



St. Bede's College Shimla

A Post Graduate College Affiliated to the H.P. University
NAAC Re-accredited A grade



PROSPECTUS

2026-27

INDEX

	Contents	Page No.
1.	The Beginnings of the Congregation of Jesus and Mary	...1
2.	St. Bede-The Patron Saint of St. Bede's College	...2
3.	College Motto : Vision & Mission	...3
4.	St. Bede's College : A Brief Profile	...4
5.	Anti Ragging - Rules and Regulations	...5
6.	Student Grievance Redressal Committee (SGRC)	...7
7.	Instructions for Students/Parents/Guardians	...8
8.	Admission Process 1st Year	...9
9.	NEP Guidelines	...10
10.	Curriculum and Credit Frame Work	...11
11.	NEP 2020 Combinations	...12
12.	NEP 2020 Combinations	...13
13.	Admission Procedure	...14
14.	Add on Courses	...16
15.	About the Departments	...17
16.	Annual Charges (Non-Refundable)	...20
17.	Fee Structure B.A./B.Sc.Honours (2nd 3rd year)	...21
18.	Fee Structure (B.Com)	...22
19.	Fee Structure Biotechnology 2nd/3rd Year)	...23
20.	Fee Structure B.A./B.Sc.Honours (2nd 3rd year)	...25
21.	Fee Structure (B.Com)	...26
22.	Fee Structure (BBA) 1st Semester	...27
23.	Fee Structure (BCA) 1st Semester	...28
24.	Fee Structure (BCA) 3rd & 5th Semester	...29
25.	Fee Structure M.A. 1st Semester	...30
26.	Fee Structure M.Sc. Botany1st Semester	...31
27.	Fee Structure M.Sc. Botany 2nd/4th Semester	...32
28.	Fee Structure M.Sc. Botany 3rd Semester	...32
29.	Self-Financed Courses (UG/Honours)	...32
30.	Memorandum of Understanding (MOU)	...34
31.	D. El. Ed. and Fee Structure	...35
32.	D.El. Ed. Course	...37
33.	Withdrawal Policy & Fee Refund Policy	...39
34.	Leave Rules	...41
35.	Library Rules	...43
36.	Spiritual and Moral Development	...43
37.	Social Service	...44
38.	Physical Education and Sports	...44
39.	Clubs and Societies	...44
40.	Awards and Prizes	...46
41.	Special Honours	...46
42.	Teaching Faculty	...48
43.	Facilities Available	...51

The Beginnings of Congregation of Jesus & Mary

Claudine Thevenet was born in Lyon when the French Revolution unleashed a reign of terror, soaking the city of Lyon in bloodshed. True to her Catholic education, she was comforting, consoling and providing for the starving and wounded soldiers of both armies. However, providence had other designs for her. At the tender age of 19, she had the misfortune of witnessing the brutal execution of her two younger brothers, which had an imprint on her heart, not the horrifying execution, but the last words of her dying brothers- 'Forgive, Claudine, as we forgive'. These beautiful words were an echo of words uttered by Jesus Christ from the cross.



Claudine now chose to fulfill the dying request of her younger brothers, such was the hard school in which the future foundress was initiated; and it was here the foundations of a biding faith in ever-living providence, utter selflessness, Christ like charity and sympathy with others, were laid. Her life was now for the poor and needy of every category and the outcasts of society. Fr. Andre Coindre was a constant guide to Claudine. The day 31st July, 1816 saw the association of young ladies in Lyon in honour of the Sacred Heart of Jesus. After two years of Christian charity, on 31st July 1818, there was a Divine Call, 'Come Follow me', words spoken so long ago on the shores of Galilee, now re-echoed in her heart and Claudine resolved to leave her home. Thus, on that day was conceived the ideal, which is the aim of the Congregation of Jesus & Mary, 'to form souls for heaven by means of a truly Christian education'. Her method of imparting education was simple: 'prevent faults' she would say, and the deviations of the pupils by vigilance, so that you will not have to punish them. The best leader is not the one who punishes, but the one who knows how to prevent the greatest number of mistakes. In 1818 while forming the religious order of young ladies Claudine took the name of Mary St. Ignatius- the Patron Saint of Ignatius of Loyalla. Mother Mary St. Ignatius devoted herself completely to her Congregation. The numerous trials she met and overcame, strengthened her soul but undermined her bodily strength and on 3rd February, 1837 she breathed her last. Her dying words, 'How Good God Is' are a testimony to the work of the Jesus & Mary Congregation, how it started and where it has reached today. 'One woman, one orphan, one loom'-surely a humble beginning, yet from such a tiny mustard seed has blossomed a giant tree whose branches have spread far and wide embracing all nations, races and cultures.

How Good God Is...

St. Claudine Thevenet

St. Bede- The Patron Saint of St. Bede's College

St. Bede was probably born in 673 A.D. At the age of seven, his parents placed him under the care of Abbot Benedict for his education and upbringing. But when the monastery of St. Paul was established in the year 682, St. Bede seems to have been transferred to the care of its first Abbot, Ceolfrid, and to have remained a monk there for the remainder of his life.



St. Bede

St. Bede was made a deacon at the age of nineteen by Bishop John of Hexham. Since canon law laid down the age of twenty-five as the norm for admission to the diaconate, Bede's scholarship and devotion must have been recognised as exceptional for him to have been presented by Abbot Ceolfrid six years early. He was advanced to the Priesthood by Bishop John eleven years later. From the time of his receiving the priesthood until his fifty-ninth year, he worked to compile extracts from the works of the venerable Fathers on holy scripture, and to make commentaries on their meaning and interpretation. During all this, St. Bede was gathering materials for his History which he completed in 731.

St. Bede's History belongs to his latter years, due to which he has richly earned the title 'Father of English History'. For St. Bede was not content to compile a bare chronicle of events and dates, or to restrict himself to biography as his predecessors had done. He set himself to examine all available records, to secure verbal or written accounts from reliable living authorities, to record local traditions and stories, to interpret significant events, and in short, to compile as complete and continuous a history of the English Church and people as lay within his power. He was the first to conceive or attempt such a formidable project and posterity acknowledges his pioneer work as a remarkably successful achievement. St. Bede's industry and scholarship are generally acknowledged, but his most significant achievement lies in his inspired ability to select and integrate the vast mass of facts and traditions that he had gathered, into a single framework. When we consider St. Bede's limited facilities and resources, it is clear that his achievements are unique.

St. Bede passed away on the evening of 25th May, 735 A.D. The principal and lasting memorial of the first of the English historians is the inspiration of his holy life and the value of the great work that he bequeathed to posterity.

College Motto

Non Nobis Solum

Not for Ourselves Alone

Our Vision :

**"TO FORM WELL INTEGRATED INDIVIDUALS WHO
ARE ASSETS TO CONTEMPORARY SOCIETY."**

Our Mission :

a) We are committed to :-

- ◆ Inspire young women to achieve academic excellence.
- ◆ Teach discernment so that our students think for themselves and think correctly.
- ◆ Encourage and recognize talent in individual students.
- ◆ Create awareness that education is a continuous quest.

b) Socially we work towards:-

- ◆ Preparing young women for their role in the future as good career women.
- ◆ Fostering team spirit and encouraging a sense of responsibility and self discipline.
- ◆ Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- ◆ Sensitizing them to reach out to the marginalized and the underprivileged.

c) Spiritually we work towards :-

- ◆ Leading them to have faith in God, themselves and others, who would live their lives in the light of faith.
- ◆ Exposing them to values that are eternal and nurturing them to become beacons of light and ambassadors of harmony.
- ◆ Women whose very presence anywhere would exude goodness and touch the lives of others.

St. Bede's College : A Brief Profile

AN INTRODUCTION

“NON NOBIS SOLUM” - Not for ourselves alone, is the motto of this premier institute of Himachal Pradesh. The magnificent location of St. Bede's on the eastern knoll of Shimla, nestled midst thick lush green cedars, adds to the grandeur of its facade. Ever since the inception of the college in 1904, it has endured the upheaval of two world wars and the partition of India. Since then Bede's has grown from strength to strength in its academic culture. The emphasis on the value-oriented education being imparted by this premier institution of Shimla further makes it a centre of holistic learning. The college enjoys the distinct position of being the first college to have been established in Shimla in 1904, but also the first college in Himachal to have been conferred with the status of 'A+' grade in its third cycle of accreditation by NAAC. This college is every girl's dream of chiselling and honing her personality and talent to carve a niche for herself in this competitive world. Situated at a distance of about 3kms. from main Shimla, it is easily accessible from the Circular Road.

The Institute takes pride in its rich history and heritage. The imposing structure of the main building constructed in 1903, The Marian Block, has been declared as a heritage site by the ASI.

The college is undoubtedly making rapid strides in the field of education which is implicit from the fact that it is running three streams-Arts Science & Commerce. The most acclaimed courses of St. Bede's are its UG Courses of Honours in English, Psychology and Geography. The college also offers B.B.A., B.C.A., Biotechnology (Hons) and P.G. courses in English, Botany under the self-financing scheme. The college has also initiated the Study in India program. Students have contributed by writing books and research papers at national and international level.

The college has received grant under Star College Scheme by DBT-Govt. of India and is also the only college under H.P. University to be bestowed with CURIE Grant by DST Govt. of India.

Our Alumni are trail blazers making remarkable strides in every space.

St. Bede's welcomes students of all religions. We live work, and pray together as a family. We know that it is possible to work together for common goals and we are enriched by such an experience. Together we strive to work for change in society, translating our vision into reality.



Anti-Ragging Cell

Ragging is Strictly Banned in the Institution

The college has constituted an Anti-Ragging Cell in accordance with the rules and regulations set forth by the Hon'ble Supreme Court of India.

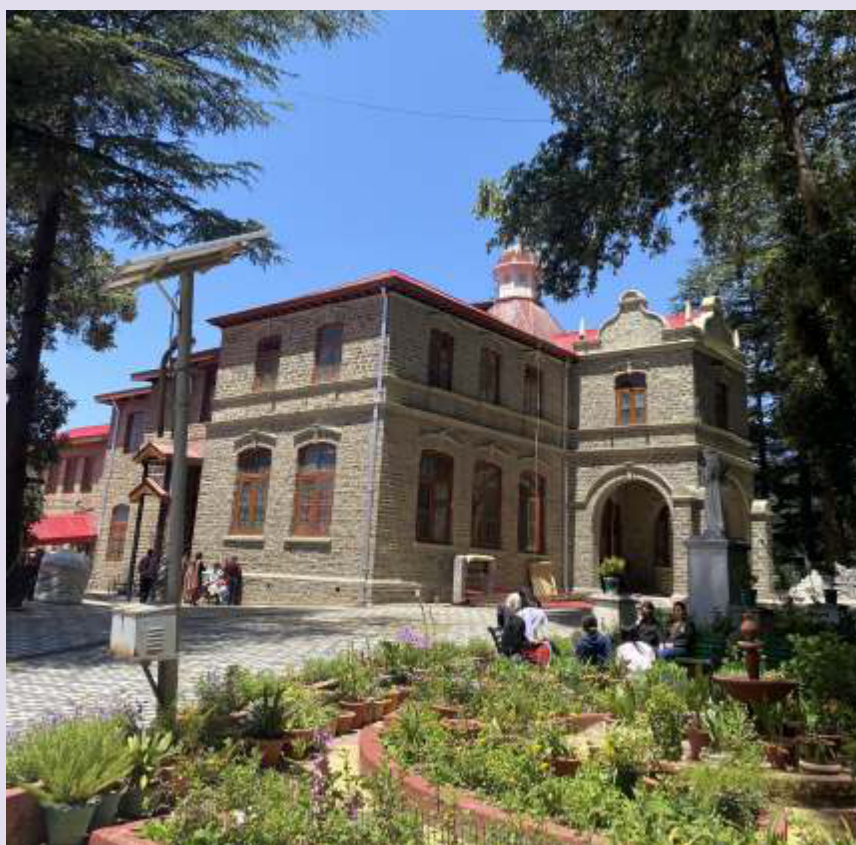
Ragging is a criminal conspiracy, unlawful assembly and rioting. Public nuisance is created during ragging. There is violation of decency and morals through ragging, injury to body, causing hurt or grievous hurt, wrongful restraint, wrongful confinement, use of criminal force, assault as well as sexual offences or even unnatural offences, extortion, criminal trespass, criminal intimidation and attempts to commit any or all of the above mentioned offences against the victim shall not be tolerated by the college.



The following could be the possible penalty for those who are found guilty of participation in or abetment of ragging. The quantum of punishment shall, naturally, depend upon the nature and gravity of the offence as established by the Disciplinary Committee or the Court of Law.

Rules against Ragging :

1. Cancellation of admission.
2. Suspension from attending classes, as decided by the committee.
3. Withholding, withdrawing scholarship/ fellowship and any other benefits.
4. Debarring from appearing in any test, examination or any other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Suspension or expulsion from the hostel and the college and consequent debarring from admission to any other institution.
8. Fine up to Rs. 25,000/-
9. Rigorous imprisonment up to three years.
10. **All students to fill online anti-ragging form on www.antiragging.in and send the scanned copy to the college along with other admission documents.**



Student Grievance Redressal Committee (SGRC)

Members

Dr. (Sr.) Rosily T.L.(Principal)

Dr. Gitanjali Mahendra

Dr. Deepti Pajni

Dr. Ashwani Kumar

Dr. Pankaj Aashish

Mr. Mohit Kumar

Student Representative

Chairperson

Faculty Member

Faculty Member

Faculty Member

Faculty Member

Faculty Member

Snower Tomar B.A. III Eng (Hons)

Objective

To provide opportunities of Redressal of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto.

Mechanism of Student Grievance Redressal

"Grievance" includes, complaint(s) made by an aggrieved student. Any aggrieved student may submit an application seeking redressal of grievance. On receipt of complaint, the institution shall refer the complaint to the Students' Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal. The Students' grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student. Link of SGRC-helpline form. <https://www.stbedescollege.in/wp-content/uploads/2024/12/Student-Grievance-Redressal-Form-2.pdf>

Students Services Centre (SSC)

Member

Dr. Ashwani Kumar (Assistant Professor, Department of Physical Education)

The Student Services Centre (SSC) is responsible for dealing with, and managing the problems related to stress and emotional adjustment. It has standardized, systematic arrangements within the relevant provision of ordinances to provide requisite support to students, especially from rural backgrounds. female students, students from divergent cultural backgrounds, and students with special needs.

Internal Complaints Committee (ICC)

For gender sensitization against sexual harassment there is an Internal Complaints Committee (ICC). For details please visit our website stbedescollege.in

Equal Opportunity Cell

St. Bede's College has established an Equal Opportunity Cell, in compliance to the University Grants Commission's (Promotion of Equity in Higher Education Institutions) Regulations, 2025. These regulations are designed to foster equity, inclusion, and non-discrimination within Higher Educational Institutions (HEIs) across India, in line with the National Education Policy (NEP) 2020. They aim to ensure a safe, inclusive, and equitable learning environment for all students, faculty members, and staff by preventing any form of discrimination based on religion, race, caste, sex, or place of birth within Higher Education discrimination based on religion, race, caste, sex, or place of birth within Higher Education Institutions.

Student Representative : Mahima Pansoby

SC/ST Cell

The SC/ST Cell of the college is committed to ensuring social justice and equality for students and staff belonging to the Scheduled Castes (SC) and Scheduled Tribes (ST). It provides necessary assistance to SC/ST students in availing scholarships, fellowships, and other welfare schemes. The Cell also addresses grievances related to caste-based discrimination and ensures timely redressal. Regular awareness programs, workshops, and counseling sessions are organized to empower students and make them aware of their rights and opportunities.

Instructions for Students/ Parents/ Guardians

Students/Parents/Guardians should acquaint themselves thoroughly with the following rules:

- a) The admission form should be complete in all respects in legible, block letters and submitted along with the relevant certificates.
- b) A student will not be admitted to class unless she produces the admission slip duly attested by the Principal.
- c) Fees is to be paid through online mode.
- d) Non-payment of fees for 2 months may cause a student's name to be struck off the rolls of the institution. If the student is readmitted, admission fee will be charged again.
- e) Lectures attended by a student whose name is struck off the rolls, on account of non-payment of fees, will not be counted for the period she is off the rolls.
- f) Use of mobile phones in the classrooms is strictly prohibited.
- g) Students are expected to attend their classes regularly. The university rules require a student to have a minimum of 75% attendance, failing which the student will not be permitted to sit for the university examinations.
- h) Names of the students absent without informing for more than **three** consecutive classes will be struck off the rolls. Re-admission may be granted at the discretion of the Principal and readmission fees of Rs. 50 will be charged.



ADMISSION PROCESS FOR 1st YEAR

1. The candidate seeking admission to 1st year has to apply on the prescribed form available online on www.stbedescollege.in
2. The candidates can approach the college office or incharge Counselling Committee in case they find any difficulty in filling up of the admission form during the college hours.
3. The merit lists will be displayed as per schedule mentioned above.
4. After getting the approved admission form, applicants are advised to deposit their fee online.

DOCUMENTS REQUIRED TO BE UPLOADED WITH THE FORM

1. Copy of Matriculation Certificate.
2. Copy of 10+2 Certificate.
3. Copy of Original Character Certificate issued by the institution last attended. The character certificate should not be older than 6 months on the day of admission.
4. Three latest passport size photographs.
5. Copy of Aadhar Card.
6. Migration Certificate (Original)
7. Affidavit giving reason(s) for gap years, if there is break in continuity after last exam passed.
8. Certificates of Bonafide Himachali for applicants (for exemption in tuition fee for non self-financed courses).
9. The candidates who have passed the previous examination from another Board/University must submit the following documents:
 - a. Eligibility Certificate from the H.P. Board/University declaring equivalence of the courses studied by them for the purpose of admission.
 - b. Original Migration Certificate from Board/University from which they passed the pervious examination.
 - c. Character Certificate (in original) from the Head of the institution last attended.

NOTE:

- * Admission without these documents will be provisional and at the candidate's own risk.
- * Candidate shall be responsible for the authencity of certificates they upload.
- * All original certificates must be produced at the time of admission/counseling.

NEP 2020 Guidelines

- St. Bede's College, Shimla affiliated to Himachal Pradesh University will be offering the Bachelor's Degree Programme of 4 years with Honors or Honors with Research in line with the recommendations of National Education Policy-2020.
- Multiple Entry and Exit systems at various stages will be implemented according to University Guidelines from the academic session 2026-27 for newly admitted students.
- As per the UGC Guidelines on Multiple Entry and Exit in Academic Programmes offered by Higher Educational Institutions, the Bachelor's Degree shall be awarded after successful completion of the requirements of the three-year Degree programme.
- Candidates who secure a minimum **75%** shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's Degree with Honors or Honors with Research. These students will have the option to pursue a Degree with Research or a Degree with Honours.
- Those students who do not have **75%** up to the 6th Semester will be awarded Bachelor's Degree as they will have to exit the Bachelor's Degree Programme after completing the 6th Semester.

Multiple Entry-Exit options will be available to students as per the following: For Undergraduate Programmes (4 Years with Research/Honours)

No.	Entry Sem.	Exit Sem.	Conditions	Certificate/Diploma/Degree/Degree with Research/Honours
1.	1 st	2 nd	Candidate has to successfully complete all the courses offered in 1st to 2nd semesters.	Certificate
2.	1 st	4 th	Candidate has to successfully complete all the courses offered in 1st to 4th semesters.	Diploma
3.	1 st	6 th	Candidate has to successfully complete all the courses offered in 1st to 6th semesters.	Degree
4.	1 st	8 th	Candidate has to successfully complete all the courses offered in 1st to 8th semesters.	Degree with Research/Honours

Note: For further details, please visit www.hpuniv.ac.in or check [4369921 NEP Final English.pdf](#)

**Curriculum and Credit Framework for UG Programmes
Himachal Pradesh University**

Course & Academic Level	Semester	Discipline Specific Course+Core <u>Subject-A&B</u> (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses <u>Subject-C</u> (MC) Credits-4	Multidisciplinary courses (MDC) Credits-3	Skill Enhancement -cf courses (SEC) Credits-3	Ability Enhancement courses (AEC) Credits-2	Internship/ Apprenticeship/Project/Community Outreach (I/A/P/C) Credits-4	Value Addition courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundation Level Courses	I	Subject-A (DSC A1) Subject-B(BL) (DSC B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	Subject-A (DSC A2) Subject-B(BL) (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24
Level 4.5	Exit 1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3 + DSC A3/B3 DSC3(i)		MC 3	MDC 3	SEC3	AEC 2		VAC 2	22
	IV	DSC A4 DSC B4 + DSCA4/B4 DSC 4(i)	DSE1 A/B	MC 4			AEC 3		VAC 3	20
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV								86
300-399 Higher Level Courses	V	DSC A5 DSC B5 + DSC A5/B5 DSC5(i)	DSE2 A/B DSE3 A/B	MC 5			AEC 4			22
	VI	DSC A6 DSC B6 + DSC A6/B6 DSC6(i) DSC6(ii)	DSE4 A/B DSE5 A/B	MC 6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics		2 DSE OR 1 DSE and 1 MC		Dissertation instead of any one of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC 10 DSC 11			3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC		Dissertation instead of any 2 of DSEs			20
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. /Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in hold (III to VI semesters) refer to the Major programs.

NEP-2020

Humanities Combinations

Semester	Combinations	Discipline Specific Courses-Core Subject-A&B (DSC) Credits-4	Minor Courses Subject-C (MC) Credits-4	Multidisciplinary Courses (MDC) Credits-3	Skill Enhancement Courses (SEC) Credits-3	Ability Enhancement Courses (AEC) Credits-2	Total Credits
I	Combination-1	Subject-A (DSC A1) Eng/Hindi/Geog/CA Subject-B (DSC B1) (Choose any one subject from Group A or Group B.) Group-A Pol Sc/ Psy/P.Ed/ Maths Group-B Eco/Hist/Music	Subject-C (MC 1) (If you have selected DSC B1 from group A then for MC1, Choose a subject from Group B and vice-versa) Group-A Pol Sc/Psy/P.Ed/ Maths Group-B Eco/Hist/Music	(MDC 1) Other than DSC A1,DSC B1 and MC 1	(SEC 1) SEC must be chosen from the discipline specific (Core and Minor)	AEC 1 English/Hindi	20
I	Combination-2	Subject-A (DSC A1) Pol Sc/Psy/P.Ed/ Maths Subject-B (DSC B1) (Choose any one subject from Group A or Group B.) Group-A Eng/Hindi/Geog/CA Group-B Eco/Hist/Music	Subject-C (MC 1) (If you have selected DSC B1 from group A then for MC1, Choose a subject from Group B and vice-versa) Group-A Eng/Hindi/Geog/CA Group-B Eco/Hist/Music	(MDC 1) Other than DSC A1,DSC B1 and MC 1	(SEC 1) SEC must be chosen from the discipline specific (Core and Minor)	AEC 1 English/Hindi	20
I	Combination-3	Subject-A (DSC A1) Eco/Hist/Music Subject-B (DSC B1) (Choose any one subject from Group A or Group B.) Group-A Pol Sc/Psy/P.Ed/ Maths Group-B Eng/Hindi/Geog/CA	Subject-C (MC 1) (If you have selected DSC B1 from group A then for MC1, Choose a subject from Group B and vice-versa) Group-A Pol Sc/Psy/P.Ed/ Maths Group-B Eng/Hindi/Geog/CA	(MDC 1) Other than DSC A1,DSC B1 and MC 1	(SEC 1) SEC must be chosen from the discipline specific (Core and Minor)	AEC 1 English/Hindi	20

B.Sc. I (Semester I) Subject Combination (NEP 2020)

S. No	Total Credits 20	DSC1 Subject Credit 4	DSC2 Subject Credit 4	MC Credit 4	MDC Credit 3	SEC1 Credit 3	AEC Credit 2
1.	a	Chemistry	Physics	Maths	Other than DSC and MC	Chemistry	English/Hindi
	b	Chemistry	Maths	Physics	Other than DSC and MC	Chemistry	English/Hindi
	c	Chemistry	Botany	Zoology	Other than DSC and MC	Chemistry	English/Hindi
	d	Chemistry	Zoology	Botany	Other than DSC and MC	Chemistry	English/Hindi
2.	a	Physics	Chemistry	Maths	Other than DSC and MC	Physics	English/Hindi
	b	Physics	Maths	Chemistry	Other than DSC and MC	Physics	English/Hindi
3.	a	Maths	Physics	Chemistry	Other than DSC and MC	Maths	English/Hindi
	b	Maths	Chemistry	Physics	Other than DSC and MC	Maths	English/Hindi
4.	a	Zoology	Botany	Chemistry	Other than DSC and MC	Zoology	English/Hindi
	b	Zoology	Chemistry	Botany	Other than DSC and MC	Zoology	English/Hindi
5.	a	Botany	Zoology	Chemistry	Other than DSC and MC	Botany	English/Hindi
	b	Botany	Chemistry	Zoology	Other than DSC and MC	Botany	English/Hindi
6.	a	Computer Science	Physics	Maths	Other than DSC and MC	Computer Science	English/Hindi
	b	Computer Science	Maths	Physics	Other than DSC and MC	Computer Science	English/Hindi
	c	Computer Science	Physics	Chemistry	Other than DSC and MC	Computer Science	English/Hindi
	d	Computer Science	Chemistry	Physics	Other than DSC and MC	Computer Science	English/Hindi
	e	Computer Science	Chemistry	Maths	Other than DSC and MC	Computer Science	English/Hindi
	f	Computer Science	Maths	Chemistry	Other than DSC and MC	Computer Science	English/Hindi

B.Sc. Biotechnology (Semester- I) Subject Combination (NEP 2020)

S.No	Total Credits 20	DSC1 Subject Credit 4	DSC2 Subject Credit 4	MC Credit 4	MDC Credit 3	SEC1 Credit 3	AEC Credit 2
1	Subject Name	Biomolecules	Introductory Microbiology and Microbial Diversity	Chemistry/ Computer Science	Other than DSC and MC	Basics of Analytical Techniques	English/Hindi

B.Com. (SemesterI) Subject Combination (NEP 2020)

S.No	Total Credits 20	DSC1 Subject Credit 4	DSC2 Subject Credit 4	MC Credit 4	MDC Credit 3	SEC1 Credit 3	AEC Credit 2
1	Subject Name	Business Organization & Management	Financial Accounting-I	Business Law	Other than DSC and MC	E-Commerce	English/Hindi

BBA (SemesterI) Subject Combination (NEP 2020)

S.No	Total Credits 20	DSC1 Subject Credit 4	DSC2 Subject Credit 4	MC Credit 4	MDC Credit 3	SEC1 Credit 3	AEC Credit 2
1	Subject Name	Business Organization & Management	Statistics for Business Decisions	Managerial Economics	Other than DSC and MC	Personality Development & Communication Skills	English/Hindi

BCA (SemesterI) Subject Combination (NEP 2020)

S.No	Total Credits 20	DSC1 Subject Credit 4	DSC2 Subject Credit 4	MC Credit 4	MDC Credit 3	SEC1 Credit 3	AEC Credit 2
1	Subject Name	Fundamentals of Computers and Office Productivity Tools	Programming using C	Programming using C- Lab	Accounting	Fundamentals of Computers and Office Productivity Tools - Lab	English/Hindi

Admission Procedure

Admission and Reservation

Admission to the various courses of study shall be open to all girls, irrespective of race, creed, caste or class. However, Christian students who qualify, will be given preference for admission. As per Government norms 25% of seats are reserved for SC/ST/OBC/PWD.

- a) 22% of the seats shall be reserved for SC/ST/OBC candidates.
- b) 3% seats shall be reserved for physically challenged candidates
- c) 5% seats shall be reserved for students who are outstanding in sports(National/International rank-holders).

All students applying for admission under the Reserved Category (SC/ST/OBC/Minorities) must furnish related certificates. It is mandatory to submit the same as it is required for use by the UGC, government departments, NAAC and other official agencies which the college deals with for providing benefits to those students.

Refusal of Admission

- * No student shall be eligible for admission to first semester, if she is more than 25years of age as on 1st June of the relevant year of admission. This age limit shall be raised up to 3 years for Scheduled Caste/Tribe candidates. The Vice-Chancellor may, however, in exceptional circumstances (to be recorded in writing), permit relaxation in age up to a maximum period of three months.
- * No student who fails in all the compulsory and elective subjects or fails twice in the same examination conducted on the annual system shall be readmitted in the same class. The Vice -Chancellor of the University may in exceptional circumstances, for reasons to be recorded in writing, permit such a student to be admitted not with standing anything contained in the foregoing rules. A student shall be refused admission if her conduct during any previous stay in the College has been unsatisfactory. A student who has been expelled or rusticated shall not be admitted to any course of study in the College without the prior approval of the Vice Chancellor of the University. This approval is obtained by the Principal of the College.
- * In cases not governed by the above, the Principal reserves the right to refuse the admission without assigning any reason.
- * The admission of a candidate migrating from a Board /University/College shall be treated as provisional and shall only be confirmed when she produces :

- (i) The original certificate of the previous qualifying examination, along with three attested photostat copies of the same certificate.
- (ii) A certificate of good conduct from the head of the institution last attended by her.
- (iii) An original migration certificate in the case of applicants who have passed examinations from Board/Universities other than the H. P. Board or the Himachal Pradesh University.
- (iv) A medical certificate of fitness. (Form attached).
- (v) 'No Objection Certificate', from the Indian Embassy abroad and student visa (Foreign students only).
- (vi) Equivalence certificate from H. P. University (Foreign students only).

A student disqualified by another University shall not be given admission during the period of disqualification.

Migration

The admission of students migrating from another University or from another college or institution affiliated to the Himachal Pradesh University shall be governed by Regulations framed by the Executive Council of the Himachal Pradesh University in this behalf, from time to time.



Students are advised to choose ONE Value-Added Online Course from NPTEL/ Government of India's MOOCs platform for online free E-learning
Counselling Service for Students is provided.

ADD ON COURSES 2026-27

The course options provided below aim to broaden students' abilities and expand their skill set. It is compulsory for all students to take this skill enhancement course in every year.

BA I	Artificial Intelligence/French/Robotics
BA II Pass Course / BA II (Hons)	Web designing/MS Excel/French
BA III Pass Course / BA III (Hons)	Cyber Security /Animation
BSc I	Artificial Intelligence/French/Robotics
BSc II Pass Course / BSc II (Hons)	Web designing/MS Excel/ French
BSc III Pass Course / BSc III (Hons)	Cyber security /animation
BCom I /BBA I /BCA I	Tally
BCom II /BBA II /BCA II	Tally
BCom III /BBA III /BCA III	Tally

Add on Course Fee : Rs. 5,000/- per year



About The Departments

Science:

The Science stream of the college offers an array of exciting opportunities including B.Sc. in Physical and Life Sciences, B.Sc. (Hons) in Biotechnology, BCA approved by AICTE and M.Sc. in Botany. The well-equipped laboratories with modern instrumentation, fostering hands-on experiences, engagement in minor research projects, and extensive field explorations enhance students' learning journeys. Our esteemed faculty, comprising of highly qualified experts, actively participates in academic instruction and research, creating a vibrant learning environment for students. Students have cleared national level examinations like IIT JAM, GAT-B and have secured admissions into institutes of national and international repute such as IITs. Moreover, we facilitate summer and winter internships in collaboration with renowned research institutions, enabling students to delve deeper into their areas of interest. Using computational tools, students learn to apply algorithmic solutions to problems. They also acquire precise measurement techniques, data analysis skills, including error estimation, and scientific report writing abilities, thereby enhancing their understanding of theoretical concepts and nurturing critical thinking and scientific inquiry skills. Furthermore, with vast career prospects in industries and academia, this academic discipline offers numerous avenues for making a significant impact in the world.





Humanities:

At St. Bede's College, our Humanities Stream offers a rich and varied curriculum encompassing subjects such as English Literature, Hindi Literature, History, Psychology, Political Science, Economics, Music, Geography and Physical Education. Our distinguished faculty, known for their expertise and qualifications, deliver these courses using innovative teaching approaches. With a strong emphasis on holistic development, we strive to equip our graduates with the skills and knowledge necessary for success in a range of professions including education, mass media, journalism, content writing, editing, public relations, and public administration. Our commitment to academic excellence is evident in the nurturing of critical thinking abilities among our students. The engaging campus life at St. Bede's College encourages student participation through various extracurricular activities such as group discussions, movies screening, paper presentations, mock parliament sessions, Model United Nations simulations, field trips, quiz competitions, and literary festivals. These activities are designed to enhance crucial skills like communication, collaboration, debating, creativity, critical thinking, and problem-solving, ensuring that our students are well-prepared for their future endeavors beyond graduation.

Activities of the Department



Literary Meet



Peer Teaching



Mock- Interview



Poster Making



Commerce & Management : BBA is approved by AICTE

The Department of Commerce and Management, offers UG courses tailored to meet the demands of today's dynamic business environment. Our programs encompass accounting, finance, marketing, human resource management and entrepreneurship, providing students with a comprehensive understanding of these vital disciplines. Through innovative teaching methodologies and hands-on experiences, we ensure that our graduates are well-prepared to navigate the complexities of the business landscape.

One of the hallmarks of our department is our strong industry connections. We actively engage with businesses by inviting guest lectures from industry experts and organizing industry visits, allowing students to gain insights directly from practitioners. These interactions not only supplement classroom learning but also provide valuable networking opportunities for our students.

Our Placement Cell plays a pivotal role in facilitating career opportunities for our students. With a proactive approach, we organize numerous placement drives and career counseling activities to connect students with potential employers. We are proud of our track record of placing students in leading companies across various sectors, reflecting the quality of education and training provided by our department.



Annual Charges per Semester (Non-Refundable)

		1st Semester	2nd Semester
		Rs.	Rs.
1	Sports Fee	250.00	250.00
2	Cultural/ Education Activities	950.00	950.00
3	P.T.A	250.00	250.00
4	Mid Term Test	250.00	250.00
5	Library Fee	400.00	400.00
6	Scout and Guide Fee	25.00	25.00
7	Identity Card	200.00	Nil
8	Postage	100.00	100.00
9	Staff Welfare Fund	50.00	50.00
10	Staff Benefit Fund	5000.00	5000.00
11	Student Aid Fund	50.00	50.00
12	Internet /ERP	600.00	600.00
13	Magazine	300.00	Nil
14	Mentor Card	50.00	50.00
15	Water	425.00	425.00
16	Electricity	425.00	425.00
17	NCC	35.00	35.00
18	Dilapidation Fund	400.00	400.00
Total		9760.00	9260.00

Fee Structure (B.A/B.Sc)

Fee Structure 1st Semester (B.A/B.Sc)

At the time of admission /Re-admission fee		Rs.
1	College Registration fee (Non- Refundable) (Only for 1st Semester)	50.00
2	College admission / re-admission fee (Only for 1st Semester)	50.00
3	Tuition Fee (Non Himachali Candidates)	300.00
4	Tuition Fee (Himachali Candidates)	Nil
5	Lab Fee (Per Practical)	1600.00
6	Computer Lab Fee	2000.00

University Fee

		Rs.
1	University Affiliation and Inspection Fee	1097.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 20) 9760.00

Fee Structure 2nd Semester (B.A/B.Sc)

At the time of admission /Re-admission fee		Rs.
1	Tuition Fee (Non Himachali Candidates)	300.00
2	Tuition Fee (Himachali Candidates)	Nil
3	Lab Fee (Per Practical)	1600.00
4	Computer Lab Fee	2000.00

Semester Charges (See Page No. 20) 9260.00

Fee Structure (B.Com) 1st Semester

	Rs.
At the time of admission /Re- admission fee	
1 College Registration fee(Non-Refundable) (Only for 1st Semester)	100.00
2 College admission/re-admission fee (Non Refundable)(Only for 1st Semester)	100.00
3 Tuition Fee	8720.00

University Fee

	Rs.
1 University Affiliation and Inspection Fee	4644.00
2 University Sports Fee	100.00
3 University Youth Welfare Fee	100.00
4 University Centre Creation Fee	380.00
5 University Development Fee for (Others) Students	500.00
University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 20) 9760.00

Fee Structure (B.Com) 2nd Semester

	Rs.
At the time of admission /Re- admission fee	
1 Tuition Fee	8720.00

Semester Charges (See Page No. 20) 9260.00

Fee Structure (Biotechnology)

Fee Structure (Biotechnology) 1st Semester

At the time of admission /Re- admission fee		Rs.
1	College admission fee (Non Refundable) (Only for 1st Semester)	1000.00
2	Tuition Fee	22250.00

University Fee		Rs.
1	University Affiliation and inspection fee	9639.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges(See Page No. 20) 9760.00

Fee Structure (Biotechnology) 2nd Semester

At the time of admission /Re- admission fee		Rs.
1	Tuition Fee	22250.00

Semester Charges(See Page No. 20) 9260.00

Fee Structure For B.A/B.Sc/Honours/Biotechnology & B.Com 2nd & 3rd Year		
Annual Charges 2nd & 3rd Year (Non- Refundable)		Rs.
1	Sports Fee	500.00
2	Cultural/ Education Activities	1900.00
3	P.T.A	500.00
4	Mid Term Test	500.00
5	Library Fee	800.00
6	Scout and Guide Fee	50.00
7	Identity Card	200.00
8	Postage	200.00
9	Staff Welfare Fund	100.00
10	Staff Benefit Fund	10000.00
11	Student Aid Fund	100.00
12	Internet /ERP	1200.00
13	Magazine	300.00
14	Mentor Card	100.00
15	Water	850.00
16	Electricity	850.00
17	NCC	70.00
18	Dilapidation Fund	800.00
Total		19020.00

Fee Structure (B.A/B.Sc/Honours) 2nd Year/3rd Year		Rs.
1	Tuition Fee (Non Himachali Candidates)	600.00
2	Tuition Fee (Himachali Candidates)	Nil
3	Lab Fee (Per Practical)	3200.00
4	Computer Lab Fee	4000.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	1097.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Fee Structure (B.Com) 2nd / 3rd year		Rs.
1	Tuition Fee	17,440.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	4644.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Studetnts	500.00
	University Development Fee for (IRDP & BPL) Studetnts	250.00

Annual Charges(See Page No. 24) 19020,00

Fee Structure (Biotechnology) 2nd Year /3rd Year		Rs.
1	Tuition Fee	44500.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	9,639.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Studetnts	500.00
	University Development Fee for (IRDP & BPL) Studetnts	250.00

Annual Charges (See Page No. 24) 19020,00

Annual Charges per Semester Charges (Non- Refundable)

	1st /3rd & 5th	2nd /4th & 6th
1 Sports Fee	250.00	250.00
2 Cultural/ Education Activities	950.00	950.00
3 P.T.A	250.00	250.00
4 Mid Term Test	250.00	250.00
5 Library Fee	400.00	400.00
6 Scout and Guide Fee	25.00	25.00
7 Identity Card	200.00	Nil
8 Postage	100.00	100.00
9 Staff Welfare Fund	50.00	50.00
10 Staff Benefit Fund	5000.00	5000.00
11 Student Aid Fund	50.00	50.00
12 Internet /ERP	600.00	600.00
13 Magazine	300.00	Nil
14 Mentor Card	50.00	50.00
15 Water	425.00	425.00
16 Electricity	425.00	425.00
17 NCC	35.00	35.00
18 Dilapidation Fund	400.00	400.00
Total	9760.00	9260.00

Fee Structure (BBA) 1st Semester

At the time of admission /Re-admission fee	Rs.
1 College Registration fee (Non- Refundable)	100.00
2 College admission / re-admission fee(Non-Refundable)	100.00
3 Tuition Fee	12,350.00

University Fee BBA	Rs.
1 University Affiliation and Inspection Fee	1,112.00
2 University Sports Fee	100.00
3 University Youth Welfare Fee	100.00
4 University Centre Creation Fee	380.00
5 University Development Fee for (Others) Students	500.00
University Development Fee for (IRDP & BPL) Students	250.00

Fee Structure (BBA) 3rd & 5th Semester

At the time of admission /Re-admission fee **Rs.**

1 Tuition Fee 12,350.00

University Fee **Rs.**

1 University Affiliation and Inspection Fee 1,112.00

2 University Sports Fee 100.00

3 University Youth Welfare Fee 100.00

4 University Centre Creation Fee 380.00

5 University Development Fee for (Others) Students 500.00

University Development Fee for (IRDP & BPL) Students 250.00

Semester Charges (See Page No. 26) 9720.00

Fee Structure (BBA) 2nd/4th & 6th Semester

At the time of admission /Re-admission fee **Rs.**

1 Tuition Fee 12,350.00

Semester Charges (See Page No. 26) 9260.00

Fee Structure (BCA) 1st Semester

At the time of admission /Re-admission fee		Rs.
1	College Registration fee (Non- Refundable)	100.00
2	College admission / re-admission fee(Non-Refundable)	100.00
3	Tuition Fee	12,350.00
4	Lab Fee	600.00

University Fee

		Rs.
1	University Affiliation and Inspection Fee	970.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Fee Structure (BCA) 2nd/4th & 6th Semester

At the time of admission /Re-admission fee		Rs.
1	Tuition Fee	12,350.00
2	Lab Fee	600.00

Semester Charges (See Page No. 26) 9260.00

Fee Structure (BCA) 3rd /5th Semester

At the time of admission /Re-admission fee		Rs.
1	Tuition Fee	12,350.00
3	Lab Fee	600.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	970.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Fee Structure (M.A) 1st Semester

At the time of admission /Re-Admission Fee		Rs.
1	College Registration Fee (Non-Refundable)	100.00
2	College Admission /Re-Admission Fee (Non-Refundable)	100.00
3	Tuition Fee	6,050.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	10,080.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Fee Structure (M.A) 2nd/4th Semester

At the time of Admission /Re-Admission Fee Per Semester		Rs.
1	Tuition Fee	6,050.00

Semester Charges (See Page No. 26) 9260.00

Fee Structure (M.A) 3rd Semester

At the time of admission /Re-Admission Rs.		
1	Tuition Fee	6,050.00

University Fee		Rs.
1	University Affiliation and Inspection Fee	10,080.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Fee Structure (M.Sc Botany) 1st Semester

At the time of admission /Re-Admission Fee		Rs.
1	College Registration fee (Non-Refundable)	100.00
2	College Admission /Re-Admission fee (Non-Refundable)	100.00
3	Tuition Fee	22,000.00
4	Lab Fee	1,600.00

University Fee

		Rs.
1	University Affiliation and Inspection Fee	17,700.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Fee structure (M.Sc Botany) 2nd & 4th Semester

At the time of admission/Re-Admission fee per Semester		Rs.
1	Tuition Fee	22,000.00
2	Lab Fee	1600.00

Semester Charges (See Page No. 26) 9260.00

Fee structure (M.Sc Botany) 3rd Semester

At the time of admission /Re-Admission fee		Rs.
1	Tuition Fee	22,000.00
2	Lab Fee	1600.00

University Fee

		Rs.
1	University Affiliation and Inspection Fee	17,700.00
2	University Sports Fee	100.00
3	University Youth Welfare Fee	100.00
4	University Centre Creation Fee	380.00
5	University Development Fee for (Others) Students	500.00
	University Development Fee for (IRDP & BPL) Students	250.00

Semester Charges (See Page No. 26) 9760.00

Self-Financed Courses

(UG)

1. Bachelor of Business Administration (BBA)
2. Bachelor of Commerce (B.Com.)
3. Bachelor of Computer Applications (BCA)
4. Bachelor of Science in Bio-Technology

Eligibility Criteria

(a) Candidates who have passed any of the following examinations :

10+2 examination from a recognised board or any other examination considered equivalent to 10+2 by Himachal Pradesh University, Shimla with 50% Marks having passed in five written subjects (including English).

Or

Any examination of a University/Board/College or School in a foreign country recognised as equivalent for the above purpose by the Vice chancellor/equivalent Committee, either on its own or on the recommendation of the Association of Indian Universities.

(b) Rounding off fraction is not permissible.

(c) If the candidate does not produce the actual marks from Board in respect of 10+2 equivalent examination where the result is shown in graded and standard, the minimum percentage of marks for each subject given in standards will be taken into consideration for determining her eligibility.

N.B. However the cut off percentage will depend on the number of applicants.

(d) Eligibility Criteria for B. Com.

1. Academic qualification : +2 in Commerce.
2. Students from Science or Arts are also eligible if they have studied Mathematics or Economics as one of their subjects.

Dress Code

BBA/BCA students will have to wear a uniform of Black Trousers, Mauve Shirt, Polka Dotted Purple and Black Tie, Black College Cardigan and the College Blazer and Black Shoes.

Self Financed Course (P.G.)

1. M.A. English

Admission Criteria : Admission to the M.A. English programme shall be made on the basis of Merit and Personal Interview.

Eligibility : Candidates who have secured a minimum of 50% marks in the Undergraduate Degree Examination from a recognized University are eligible to apply for admission to the M.A. English programme.

2. M.Sc. Botany

Eligibility Criteria : As per Himachal Pradesh University rules.

Admission to M. Sc. Botany, will be on the basis of an entrance examination conducted by the Himachal Pradesh University, Shimla. For details refer to H. P. U. website. : hpuniv.ac.in

Note : If seats remain vacant, admission will be granted on the basis of Merit or the College Entrance Examination.



Memorandum of Understanding (MoU)

St. Bede's College, Shimla has signed Memorandum of Understanding (MoUs) with following institutes:

1. Commonwealth of Pennsylvania State System of Higher Education, USA
2. Harrisburg University of Science and Technology, USA
3. Indiana University of Pennsylvania (IUP), USA
4. Kutztown University, Pennsylvania, USA
5. Olivet College, USA
6. Thiel College, USA
7. Meredith College for Women, USA
8. EDCIL India Ltd., A CPSE Under MOE,
(Implementing Partner for Study in India),
A Programme under Ministry of Education , Govt. of India
9. Salesian College, Siliguri and Sonada, WestBengal, India
10. Himachal State Museum, Shimla
11. Newlimits Learning, India
12. Technoledge Eduresearch Pvt. Ltd. , New Delhi
13. Skill Labs Resource Services Pvt. Ltd.
14. Sri Badrika Ashram Cum Charitable & Social Welfare Society
15. Sophia Girl's College (Autonomous) Ajmer
16. Physical Education Foundation of India (PEFI)
17. Elizabeth town College, Pennsylvania
18. Himalayan Forest Research Institute, Shimla
19. Shoolini University, Himachal Pradesh
20. Healing Himalayas Foundation (HHF)
21. Youth Red Cross Society (Himachal Pradesh)
22. World Society For Peace Sports (WSPS), Republic of Korea
23. CMAI (Communication Multimedia Applications Infrastructure) Association



D.El. Ed Fee

Sr. No	Fee	
1	Tuition Fees	Rs
	Subsidized Seats	19800/-PA
	Non- Subsidized Seats	33000/-PA
		Grand Total
		30657/-PA
		43857/-PA
2	Annual Charges	
	(common for subsidized and non-Subsidized seats)	4257/-PA
(I)	Admission Fee	2200/-PA
(ii)	Re-Admission Fee	110/-PA
(iii)	Dilapidation Fund	1100/-PA
(iv)	House Examination	110/-PA
(v)	Identity Card	55/-PA
(vi)	Medical Health Fund	11/-PA
(vii)	Student Aid Fund	165/-PA
(viii)	Student Welfare Fund	165/-PA
(ix)	Electricity and water Fund	55/-PA
(x)	College/institution Batch	11/-PA
(xi)	Society Fund	55/-PA
(xii)	Sports Fund	110/-PA
(xiii)	Cultural Activities Fund	110/-PA

Monthly Charges

(Common for Subsidized and Non-Sub Subsidized Seats)	6600/-PA
Amalgamanted Fund	55/-Pm
Library and Reading Room	55/-Pm
Practical for Science and Music	55/-Pm
Other student Activites	110/-Pm
Computer Fee(Only for those Who opt this Subject)	275/-Pm

D. El. Ed. Course

The D. El. Ed. Course is of two years duration and is termed as Diploma in Elementary Education. It is affiliated to the H. P. Board. Minimum qualification for admission to the course is at least 50% marks in 10+2 for the candidates of general category and 45% for the candidates belonging to SC and ST categories, after which they go through the D. El. Ed. Common Entrance Test. Successful candidates are allotted seats to the Training Colleges through Counselling held every year by the H. P. Board.

Curriculum Structure

The content of the D. El. Ed. programme has the potential to prepare the trainees to handle effectively the elementary school curriculum from standard I to VIII. The major function of the course is to enable the prospective teachers to develop insight into priorities and problems of learning processes and to equip the trainees to organise teaching learning process in schools with the right perspective.

School Experience Programmes

Practice Teaching is undertaken by the D. El. Ed. students in different government schools every year during their two year course.

There is an annual examination in the month and dates notified by the H.P. Board.

Placement Procedure

For placement into Govt. schools the D. El. Ed. students have to appear & qualify for H.P. Teacher Eligibility Test.



ELIGIBILITY FOR EXAMINATION

- ★ In order to be eligible to appear at the University examination, the candidate should have attended not less than:
 - (a) 75% of the lectures delivered in each of the subjects offered.
 - (b) 25% of the periods are assigned to Practical work in each subject.
 - (c) The student should qualify the minor tests which are compulsory.
 - d) Parents too are responsible for ensuring the minimum percentage of attendance (75%) required to sit for the final examination.

- ★ Absence from lectures, tutorials, seminars, practicals etc., on account of participation in Institution Intercollege, State, National, International Meets or tournaments, Youth Festival and Cultural competitions or N.C.C. or N.S.S. camps, including the actual time spent on journeys therefore, shall be ignored and shall be deemed as attendance for the purpose of the above.

Admission to Examinations :

- ★ The Himachal Pradesh University from time to time prescribes the forms and certificates required for admission to the different examinations of the University and makes the forms available online. A candidate seeking admission to an examination of the Himachal Pradesh University shall be required to pay the fees as prescribed by the same University.

- ★ The Principal of the College may intimate the candidates, at least fifteen days prior to the commencement of the examination, for the withdrawal of the application of any candidate, who fails to fulfil the conditions.

- ★ The Superintendent of the Examination centre may not permit a candidate to take the examination, if it is brought to his/her notice in writing by the Principal of the College that the candidate has not paid the outstanding dues including hostel and mess charges or has failed to return the library books or

other articles, or in the case of loss has not paid the cost thereof, as assessed by the Principal of the College.

- ★ The Vice Chancellor of the University may withdraw the permission of the candidate to appear in an examination, if at any stage it is found that the candidate was not eligible for admission to that examination or has been subsequently rusticated or expelled from the College after the submission of her application form.



Withdrawal Policy

A student who wishes to withdraw her admission from the college must apply to the Principal in writing. The application for withdrawal must be countersigned by the parent. All fees, fines and other dues will be charged when the formal withdrawal takes place.

Fee Refund Policy

College refund policy is in accordance with UGC Guidelines.

- * If a student chooses to withdraw from a program of study in which she is enrolled, the institution concerned shall follow the following fourtier system for the refund of fee remitted by the Student.

(inclusive of course fee and non tuition fee but exclusive of caution money and security deposit)

Sr. No.	Percentage of Refund of Aggregate Fee	Point of time when notice of withdrawal of admission is served to HEI
(1)	100%	15 days before the formally notified last date of admission
(2)	80%	Not more than 15 days after the formally notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally notified last date of admission
(4)	00%	More than 30 days after formally notified last date of admission

- * In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 10% of the aggregate Fee as processing charges from the refund amount.
- * Fee shall be refunded to the eligible student after one month of the date of receiving a written application form from her in this regard.

Removal from College

The Principal has the discretion to strike off the name of any student who is irregular in attendance or is not amenable to the college discipline.

Each student must bear the cost of repairing and replacing all articles of furniture, crockery, library books etc. lost, broken and damaged by her.

Scholarships & Financial Assistance

Scholarships

There are number of scholarship opportunities available for students. The college management may grant fee concession to the needy students having financial difficulty in continuing with their studies on merit-cum-means basis. These scholarships recognize merit and talent of students. Students may submit their application/form for the scholarship at the beginning of the academic session, within 20 days of registration for admission.

Along with scholarship schemes offered by H.P. Government available at National Scholarship Portal (scholarship.gov.in) the other scholarships offered are :

1. Jesus and Mary Scholarship
2. CDD Sports Trust Scholarship for outstanding students in sports
3. Parul Smriti Foundation Scholarship Scheme (Arts Students)

Fee Concession Policy

For first year students enrolling with the score of 90% or higher in 10+2, will be eligible for a scholarship, entitling them to a 10% wavier on tuition fees (applicable for self-financing courses)

- (i) The students interested in availing fee concession must submit their application/ form along with requisite documents/certificates such as:
- (ii) An affidavit with respect to the family income (income certificate from Tehsildar with details of income from different sources).
- (iii) Academic profile of the previous class in the principal's office within 20 days of their registration for timely processing of the application for fee concession.
- (iv) Fee concession to students whose parents are not surviving and there is no source of income and those whose father has expired, and mother is not able to bear the expenditure towards studies. Following documents/Information

be submitted by the student: 1. Proof of Death be submitted by the candidate. 2. Income proof/certificate from the tehsildar.

- (v) The students must have passed the examination in first attempt i.e., should not have a re-appear or compartment or should not have dropped the examination. In case of gap of one year or more between passing the qualifying exam & seeking admission in the college, this discount will not be granted.
- (vi) Students should not involve in criminal cases, ragging or any other misconduct/violation of College Rules. Students must attain the minimum percentage of attendance as prescribed by the University in the current year i.e. not less than 90%.
- (vii) Not getting any fellowship/scholarship/concession from any other source.
The concession may be withdrawn on misconduct/indiscipline on the part of the student, irregularity in attendance or failure or unsatisfactory grade in any of the courses in any examination.

General conditions applicable to all category of students availing fee concession (i) Fee concession is not a matter of right of the student and the college can increase or decrease percent of students to be granted fee concession, extent of fee concession, amount of fee concession, limit of income of their parents/guardian to be eligible for fee concession or any other condition.

Student's Aid Fund (SAF)

Students can avail of financial assistance offered by the SAF, application for the same to be given to the Principal.

Fee concession and assistance from SAF are not available to students repeating a class.

Book Bank Scheme

A Book Bank Scheme is in operation for needy students. The application in this respect may be submitted to the Librarian.

Note: -These concessions are not applicable for self-financing courses.

LEAVE RULES

- ★ Students are expected to attend their classes regularly.
- ★ They are expected to attend punctually all the examinations and tests of various types in the subjects they study. The parents and students will hold responsibility to abide by the university requirements.
- ★ In case student is taking medical leave, she should submit a leave application to the college office, which must be countersigned by Parent/Guardian/Hostel Superintendent/Teacher.
Additionally, on returning to classes, the student is required to provide a medical certificate along with the medical fitness certificate.
- ★ Students, even if they are on leave, must see to it that their fees are paid and that the library books they have borrowed are returned on time.

ISSUANCE OF CERTIFICATES

- ★ Applications for Character and Transfer Certificates should be made at least two days in advance.
- ★ Before a Character Certificate is issued, teachers teaching the student and the Mentor should fill the Mentor Card, which will also be submitted along with the application.
- ★ A duplicate copy of any certificate will be issued on payment of Rs. 50/- if it is within one year or Rs. 100/, if later.
- ★ For obtaining the degree certificate by post, the Ex-Students are requested to pay Rs. 500/- (Postage included) for students residing in India. For overseas students a sum of Rs. 700/- (Postage included) must be sent in the form of DD in the name of St. Bede's Educational Society
- ★ When transcripts or photocopies of the syllabus are required a fee of Rs. 500/- must be paid in the form of DD in the name of St. Bede's Educational Society

LIBRARY FACILITIES

- ★ The library is open from 9.00 a.m. to 4.00 p.m. on all working days.
- ★ The college provides excellent Library and reading room facilities. The total number of volumes on the shelves exceeds 35,780 with more than 80 periodicals.
- ★ The library has an archive section which has more than 2,500 Ancient and Rare Books.
- ★ The college is proud to have an automated two floor library. The students and staff have access to National Library and Information Services Infrastructure of Scholarly Content through INFLIBNET.
- ★ The library provides internet and photostat facility to the staff and students.
- ★ The library is operated on the 'Open stack' principle that permits direct access to the books. The books are classified according to the Dewey System and arranged in Decimal Classification System and in decimal sequences. A book once drawn from a shelf is to be replaced to its previous position.

LIBRARY RULES

- ★ The library is essentially a place of quiet and serious study. Silence is to be maintained at all times inside and outside the library.
- ★ A student can borrow three books at a time against the Identitycum - library Card. Post graduate students may borrow four books at a time. The books may be retained for a period of seven days, after which they must be returned. At the time of returning the books, the Librarian may decide whether to reissue the book or not. A fine of Re. 1/- per volume, per day will be charged for the books kept over time.
- ★ Leave from the college does not imply exemption from the return of books. The books may be returned to the Library through a messenger or by registered post.
- ★ Students will keep their personal belongings at the property counter at their own risk. Students may however, take into the library, note books and essential stationery.
- ★ Before leaving the library, students must ensure that they have returned all the reading material used by them. They are strictly forbidden to take away any book which is not issued to them. At the exit counter, books issued will be examined.
- ★ Book Bank text books will be issued every Tuesday and Friday from 2.00 pm to 3.00 pm. The needy students have to deposit Rs. 100/- per book as security.

SPIRITUAL AND MORAL DEVELOPMENT

- ★ Every student in the college is encouraged to practise her religion privately but without interfering with the normal time table of the college.
- ★ The students and faculty assemble thrice a week for common prayer/assembly.
- ★ The religious holidays declared by the Government will be adhered to by the college.

- ★ All students are responsible for their own growth in their spiritual life.
- ★ All students will be given value education once a week i.e. the ethics of good living, relationship with God and others. All students will be assigned their Mentors and are required to attend these classes
- ★ All Students and faculty members will be careful to manifest, in deed and word, the greatest respect for the religious beliefs of others, no matter what religion they profess.

SOCIAL SERVICES

The College offers its students opportunities for personality development and enrichment by means of community and social service in anyone of the following programmes :

- (i) National Service Scheme (NSS)
- (ii) National Cadet Corps (NCC)
- (iii) The Remedial Classes
- (iv) The Women's Cell
- (v) The Environment Cell
- (vi) Community Outreach Programme

Five villages have been adopted under UBA and five schools have been adopted by the college.

PHYSICAL EDUCATION AND SPORTS

- ★ The institution owns a spacious play field and arrangements exist for basketball, volley ball, table-tennis and badminton.
- ★ Annual tournaments are held for different games.
- ★ A well equipped gymnasium is also available for workouts.
- ★ Inter National and National level training is provided in boxing.

CLUBS AND SOCIETIES

The following Clubs, Societies promote extracurricular activities in the college.

1. Ships :
 - INS Himmat
 - INS Vikas
 - INS Vikrant
 - INS Chirag

2. Alumni
3. Photography Club
4. MUN
5. Fine Arts
6. College Magazine & News Letter
7. Cultural Society
8. Debates & Dramatics Society
9. Disaster Management Cell
10. Environmental Cell
11. Health Club
12. Heritage Cell
13. Music Club
14. Theatre Club
15. Media Committee
16. Electoral Literacy Club
17. N.S.O.
18. Book Club
19. EBSB
20. Red Ribbon Club
21. Dance Society
22. Poetry Society
23. Women's Anti Harassment Cell
24. Women Cell
25. Scouts and Guide
26. Youth Tourism Club
27. Hackathon and Ideation Cell
28. Placement and Career Guidance Cell
29. Anti Drug Squad
30. Financial Lab. Cum-Incubation Centre



Every student of St. Bede's is expected to be an active participant in at least two of the societies aforelisted.

Programmes are organised by the students in coordination with their teachers. The activities of the various clubs and societies are reported in the department newsletters and College Magazine "Echoes" of St. Bede's, a periodical edited and managed by the students under the guidance of the Principal and the Staff Editors.

Award And Prize

Award and prizes are given to recognise and honour students excelling in :

- * Academics
- * Cultural Activities
- * Library Usage
- * Sports
- * Attendance
- * Leadership skills

Bedeian pin and Bedeian ring are the highest honours bestowed upon a student for good moral character leadership qualities all round excellence in academics and co-curricular activities and who has imbibed the spirit of St. Bede's "NON NOBIS SOLUM"



Special Awards/Scholarships

1. MADAN NAYAR MEMORIAL TROPHY

This trophy is for Excellence in English Honors and is instituted by Prof. Rana Nayar, an English teacher who taught at St. Bede's college and has retired as a professor from Panjab University.

To qualify for the trophy, a student must fulfill all the following conditions:

- (i) Academic Excellence: Consistent good performance throughout the three years.
- (ii) Involvement in activities related to literature and language.
- (iii) Overall conduct

The name(s) of the eligible student of third year will be nominated by the Department of English.

2. SR. PASCAL MEMORIAL SCHOLARSHIP FOR FULL ATTENDANCE

To qualify for the scholarship, a student must fulfill all the following conditions:

- (I) The student is required to have attendance between 95%-100% in all her subjects.
- (ii) Teachers will shortlist the eligible candidates and provide them a Performa to prove that they have total 95%-100% attendance duly signed by the concerned teachers.
- (iii) The students who fulfil this criteria will submit it to Academic Monitor of their respective stream.
- (iv) The Academic Monitor will be responsible for compiling the final list of all eligible students.
- (v) Each scholarship awardee will receive a cash prize of Rs. 500/ along with a certificate during the Annual Prize Distribution Function.

3. SR. PASCAL MEMORIAL SCHOLARSHIP FOR ACADEMIC EXCELLENCE

To qualify for the scholarship, a student must fulfill all the following conditions:

- (i) This award is for the second year and third year students of all the streams.
- (ii) The student must hold first position in her major subject and minimum of 60% marks in all other subjects.
- (iii) Each scholarship awardee will receive a cash prize Rs.500/ along with a certificate

during the Annual Prize Distribution Function.

4. AWARDS SPONSORED BY PARENTS TEACHER ASSOCIATION FOR ALL ROUNDER STUDENTS:

To qualify for the award, a student must fulfill all the following conditions:

(i) Academic Performance

The student must have secured 75% or above marks in the mid-term test of each subject they are studying.

(ii) Attendance

The student must have 75% or above attendance in all subjects.

(iii) Co-curricular Participation

The student must have participated in at least four activities two at the college level and two at the departmental level.

Each awardee will receive a cash prize of Rs.500/ along with a certificate during the Annual Prize Distribution Function.

5. PARUL SAMRITI AWARD

Basic criteria for this award are:

i. It is a Merit-cum-Means with an aim to prevent meritorious students from leaving their studies for financial considerations.

ii. The student should be an existing (graduating to 2nd or 3rd year) or an upcoming (admitting to 1st year) regular student of St. Bede's College, Shimla.

iii. The student should not have any academic/ disciplinary warning or prior action taken.

iv. The student should not be in receipt of scholarship/ award from any other source.

v. Active engagement and impactful contribution in extracurricular activities

including sports, arts, music, etc. shall be appreciated and given due consideration by the selection committee.

vi. In case of eligible student undergoing any medical treatment for critical illness, the said student shall have priority over all other criteria mentioned above for availing the Award. The said priority shall be accorded to highlight the hardship undergone by the student.

6. BEST USER OF THE LIBRARY AWARD

To recognize and reward outstanding library users who demonstrate exemplary use of library resources, promote reading culture, and adhere to library rules consistently.

The student will be evaluated on the basis of

i. Frequency of visits

ii. No. of books borrowed & returned on time

iii. Participation in library events

iv. Respect for library rules

The name(s) of the eligible student will be nominated by the Librarian. Each awardee will receive certificate during the Annual Prize Distribution Function.

7. MEE SMITH SCHOLARSHIP

This scholarship is for the most deserving Christian student of the college. Principal will nominate the name of the student.

TEACHING FACULTY

Dr. Sr. Rosily T.L.
Principal

Botany

- | | | |
|----|--------------------|-----------------------------|
| 1. | Dr. Preeti Kaundal | Assistant Professor and HOD |
| 2. | Dr. Kusum Sharma | Assistant Professor |
| 3. | Ms. Titiksha Kamal | Assistant Professor |
| 4. | Dr. Kavita Sood | Assistant Professor |

Bio-Technology

- | | | |
|----|--------------------|-----------------------------|
| 1. | Dr. Shruti Gupta | Assistant Professor and HOD |
| 2. | Dr. Navdeep Thakur | Assistant Professor |
| 3. | Dr. Anita Chauhan | Assistant Professor |
| 4. | Dr. Reena Kumari | Assistant Professor |

Commerce & Management

- | | | |
|----|------------------|-----------------------------|
| 1. | Dr. Savita Rana | Assistant Professor and HOD |
| 2. | Dr. Raman Bassi | Assistant Professor |
| 3. | Ms. Divya Sharma | Assistant Professor |

Computer Science

- | | | |
|----|---------------------|------------------------------|
| 1. | Ms. Neha Walia | Assistant. Professor and HOD |
| 2. | Ms. Nivedita Sharma | Assistant. Professor |

Chemistry

- | | | |
|----|----------------|-----------------------------|
| 1. | Dr. Madhu Bala | Assistant Professor and HOD |
| 2. | Mr. Nishant | Assistant Professor |

Economics

- | | | |
|----|--------------------------|-----------------------------|
| 1. | Dr. Anupama Tandon Tomar | Associate Professor and HOD |
| 2. | Dr. Vishal Chauhan | Assistant Professor |

English

- | | | |
|----|------------------------|-----------------------------|
| 1. | Dr. Deepti Pajni | Associate Professor and HOD |
| 2. | Dr. Gitanjali Mahendra | Associate Professor |
| 3. | Ms. Snigdha Bhatt | Assistant Professor |
| 4. | Mr. Nalin Sharma | Assistant Professor |
| 5. | Ms. Asmita Sharma | Assistant Professor |
| 6. | Ms. Pratishtha Thakur | Assistant Professor |

Hindi

- | | | |
|----|----------------------|-----------------------------|
| 1. | Dr. Devina Auchoybur | Assistant Professor and HOD |
| 2. | Ms. Anjana | Assistant Professor |

History

- | | | |
|----|-------------------|-----------------------------|
| 1. | Ms. Punam Chauhan | Assistant Professor and HOD |
|----|-------------------|-----------------------------|

Geography

- | | | |
|----|--------------------|-----------------------------|
| 1. | Dr. Pankaj Aashish | Assistant Professor and HOD |
| 2. | Mr. Anoop Dilta | Assistant Professor |
| 3. | Mr. Sanjeev Kumar | Assistant Professor |
| 4. | Ms. Tanika | Assistant Professor |

Mathematics

- | | | |
|----|-------------------|-----------------------------|
| 1. | Dr. Kanu Mehta | Assistant Professor and HOD |
| 2. | Mr. Susheel Gupta | Assistant Professor |

Political Science

- | | | |
|----|------------------|-----------------------------|
| 1. | Ms. Komal Sharma | Assistant Professor and HOD |
| 2. | Ms. Neha Joita | Assistant Professor |

Psychology

- | | | |
|----|-----------------|-----------------------------|
| 1. | Mr. Mohit Kumar | Assistant Professor and HOD |
| 2. | Ms. Jagriti | Assistant Professor |
| 3. | Vacant | Assistant Professor |

Physics

- | | | |
|----|------------------|-----------------------------|
| 1. | Dr. Sapna Sharma | Associate Professor and HOD |
| 2. | Vacant | Assistant Professor |

Zoology

- | | | |
|----|-------------------|-----------------------------|
| 1. | Dr. Shweta Thakur | Assistant Professor and HOD |
| 2. | Dr. Jyotika Brari | Assistant Professor |

Physical Eductaion

- | | | |
|----|-------------------|-----------------------------|
| 1. | Dr. Ashwani Kumar | Assistant Professor and HOD |
|----|-------------------|-----------------------------|

Music

- | | | |
|----|-----------|---------------------|
| 1. | Ms. Meena | Assistant Professor |
|----|-----------|---------------------|

D. El. Ed.

- | | | |
|----|---------------------|----------|
| 1. | Ms. Neeraj Gupta | Lecturer |
| 2. | Ms. Sunita Devi | Lecturer |
| 3. | Dr. Meena Sharma | Lecturer |
| 4. | Ms. Abhilasha Tegta | Lecturer |



FACILITIES AVAILABLE

- 1 Well equipped modern Labs for Science, Humanities & Computer Science
- 2 Language Lab
- 3 Digital Classrooms
- 4 Library - (with a seating capacity of 300 students)
- 5 INFLIBNET
- 6 Automated Office and Library
- 7 Archives Section
- 8 Wi-Fi enabled campus (College & Hostel)
- 9 Cyber Cafe
- 10 UGC Resource Centre
- 11 Academic alliance with Microsoft
- 12 Security Cameras
- 13 Conference Hall
- 14 Rain Water harvesting Unit
- 15 A Multipurpose Auditorium
- 16 Common Room with Leisure Time Facilities
- 17 Placement Cell
- 18 Counseling Cell
- 19 Canteen
- 20 Aqua-guard Drinking Water Facility
- 21 Hostel (3 blocks with capacity of 200 students)
- 22 Central Heating system in the Hostel
- 23 Recreation Hall
- 24 Basket ball and Tennis Courts
- 25 Waste Paper Recycling Unit
- 26 Financial Lab cum Incubation Centre
- 27 Green House
- 28 Garbage Collection Centre
- 29 Composting Unit
- 30 Infirmary
- 31 Chapel
- 32 Sanitary Napkin Vending and Disposal Machine
- 33 Biometric facility for the Staff
- 34 Parking Facility (only for Staff)
- 35 Departmental Libraries
- 36 Gymnasium
- 37 Generator Power Backup
- 38 Digital Podium
- 39 Bulk Messaging System
- 40 Herbal Garden
- 41 Solar lighting & solar heating
- 42 Tranquil, pleasant and spacious green campus
- 43 Website : www.stbedescollege.in





RAGGING

IS A CRIMINAL OFFENCE

Do not "RAG"

Also don't be a mute witness to

RAGGING



Anti Ragging & Student Safety



ST. BEDE'S COLLEGE ANTHEM

1. Our **LAMP** Shines bright with radiant hope,
For those who live in dark despair,
We are a light for those who grope,
For those in need, we care and share.

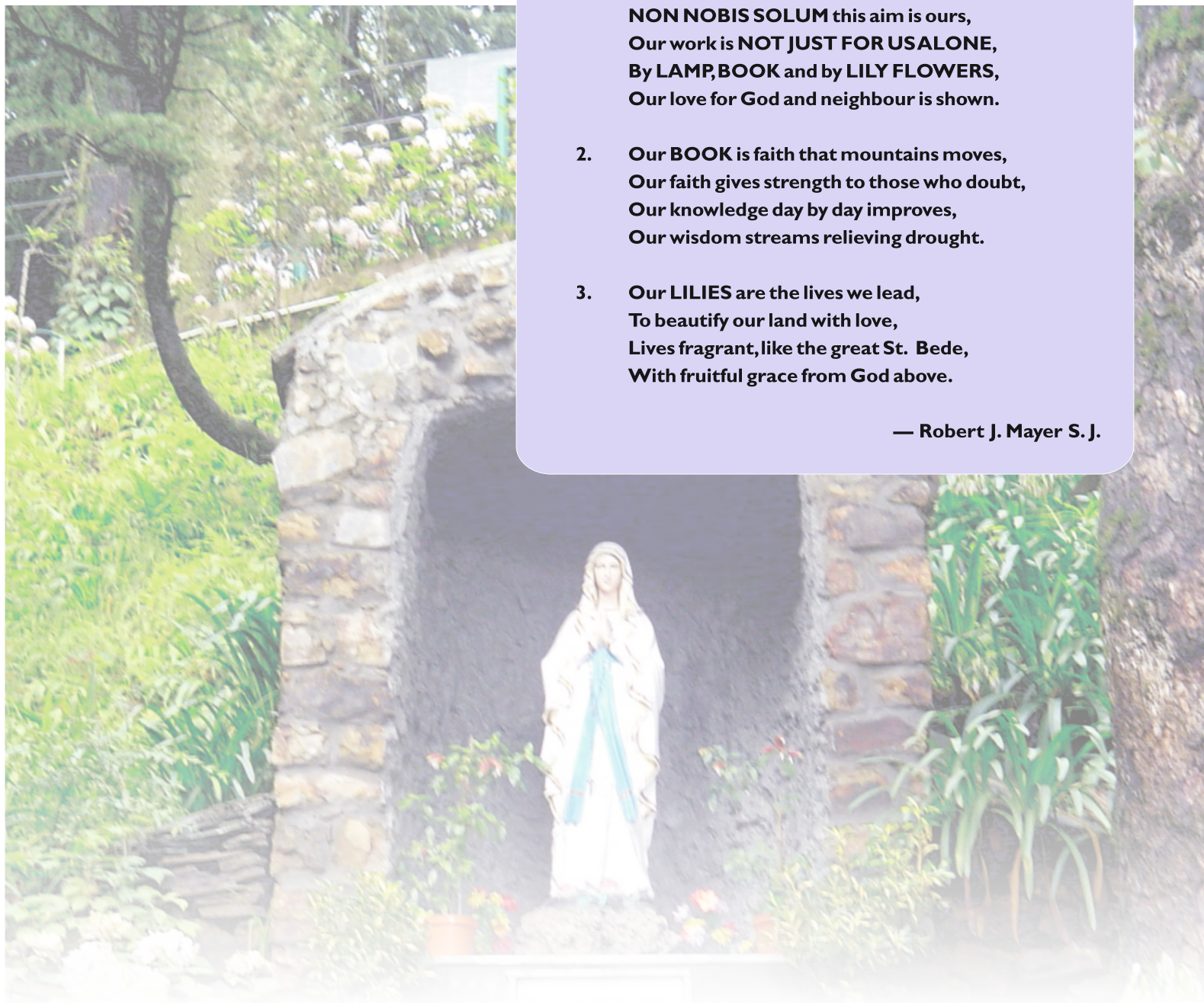
Chorus :

NON NOBIS SOLUM this aim is ours,
Our work is **NOT JUST FOR US ALONE**,
By **LAMP, BOOK** and by **LILY FLOWERS**,
Our love for God and neighbour is shown.

2. Our **BOOK** is faith that mountains moves,
Our faith gives strength to those who doubt,
Our knowledge day by day improves,
Our wisdom streams relieving drought.

3. Our **LILIES** are the lives we lead,
To beautify our land with love,
Lives fragrant, like the great **St. Bede**,
With fruitful grace from God above.

— Robert J. Mayer S. J.



ST. BEDE'S COLLEGE

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Price Rs. 1500/- General Category (Non-refundable)
1200/- SC/ST/OBC/PWD (Non-refundable)