. Dr. Kanu Mehta *Kanu*
9. Ms. Neha Walia *Neha*
10. Mr. Mohit Kumar *Mohit*
11. Mr. Anoop Diltia *Anoop*
12. Ms. Komal Sharma *Komal*
13. Dr. Devina *Devina*
14. Ms. Sangeeta Sharma *Sangeeta*
15. Ms. Poojani Chauhan *Poojani*
16. Dr. Savita Rana *Savita*
17. Dr. Ashwani Kumar *Ashwani*
18. Dr. Shruti Gupta *Shruti*
19. Ms. Reena Thakur *Reena*