



St. Bede's College
Shimla - 171002
(UGC-NAAC "A+" Grade Re-Accredited)
College with Potential for Excellence
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Minutes of Meeting

TIME TABLE COMMITTEE

A meeting of the Table committee of St. Bede's College was held in the staff room on 28.05.2023 at 2:00 P.M. to address a well-structured and efficient timetable for the upcoming session 2023-24, while also optimizing the use of resources and facilities available.

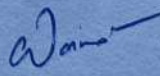
During the meeting, the committee made several key decisions to facilitate the creation of a comprehensive timetable. One of the primary actions agreed upon was to request the Heads of Departments (HODs) from each department to submit a detailed report of their respective departmental workload to accurately allocate teaching hours, considering the faculty's availability and expertise.

Furthermore, the committee highlighted the importance of identifying and resolving any scheduling conflicts for common subjects offered to students across the arts and science streams.

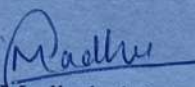
Another significant decision made during the meeting was the commitment to timely display the finalized timetable on the college notice board.

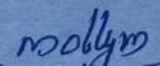
Following members attended the meeting.


(Dr. Sapna Sharma)


(Dr. Anupama Tomar)


(Mr. Mohit Kumar)


(Dr. Madhubala)


28/05/23
Principal
St. Bede's College
Shimla